

Office of the Purchasing Agent 2300 Bloomdale Road Suite 3160 McKinney, Texas 75071 www.collincountytx.gov

To: Commissioners Court

Collin County

From: Michelle Charnoski, NIGP-CPP, CPPB

Purchasing Agent

Date: February 17, 2025

Re: Renewal 3 to Contract No. 2022-055, Printing: General Office Forms

Requesting Commissioners Court consideration and any action regarding the approval to renew, Contract No. 2022-055, Printing: General Office Forms, with Sebesta Business Services, LLC DBA Extreme Business Services for the period April 11, 2025, through April 10, 2026.

The Printing, General Office Forms contract is used by all County departments for their various printing needs.

MC/slh