



**Judge Jill Willis**  
**429th Judicial District Court**

2100 Bloomdale Road, Suite 10014, McKinney, Texas 75071  
T: (972) 547-5720 | E: lbelyus@collincountytexas.gov

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To: Commissioners Court

From: Jill Willis

Date: December 18, 2024

Re: Utility shelving for the 493rd and 494th District Courts

I am writing to request Commissioners Court approval to purchase utility shelving for the 493rd and 494th District Courts to be used for court reporter exhibit storage as quoted by Purchasing.

No new funds are requested -- the cost of this purchase will be allocated to the District Courts Shared budget.

Respectfully,

  
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Jill Willis

Local Administrative District Judge