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**To:** Commissioners Court

From: Misty Brown, Development Services Assistant Director

Date: December 18, 2024

Re: Amendment 2024-114 Services, Cafeteria Management for the Courthouse

We respectfully request Commissioners Court approval to allow a temporary pause in the monthly payment of \$1,000 through 09/30/2025, in accordance with the Cafeteria Services Agreement, Exhibit C, Commission Fees, Section A. The Commission of 50% of the profits for the prior month where sales exceed \$30,000 remains in effect.

Thank you for your consideration in this matter.

xc: Clarence Daugherty, Director of Engineering

Yoon Kim, County Administrator