



# COLLIN COUNTY

Office of the Purchasing Agent  
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To: Commissioners Court  
Collin County

From: Michelle Charnoski, NIGP-CPP, CPPB  
Purchasing Agent

Date: February 17, 2025

Re: Renewal 3 to Contract No. 2022-055, Printing: General Office Forms

Requesting Commissioners Court consideration and any action regarding the approval to renew, Contract No. 2022-055, Printing: General Office Forms, with Jayden Graphics Inc. for the period April 11, 2025, through April 10, 2026.

The Printing, General Office Forms contract is used by all County departments for their various printing needs.

MC/slh