



# COLLIN COUNTY

Engineering  
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## MEMO

**Date:** March 24, 2025  
**To:** County Judge and Commissioners  
**From:** Clarence Daugherty, P.E., Director of Engineering  
**Subject:** Budget Adjustment for refund

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Collin County has received a refund from CBRE for a cancelled job from FY21.

The funds totaling \$6,000 were received by the County Treasury and deposited into the revenue account for the respective project codes. The requested budget adjustment will move the funds from their revenue account to the expenditure account within the project code that the funds were paid out of.

**Action Requested:** It is requested that Commissioners Court authorize the budget adjustment of moving \$6,000.00 FROM 4215-75030-0013-68-00-0000-432001 TO RI18OL002-4215-750300013-809682