



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 5, 2025

Today's Electric, Inc.
Jeff L. Sowell
225 Yacht Club Road
Oak Point, TX 75068

RE: Award of 2025-224, Large Electrical Projects and Emergency Services

Dear Mr. Sowell:

Collin County has awarded your company as **Primary** supplier for the above referenced contract per Court Order No. _____. It is understood all terms, conditions and prices will be held firm per the Collin County Community College District (CCCCD) Contract No. FY2025-ITB-012. This is an annual contract for large electrical project and emergency services for the County. The contract term begins the date of award and will continue through March 31, 2026. The County will have the right and option to extend the term of the contract for two (2) additional one (1) year periods upon the same terms and conditions as the CCCCCD contract. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Susan Hayes at shayes@co.collin.tx.us or fax to 972-548-4694.

NAME _____

DATE _____

SIGNATURE _____

TITLE _____

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4122 or shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

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