



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

December 19, 2024

Sonic-Richardson F, LLC DBA North Central Ford  
1819 North Central Expressway  
Richardson, TX 75069

Re: Contract Name: Contract 2024-141, Ford OEM Parts & Supplies  
Contract Start Date: February 15, 2024  
Agreement Renewal Period: January 4, 2025-January 3, 2026 (renewal 1 of 2)

Dear Mr. Davis:

The aforementioned contract between Collin County and your company will expire on **January 4, 2025**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **December 20, 2024**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [shaynes@co.collin.tx.us](mailto:shaynes@co.collin.tx.us).

Sincerely,

Sarah Haynes  
Buyer II

Please check one:

- Yes  I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
- No  I cannot renew the contract.

If no, please state reason: \_\_\_\_\_

Signature:

Print Name

Title:

Date:

Deborah Schacherl  
Deborah Schacherl  
Controller  
12/19/24

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HISTORICAL INFORMATION

Awarded by Court Order No. 2024-092-02-05

Renewal No. 1                      Court Order No. \_\_\_\_\_  
Renewal No. 2                      Court Order No. \_\_\_\_\_