



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

April 15, 2025

Smith Temporaries dba Cornerstone Staffing Inc
PO Box 909
Grapevine, TX 76099-0909

Re: Contract Name: RFP 2024-261 Temporary Personnel Services
Contract Start Date: July 22, 2024
Agreement Renewal Period: June 30, 2025-June 29, 2026 (renewal 1 of 3)

Dear Asher Sutterfield:

The aforementioned contract between Collin County and your company will expire on **June 29, 2025**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **April 29, 2025**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at rding@co.collin.tx.us

Sincerely,

Ruyue Ding
Senior Buyer

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
No ☐ I cannot renew the contract.

If no, please state reason: _____

Signature:

Print Name

Title:

Date:

Jody A Smith

Jody A Smith

President / Owner

April 23, 2025

HISTORICAL INFORMATION

Awarded by Court Order No. 2024-653-07-22

Renewal No. 1

Court Order No. _____

Renewal No. _____

Court Order No. _____

Renewal No. _____

Court Order No. _____

Change Order No. _____

Court Order No. _____

Summary _____

Change Order No. _____

Court Order No. _____

Summary _____

Amendment No. _____

Court Order No. _____

Summary _____

Amendment No. _____

Court Order No. _____

Summary _____