



COLLIN COUNTY

494th District Court
2300 Bloomdale Road
Suite 10236
McKinney, Texas 75071
www.collincountytx.gov

Date: February 11, 2025

To: Commisioners Court

From: Judge Kathryn Pruitt and Nicole Garcia, Court Coordinator

Re: Furniture for Courtroom

The 494th District Court respectfully requests to purchase furniture for use in the courtroom during trials and hearings in addition to a few miscellaneous items for the back offices. There are several items in our department's budget Judge Pruitt provided at her own expense, and we would like to allocate those funds to these items that we do need.

Please see the attached quote. I have listed below what each section is for.

1. First section - All the pieces for the court reporter desk in the courtroom. Currently the official court reporter is utilizing the table below (PICTURED), as our courtroom does not have the same built-in desks that other courtrooms have.
2. Second section - The first item is the approach table for the courtroom, which all other courtrooms also have. We are utilizing a single lectern (PICTURED) where the parties are having to crowd around and share a microphone. The table will allow us to have a microphone for each side and adequate space for counsel and litigants to set their paperwork. The second and third item is the bookshelf with a cabinet that will go behind the wall in the courtroom like the 493rd Court.
3. Third Section - The first item is the cabinet for the break area to store office supplies. The second item is for two cabinets for the bathrooms – in the judge's bathroom and the women's jury room bathroom to store feminine hygiene products. The third item is a shelf for under the desk in the courtroom to store the judge's code books and other resources she uses during trials.

The total price for everything is \$8,445.43.



494th District Court

401st District Court



494th District Court

493rd District Court

The cost of budgeted items that we do not need to purchase is well in excess of this amount.
Items Not Purchased:

Judge's Chambers

72" U-shaped desk with overhead; 2 bookcases; 2 lateral file cabinets

\$17,631.00

-1,001.74 spent on credenza

\$16,629.26 SAVINGS - Provided by Judge

Sofa/Conference Table

\$1,620.00 SAVINGS - Provided by Judge

2 Guest Chairs/4 Conference Chairs

\$1,728.00 SAVINGS - Provided by Judge

Reception Area

Small Table

\$215.00 SAVINGS - Provided by Judge

4 Guest Chairs

\$1,016.00 SAVINGS - Provided by Judge

Court Reporter Office

2 Guest Chairs

\$508.00 SAVINGS - Provided by Court Reporter

1 Desk Chair

\$427.00 SAVINGS - Provided by Judge

\$22,143.26 TOTAL FURNITURE SAVINGS

Attached is the quote with product descriptions along with model images of the desk for the court reporter. We respectfully request approval to purchase these items.

Sincerely,

The 494th District Court