



## Contract Modification Document

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, TX 75071  
972-548-4165

Vendor: Harding – Conley – Drawert – Tinch Insurance Agency, Inc.  
2161 N W Military Highway #210  
San Antonio, TX 78213

Contract No. 2022-289  
Contract: Workers' Compensation Insurance  
Coverage

### YOU ARE DIRECTED TO MAKE THE FOLLOWING MODIFICATION TO THIS CONTRACT

1. Update annual Policy premium as the amount calculated by a Rate per \$100 Total Gross Payroll as detailed in attached quotes to result in an estimated annual premium
2. Increase policy premium by an estimated \$18,417 due to increase in Total Gross Payroll found in audit for FY 2025

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

Amendment No. \_3\_ has been accepted and authorized on \_\_\_\_\_ by authority of the Collin County Commissioners Court by Court Order No. \_\_\_\_\_, to be effective on \_\_\_\_\_

ACCEPTED BY:

  
SIGNATURE

Jeremy Diller  
(Print Name)

TITLE: Vice President  
DATE: 2/17/2025

\_\_\_\_\_  
SIGNATURE

Michelle Charnoski, NIGP-CPP, CPPB  
(Print Name)

TITLE: PURCHASING AGENT