



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytexas.gov

03/17/2025

Armstrong Forensic Laboratory, Inc.  
330 Lock'n Green Trail  
Arlington, TX 76012

Re: Contract Name: 2024-242, Forensic Testing of Controlled Substances  
Contract Start Date: 7/1/2024  
Agreement Renewal Period: 7/1/2025-6/30/2026

Dear Mr. Armstrong:

The aforementioned contract between Collin County and your company will expire on 6/30/2025. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by 3/28/2025.

Should you have any questions, please feel free to contact me at [lmiller@co.collin.tx.us](mailto:lmiller@co.collin.tx.us)

Sincerely,

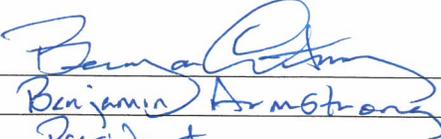
Lera Miller  
Buyer II

Please check one:

Yes  I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.  
No  I cannot renew the contract.

If no, please state reason: \_\_\_\_\_

Signature:  
Print Name  
Title:  
Date:

  
Benjamin Armstrong  
President  
March 31, 2025

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HISTORICAL INFORMATION

Awarded by Court Order No. 2024-597-07-01

Renewal No. 1 Court Order No. \_\_\_\_\_

Renewal No. \_\_\_\_\_ Court Order No. \_\_\_\_\_

Renewal No. \_\_\_\_\_ Court Order No. \_\_\_\_\_

Change Order No. \_\_\_\_\_ Court Order No. \_\_\_\_\_ Summary \_\_\_\_\_

Change Order No. \_\_\_\_\_ Court Order No. \_\_\_\_\_ Summary \_\_\_\_\_

Amendment No. \_\_\_\_\_ Court Order No. \_\_\_\_\_ Summary \_\_\_\_\_

Amendment No. \_\_\_\_\_ Court Order No. \_\_\_\_\_ Summary \_\_\_\_\_