

Collin County Grant Summary Form

Department Name Collin County Sheriff's Office		Submit completed form along with one electronic copy of the grant application and all supporting documentation to the Auditor's Office not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Janna Caponera at (972) 548-4638.
Contact Person (Grant Liaison) Andrew Hatch		
Title Captain	Phone / Extension 5113	
Grant Description		
Grant Title and Funding Year FY24 UASI Security Elections		Funding Source <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other:
Grantor (include sub-granting agencies) Office of the Governor (OOG) State Homeland Security Program-Grants-LETPA		Application Type <input checked="" type="checkbox"/> New Grant <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment
		Payment Method <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:
Application/Award Deadline April 17, 2025	Requested Comm. Court April 14, 2025	Grant Period September 1, 2025 to August 31, 2026

Brief Description
 Fund partial salary and benefits for one Research Analyst for the Fusion Center that will oversee Election Security Grant. This will be a 1 year grant period.

Grant Categories / Funding Sources	Federal Funds	State Funds	Local Funds	County Match	In-Kind Match	Total
Personnel	\$ 9,136.47					\$ 9,136.47
Operating						\$ -
Capital Equipment						\$ -
Indirect Costs						\$ -
Total	\$ 9,136.47	\$ -	\$ -	\$ -	\$ -	\$ 9,136.47
# of FTEs						0

Performance Measures	Current FY Progress to Date				Next FY Projected
Applicable Outcome Measures	Q1	Q2	Q3	Q4	
Provide Services to Collin County Residents					

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- ☒ Grant Summary Form
- ☒ Memo of request to Commissioner Court for application/award acceptance and approval
- ☒ Electronic copy of the original, completed application/award
- ☐ Approval to apply Court Order (for award only)
- ☒ All attachments, back-up documentation or amendments to be submitted to the Grantor

Completed by: Jim Skinner	 Date: 3/26/25
Department Head / Designee Printed Name	Signature

Grant Resource-Benefit Summary

☐ Preliminary

☐ Final

Grant Title		Contact Person (Grant Liaison)	
FY24 UASI Security Elections		Andrew Hatch	
Grant Period		Phone / Ext	Department
September 1, 2025 to August 31, 2026		5113	Collin County Sheriff's Office

COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Cash	\$ -	
2) In-Kind	\$ -	
<input type="checkbox"/> No Match Required		

Implementation / Start Up

Amount	Description
<input type="checkbox"/> No Implem / Start-up Costs	

1) Equipment

2) Training

3) Inter-departmental / Other:

☐ No Implem / Start-up Costs

Operational / Maintenance

Amount	Description
<input type="checkbox"/> No Oper / Maintenance Costs	

1) Recurring Maintenance

2) Salary / Benefits

3) Continuing Ed / Training

4) Office / Program Space

5) Travel

6) Other:

☐ No Oper / Maintenance Costs

NON-COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Voluntary / Donation		

Benefits to County and Citizens

The Research Specialist/Analyst will be paid by OOG at 100%. No match required.