

State of Texas	§	Court Order
Collin County	§	2025-488-05-19
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the April 21, 2025 minutes.

On Monday, April 21, 2025, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
 Commissioner Susan Fletcher, Precinct 1
 Commissioner Cheryl Williams, Precinct 2
 Commissioner Darrell Hale, Precinct 3
 Commissioner Duncan Webb, Precinct 4

Commissioner Hale led the Invocation.
 Commissioner Williams led the Pledge of Allegiance.
 Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

Judge Hill called the Collin County Commissioners Court meeting to order at 1:30 p.m. adjourned the meeting at 1:57 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 1:57 p.m. and adjourned the meeting at 1:57 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 1:57 p.m. and adjourned the meeting at 1:58p.m.

FYI NOTIFICATION:

1. AI-57819 P-Card Disbursements, Auditor.
2. AI-57845 Intra-County account transfers transmitted April 3, 2025, Auditor.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Fletcher pulled item 1i1 for comment and Commissioner Hale pulled item 1i4 for comment. With no further comments, a motion was made to approve the remaining items. (Time 1:33 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

a. AI-57826 Disbursements for the period ending April 15, 2025, Auditor.

COURT ORDER NO. 2025-390-04-21

b. AI-57827 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2025-391-04-21

c. AI-57847 Tax refunds totaling \$238,363.52, Tax Assessor-Collector.

COURT ORDER NO. 2025-392-04-21

d. Advertisement(s):

1. AI-57854 Construction Manager at Risk (CMAR) Services for the Animal Shelter (RFQ No. 2025-215), Construction & Projects.

COURT ORDER NO. 2025-393-04-21

2. AI-57855 Construction Management-Agent (RFQ No. 2025-194), Construction & Projects.

COURT ORDER NO. 2025-394-04-21

3. AI-57754 Audio Video Courtroom Refresh - JP3 & JP4 (RFP No. 2025-201), Information Technology.

COURT ORDER NO. 2025-395-04-21

e. Award(s):

1. AI-57744 Permitium Vital Director (Contract No. 2025-217) to Permitium, LLC, County Clerk.

COURT ORDER NO. 2025-396-04-21

2. AI-57833 End User Internet Content Security, Monitoring and Management (Coop Quote No. 2025-177), Information Technology.

COURT ORDER NO. 2025-397-04-21

3. AI-57838 Crime Scene Truck (Contract No. 2025-211) to Silsbee Ford, Inc. through TIPS Contract No. 240901, Public Works.

COURT ORDER NO. 2025-398-04-21

4. AI-57851 Road Widener with Offset Vibratory Roller (Contract No. 2025-216) to Romco Equipment Co. LLC through Buyboard Contract No. 685-22, Public Works.

COURT ORDER NO. 2025-399-04-21

f. Amendment(s):

1. AI-57816 Amended and restated final project and finance plan with the City of Farmersville TIRZ No. 1 to add projects and amend project costs, Budget.

COURT ORDER NO. 2025-400-04-21

g. Contract Renewal(s):

1. AI-57824 Forensic Testing of Controlled Substances (Contract No. 2024-242) with Armstrong Forensic Laboratory, Inc. to extend the contract for one (1) year through and including June 30, 2026, District Attorney.

COURT ORDER NO. 2025-401-04-21

2. AI-57853 Liquid Asphalt Application Services (IFB No. 2022-238) with Wopac Construction, Inc. to extend the contract for one (1) year through and including July 31, 2026, Public Works.

COURT ORDER NO. 2025-402-04-21

h. Filing of the Minute(s), County Clerk:

1. AI-57848 March 24, 2025.

COURT ORDER NO. 2025-403-04-21

i. Miscellaneous:

1. AI-57746 Budget amendment in the amount of \$46,500 for the purchase of the Civera Ballot Redaction tool and first year of support and maintenance, Elections.

Kaleb Breaux, Elections Administrator, discussed the need for ballot image redaction after receiving public information requests for ballot images from the 2024 primary election which led the County to seek guidance from the AG (Attorney General). Mr. Breaux said the AG indicated that ballot images must be redacted before public release to protect voter privacy. Mr. Breaux explained that he received positive feedback from Denton and Tarrant counties that have successfully utilized Civera's ballot redactor tool for ballot image management.

Commissioner Fletcher noted that there is currently no legislation in progress that would affect the ballot redaction process and if any amendments were introduced later the County could modify its contract to remain compliant. Mr. Breaux stated election offices across the state had hoped for legislation to address the broader issue however no such legislation has materialized.

Commissioner Fletcher then asked for an update on whether using mock-up ballot files rather than real ballots was acceptable. Mr. Breaux confirmed it is acceptable to send a mock-up of approximately 1,000 sample ballots instead of actual election files. He then stated Civera's redaction tool is a secure cloud-hosted system that will be handed off to the County in about two months. Mr. Breaux further affirmed that Civera staff will not have access to ballots unless there is a technical issue.

Commissioner Fletcher concluded by asking for a breakdown of the time and cost it would take to manually redact the ballot images. Mr. Breaux shared that for the 2024 general election redacting 520,196 ballots would take approximately 21,675 hours and cost \$324,000 using 20 part-time workers over 27 weeks. Mr. Breaux stated a second smaller request from the primary election would involve 137,685 ballots which would require approximately 5,737 hours over 7 weeks with cost of around \$84,000.

Judge Hill inquired about the cost of Civera's hosting tool. Mr. Breaux stated the base redaction tool cost is approximately \$46,000–\$46,500 and confirmed that the public hosting feature is not included in the current contract. Mr. Breaux noted the public hosting feature is something he has planned for in the upcoming budget. With no additional remarks, a motion was made to approve the remaining items. (Time: 1:40 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Duncan Webb
Vote: 5-0 Passed

COURT ORDER NO. 2025-404-04-21

2. **AI-57870** Boards & Commissions Appointments, Commissioners Court.

COURT ORDER NO. 2025-405-04-21

3. **AI-57862** Personnel Appointments, Human Resources.

COURT ORDER NO. 2025-406-04-21

4. **AI-57863** Personnel Changes, Human Resources.

Commissioner Hale congratulated Lauren Davis for receiving a promotion. A motion was made to approve the item. (Time 1:40 p.m.)

Motion by: Commissioner Darrell Hale
Second by: Commissioner Susan Fletcher
Vote: 5-0 Passed

COURT ORDER NO. 2025-407-04-21

2. General Discussion Items:

Presentation, discussion and any action regarding:

- a. **AI-57815 Public Hearing** - Placement of regulatory signs on various County Roads, Public Works.

Jon Kleinheksel, Public Works, requested the Court's approval for the placement of regulatory signs on various County Roads. All necessary requirements have been met.

Judge Hill provided information about the regulatory signs related to the Public Hearing noting that details are included in the packet for review. With no further discussion a motion was made to approve the item. (Time: 1:42 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 5-0 Passed

COURT ORDER NO. 2025-408-04-21

- b. **AI-57882** Policy regarding Commissioners Court opposition to Municipal Utility Districts and Municipal Management Districts, Administrative Services.

Russell Schaffner, Deputy County Administrator, presented a draft resolution establishing an official policy on how the Commissioners determine opposition or non-opposition to MUDs (Municipal Utility Districts) and MMDs (Municipal Management Districts). Mr. Schaffner stated the policy includes specific legislative requirements for supplemental contracts covering services such as police, fire, emergency services, and animal control within these districts. He also stated the County will monitor administratively created MUDs and MMDs through the TCEQ (Texas Commission on Environmental Quality) and present them before the Court for a resolution of opposition or non-opposition.

Commissioner Webb stated that larger MUDs manage roads and road maintenance and suggested adding streets to the policy to ensure MUDs complete their own maintenance. Commissioner Williams additionally suggested including road power in the language and expressed that numerous MUDs already seek road powers and prefer to retain their own control. Judge Hill pointed out that while the County cannot legally require MUDs to maintain their own roads it can be encouraged through the policy. Judge Hill inquired whether opposing MUDs that do not assume responsibility for roads could affect legislative support. Commissioner Williams noted that few new MUDs were being created via legislation so likely it would not cause issues.

Last, Commissioner Fletcher inquired about the length of performance bonds for roads and Judge Hill and Commissioner Webb confirmed a 2-year duration. Commissioners agreed to hold the item until the next Commissioners Court meeting in order to include the road powers language. (Time: 1:50 P.M.)

HELD

c. AI-57386 89th Legislative Session Update, Administrative Services.

Russell Schaffner, Deputy County Administrator, updated Commissioners on House Bill 4620. He explained that this Bill proposes prohibiting a County Commissioner who is also an attorney from practicing any type of law in the same county where he or she is elected. Mr. Schaffner stated this Bill raises concerns as it would prevent Commissioners from even handling minor legal matters such as traffic tickets or evictions on behalf of family or clients. Mr. Schaffner noted the Bill would especially impact rural areas where Elected Officials may be the only attorneys available. Commissioner Fletcher questioned the motivation behind the Bill. Mr. Schaffner noted that although the Bill was introduced late and had only recently been referred to Committee it had garnered attention and could potentially be added as an amendment to other bills. Mr. Schaffner expressed concern over its constitutionality and how it could disrupt the professional lives of many Elected Officials who also practice law.

Commissioner Fletcher expressed her appreciation for Commissioner Webb highlighting the value he brings to the Court as both a Commissioner and a Contract Attorney. She emphasized the importance of his legal expertise and expressed concern that the public and the author of House Bill 4620 did not fully understand the broad negative impact the Bill could have not just on Collin County but across the state. Commissioner Webb shared that he had reached out to legislators to understand the motivation behind the Bill but received no clear explanation. Commissioner Fletcher also shared concern that the Bill may be a reaction to an isolated incident that could have been addressed more narrowly through other legal means.

Mr. Schaffner then informed Commissioners about Senate Bill 404 which concerns the types of pooled or managed funds in which government entities can invest. He stated the County currently invests in options like TexPool which is commonly used and well-regarded. Mr. Schaffner explained Senate Bill 404 would restrict such investments allowing funds to be placed only in pools managed by the State Comptroller or the Texas Treasury Safekeeping Corporation. Mr. Schaffner stated this change would force the County to limit its investment choices to a narrow set of state-managed options. Commissioner Webb opposed the Bill highlighting it would harm diversification, reduce competition, and leave the County dependent on whatever return the state's pool chose to offer regardless of market conditions. (Time: 1:57 p.m.)

NO ACTION

d. AI-57861 North Central Texas Council of Governments Executive Board Monthly Update, County Judge.

Judge Hill provided an update on the North Central Texas Council of Governments informing the Court that Executive Director Mike Eastland announced his retirement and the Executive Board appointed his replacement Judge Todd Little from Ellis County. (Time: 1:57 p.m.)

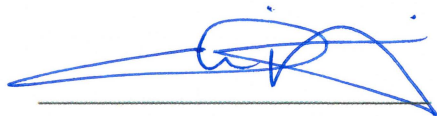
NO ACTION

3. Executive Session Items:

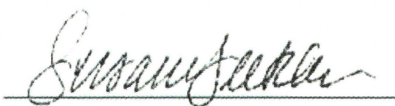
The Board did not recess into Executive Session.

Public Comments not related to an item on the Agenda.

There being no further business of the Court, Judge Hill adjourned the meeting at 1:57 p.m.



Chris Hill, County Judge



Susan Fletcher, Commissioner, Pct 1

Not Present

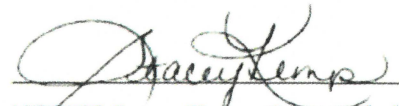
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3

Not Present

Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk