



COLLIN COUNTY

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MEMO

Date: March 3, 2025
To: County Judge and Commissioners
From: Clarence Daugherty, P.E., Director of Engineering
Subject: Contract Amendment to Birkhoff, Hendricks and Carter, L.L.P. for Frontier Pkwy

The Engineering Department requests the approval of Amendment No. 19 to the Engineering Services Agreement (ESA) with Birkhoff Hendricks and Carter (BHC). This amendment will account for the administrative efforts on the Frontier Parkway Project that were unbilled from August through December of 2024 in the amount of \$16,750. This amendment also includes ongoing construction administrative services from BHC as there is a final construction walk through item that will require additional time to address. The amount for these efforts is estimated to be \$17,000 and will be invoiced on an hourly basis. BHC has provided their efforts beyond their contract fee.

The net change is adding \$33,750 to the contract to cover the additional administrative services revising the total contract amount to \$2,874,959.00.

Action Requested: It is requested that Commissioner's Court

- approve Collin County's Amendment No. 19 for the Frontier Parkway Engineering Services Agreement with Birkhoff, Hendricks and Carter, increasing the contract by \$33,750.
- authorize the Auditor to transfer funds from Prosper and Celina (totaling \$11,250 each) to **RI07014-4213-750300013-809250**