



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 8, 2025

Today's Electrical Services
Jeff L. Sowell
225 Yacht Club Road
Oak Point, TX 75068

RE: Award of 2025-206, Construction, LED Replacement of interior light fixtures in Administration Building and exterior fixtures at Courthouse Building through the Collin County Community College District (CCCCD), Contract No. FY2025-ITB-012

Dear Mr. Sowell:

Collin County has awarded the above referenced solicitation to your company per Court Order No. _____. It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. This is a fixed price contract for the Construction service of LED Replacement of interior light fixtures in Administration Building and exterior fixtures at Courthouse Building. The contract term begins on the date of award and continues until the project is complete. The County will have the right and option to terminate the contract upon thirty (30) days written notice.

Per Bonds Requirement list in the specifications, please submit a payment bond and a performance bond in the amount of 100% of the contract price within ten (10) days.

Please print, sign and submit three (3) copies of the attached Small Project Construction contract within ten (10) days following notification of award of contract. This is a notification only, once the above items have been received, a purchase order will be issued giving Today's Electrical Services notice to proceed.

Invoices should be e-mailed to the Collin County Auditor's office at accounts payable@collincountytx.gov and to the department contact, David Dooley at ddooley@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Ruyue Ding at rding@co.collin.tx.us or fax to 972-548-4694.

NAME _____

DATE _____

SIGNATURE _____

TITLE _____

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4115 or rding@co.collin.tx.us.

Sincerely,
Senior Buyer

Ruyue Ding

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