

An order of the Commissioners Court approving the filing of the December 9, 2024 minutes.

On Monday, December 9, 2024, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Darrell Hale, Precinct 3

Absent:
Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
Judge Hill led the Pledge of Allegiance.
Commissioner Hale led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. Judge Hill recessed the meeting at 2:13 p.m. and reconvened at 2:17 p.m. The meeting adjourned at 2:21 p.m.

President Hill called to order the meeting of the Collin County Housing Finance Corporation at 2:13 p.m. and adjourned the meeting at 2:17 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 2:17 p.m. and adjourned the meeting at 2:17 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 2:17 p.m. and adjourned the meeting at 2:17 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. **AI-57118** Acceptance of the FY2025 Juvenile Discretionary Grant award in the amount of \$58,500, Juvenile Probation.

2. AI-57162 Personnel Appointments, Human Resources.

FYI NOTIFICATION:

1. AI-57108 Intra-County account transfers transmitted November 14, 2024, Auditor.

2. AI-57131 P-Card Disbursements, Auditor.

3. AI-57151 Voluntary Terminations, Human Resources.

4. AI-57152 Turnover, Human Resources.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

1. **Consent Agenda Items:** Judge Hill held item 1j1 and asked for any additional comments on the consent agenda. With no further comments, a motion was made to approve the remainder. (Time 1:32 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 4-0 Passed

a. AI-57115 Disbursements for the period ending December 3, 2024, Auditor.

COURT ORDER NO. 2024-1267-12-09

b. AI-57117 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2024-1268-12-09

c. AI-57109 Tax refunds totaling \$13,415.08, Tax Assessor-Collector.

COURT ORDER NO. 2024-1269-12-09

d. **Agreement(s):**

1. AI-57065 Alternative Dispute Resolution Agreement to Collin County Alternative Dispute Resolution Program, authorize the Purchasing Agent to finalize and execute same, and grant an exemption from the competitive bid process per Local Government Code 262.024(a)(4), Administrative Services.

COURT ORDER NO. 2024-1270-12-09

2. **AI-57125** Interlocal Agreement with the City of Allen (Contract No. 2025-051) concerning the Rowlett Trail North and South Connections Project, Bond Project No. OI23PG01, Engineering.

COURT ORDER NO. 2024-1271-12-09

3. **AI-57126** Interlocal Agreement with the Town of Prosper (Contract No. 2025-052) concerning the Raymond Park Hike and Bike Trail Project, Bond Project No. OI23PG09, Engineering.

COURT ORDER NO. 2024-1272-12-09

4. **AI-57128** Funding Agreement with the Murphy Tribute Association (Contract No. 2025-053) concerning the Murphy Veterans Tribute Project, Bond Project No. OI23PG08, Engineering.

COURT ORDER NO. 2024-1273-12-09

5. **AI-57149** Interlocal Agreement with the City of Josephine (Contract No. 2025-058) concerning the Josephine Parks and Trails Master Plan Project, Bond Project No. OI23PG05, Engineering.

COURT ORDER NO. 2024-1274-12-09

6. **AI-57132** Interlocal Agreement with Dallas County Southwestern Institute of Forensic Sciences (Contract No. 2025-033) for forensic laboratory services, Medical Examiner.

COURT ORDER NO. 2024-1275-12-09

e. Amendment(s):

1. **AI-57165** No. 6 to Video Visitation System (Contract No. 2014-259) with Global Tel Link Corporation dba ViaPath Technologies to extend the contract for one (1) year through and including October 31, 2025 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2024-1276-12-09

f. Change Order(s):

1. **AI-57123** No. 1 to Video Surveillance System Upgrade, Adult Detention Facility, Courthouse and Central Plant (IFB No. 2023-071) with CML Security, LLC to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same; budget amendment in the amount of \$53,577.41, Information Technology.

COURT ORDER NO. 2024-1277-12-09

2. **AI-57129** No. 14 to CCADF Medical Mental Health Expansion (CSP No. 2023-398) with Sedalco, Inc. to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Construction & Projects.

COURT ORDER NO. 2024-1278-12-09

g. Contract Renewal(s):

1. AI-57116 Host Neutral Distributed Antenna System (IFB No. 2020-321) with Newbridge Wireless, LLC to extend the contract for one (1) year through and including December 12, 2025, Information Technology.

COURT ORDER NO. 2024-1279-12-09

h. Budget adjustment(s)/amendment(s):

1. AI-57139 \$5,375 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2024-1280-12-09

i. Filing of the Minute(s), County Clerk:

1. AI-57155 November 11, 2024.

COURT ORDER NO. 2024-1281-12-09

2. AI-57157 November 11, 2024, Special Session.

COURT ORDER NO. 2024-1282-12-09

3. AI-57158 November 18, 2024.

COURT ORDER NO. 2024-1283-12-09

j. Miscellaneous:

1. AI-57142 Applicable Elected Representative Pursuant to Section 147(f) of the Internal Revenue Code of 1986 for Revenue Bonds Proposed to be Issued by the Collin County Housing Finance Corporation in an Aggregate Principal Amount Not to Exceed \$25,000,000 to Finance the Acquisition and Construction and Equipping of a Residential Rental Development for Seniors in the City of Anna by Anna Senior Living, LLC, Commissioners Court.

A motion was made to approve the item. (Time 2:18 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 4-0 Passed

COURT ORDER NO. 2024-1284-12-09

2. AI-57122 Boards & Commissions Appointments, Commissioners Court.

Commissioner Hale appointed Linda Hess to the Historical Commission. Commissioner Fletcher appointed Marianne Wells to the Historical Commission, as well as William Fraser to the Parks Foundation Advisory Board.

A motion was made to approve the item. (Time: 2:13 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 4-0: Passed

COURT ORDER NO. 2024-1285-12-09

COURT ORDER NO. 2024-1286-12-09

3. AI-57154 Redesignation of Rockhill Parkway as PGA Parkway with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2024-1287-12-09

4. AI-57110 Reclassification of an Inmate Program Coordinator from pay grade 558 to pay grade 557, Human Resources.

COURT ORDER NO. 2024-1288-12-09

5. AI-57144 Partial road closure (right lanes) of County Roads 134, 132, 138, 179, 177, 175 and 135 on April 13, 2025 to facilitate the Texas High School Cycling League bicycle race, Public Works.

COURT ORDER NO. 2024-1289-12-09

6. AI-57146 Acceptance of 1,729 cubic yards of asphalt road millings from TxDOT through the FY2025 Local Government Assistance Program, Public Works.

COURT ORDER NO. 2024-1290-12-09

7. AI-57148 Utilization of bond funds to purchase additional equipment in the amount of \$19,175, Sheriff.

COURT ORDER NO. 2024-1291-12-09

8. AI-57163 Personnel Appointments, Human Resources.

COURT ORDER NO. 2024-1292-12-09

9. AI-57164 Personnel Changes, Human Resources.

COURT ORDER NO. 2024-1293-12-09

2. **General Discussion Items:**

Presentation, discussion and any action regarding:

a. **AI-56398 Public Hearing** - Setting the mandatory payment rate for FY2025 applicable to Collin County's local provider participation program, Administrative Services.

Colt Sullivan, Vice President of Finance at Adelanto HealthCare Ventures L.L.C., explained to the Court the workings of the Local Provider Participation Fund, which allows healthcare providers within Collin County's jurisdiction to leverage federal funding. Participating providers contribute at the adopted rate to Collin County's Local Provider Participation Program. Once adopted by the Court, this rate becomes mandatory, facilitating the federal fund matching process.

Judge Hill opened the public hearing at 1:34 p.m. and asked for comments. Hearing none, Judge Hill closed the public hearing at 1:35 p.m.

NO ACTION

b. **AI-57161** Mandatory payment rate for FY2025 applicable to Collin County's local provider participation program pursuant to Chapter 300A.0101, Texas Health and Safety Code, Administrative Services.

A motion was made to approve the item. (Time: 1:35 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 4-0: Passed

COURT ORDER NO. 2024-1294-12-09

c. **AI-57176** Budget amendment in the amount of \$668,497 for October and November 2024 overtime in various departments, Budget.

Monika Arris, Director of Budget, explained that the overtime expenses for October and November had been covered by salary savings from vacant positions. Judge Hill confirmed that the overtime costs for each month had been addressed using savings from vacancies within the same month, rather than from the entire year. Judge Hill also reviewed the overtime approval policy that had been established during the FY2025 Budget Workshop, which allowed automatic approval of overtime if a department had allocated funds, eliminating the need for county judge approval. Ms. Arris noted that departments like IT and Facilities, which did not have specific overtime budgets, had incurred on-call pay expenses. These costs had been included in the overtime reports and were also covered by vacancy savings.

She also addressed situations where on-call employees, such as those in Facilities and Animal Services, incur overtime expenses when called in for emergencies outside of regular hours. These on-call expenses had not traditionally been budgeted for. While some departments, like Elections, had specific budgets for overtime related to elections, others, such as Facilities, had on-call and overtime expenses that were not accounted for. It was agreed that a new procedure would be implemented to ensure that overtime and on-call expenses were properly budgeted. A proposal was made to collaborate with department heads to create appropriate line items for these costs. Additionally, discussions were held about reallocating funds to cover expenses in departments, like Dispatch, that do not have dedicated overtime budgets, as the Sheriff's Office had already used its overtime allocation.

The Commissioners Court discussed ongoing overtime challenges, particularly within the SO (Sheriff's Office) and other departments, and strategies for addressing these issues. Judge Hill emphasized the importance of aligning procedures with policy and noted that once overtime is incurred; it must be paid, making pre-approval the only viable management tool. The Sheriff's Office explained complications in coding overtime, such as distinguishing training-related costs and covering shifts due to FMLA, PTO, or untrained new hires. The court had previously allocated additional staffing to minimize overtime but acknowledged challenges in fully realizing this due to ongoing recruitment and training needs. To address immediate budget needs, the court considered approving a \$280,000 advance for December overtime, funded by salary savings, to streamline approvals and avoid delays. Discussions also highlighted the need for more automated processes to reduce reliance on monthly court approvals and improve transparency and efficiency.

A motion was made to move \$280,000 in advance from regular full-time pay into overtime pay for the SO to use as necessary. (Time: 2:08 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Susan Fletcher
Vote: 4-0: Passed

COURT ORDER NO. 2024-1295-12-09

A motion was made to approve the agenda item as presented. (Time: 2:08 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Susan Fletcher
Vote: 4-0: Passed

COURT ORDER NO. 2024-1296-12-09

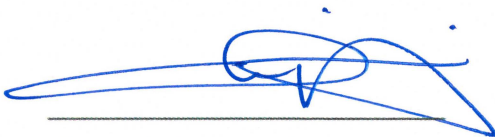
3. Executive Session Items:

The Court did not recess into Executive Session.

Public Comments not related to an item on the Agenda.

Chuck Reynolds of McKinney shared his concerns about the cost analysis of hand-marked paper ballots presented on November 11, 2024, stating that it had been excessively inflated in several areas. He emphasized the advantages of using hand-marked paper ballots and suggested cost-saving solutions to make their adoption more practical. (Time: 2:21 p.m.)

There being no further business of the Board, Judge Hill adjourned the meeting at 2:21 p.m.



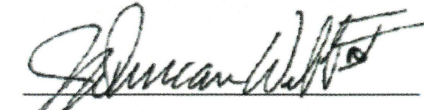
Chris Hill, County Judge



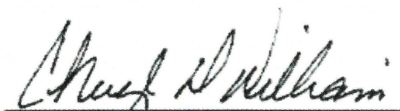
Darrell Hale, Commissioner, Pct 3



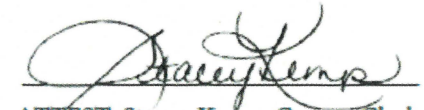
Susan Fletcher, Commissioner, Pct 1



Duncan Webb, Commissioner, Pct 4



Cheryl Williams, Commissioner, Pct 2



ATTEST: Stacey Kemp, County Clerk