



ADDITIONAL SERVICES CONFIRMATION

TO: Tracy Homfeld
Collin County
4690 Community Ave.
McKinney, TX 75071

DATE: February 28, 2025

AVO: 58258.001

FROM: Halff Associates, Inc.
Kendall Howard, AICP
Email: khoward@halff.com

PROJECT: Collin County RTMP

VIA: Email

As per our discussion during coordination calls on February 12 and February 26, 2025, we understand that you would like Halff Associates (Halff) to facilitate an additional in-person briefing to the Parks Foundation Advisory Board (Parks Board) to review the Opportunities and Constraints Map developed as part of Task 2.3 of the prime agreement. This additional Parks Board meeting is scheduled to take place on April 10, 2025. Additional services performed will include preparation of presentation materials, attendance of meeting (two Halff team members), and summary notes.

We estimate \$2,500 will be needed to perform these additional services.

We request your signature below to confirm the scope and fee.

By: Tracy Homfeld
(Print name)
Title: Assistant Dir. of Engineering

Signature: Approved
T. Homfeld

Date: 03/11/2025

☐ Attachments:

SIGNED:

COPIES:

☐ File ☐ Owner ☐ Contractor ☐ Other: