

State of Texas	§	Court Order
Collin County	§	2025-683-07-14
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the June 9, 2025 minutes.

On Monday, June 9, 2025, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
 Commissioner Susan Fletcher, Precinct 1
 Commissioner Cheryl Williams, Precinct 2
 Commissioner Darrell Hale, Precinct 3

Absent:
 Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
 Commissioner Williams led the Pledge of Allegiance.
 Judge Hill led the Pledge of Allegiance to the Texas Flag.

Judge Hill called the Collin County Commissioners Court meeting to order at 1:30 p.m. The meeting recessed at 3:02 p.m. and promptly reconvened at 3:02 p.m. The meeting was recessed into Executive Session at 3:02 p.m. and reconvened at 3:55 p.m. Judge Hill adjourned the meeting at 4:05 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 4:05 p.m. and adjourned the meeting at 4:06 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 4:06 p.m. and adjourned the meeting at 4:06 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-58134 Personnel Appointments, Human Resources.

FYI NOTIFICATION:

1. AI-58120 Intra-County account transfers transmitted May 22, 2025, Auditor.
2. AI-58066 Change Order No. 9 to Healthcare, Medical Examiner and Parking Garage Facilities (CSP No. 2024-018) with The Christman Company to make various changes to the contract, Construction & Projects.
3. AI-58125 Addendum No. 1 to Construction Management Agent (RFQ No. 2025-194) to make various changes to the Request for Qualifications, Purchasing.
4. AI-58129 Addendum No. 1, No. 2, No. 3, and No. 4 to GPS Offender Monitoring (RFP No. 2025-100) to make various changes to the Request for Proposal, Purchasing.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

Lee Moore, McKinney, addressed the ES&S (Election Systems and Software) maintenance contract calling the BMDs (Ballot Marking Devices) expensive tools that do not legally produce readable ballots. She said that if hand-marked paper ballots were used BMDs would not be needed. Ms. Moore asked the Court to delay the contract until Federal and State election requirements were finalized.

Commissioner Fletcher asked for clarification that BMDs are still required even with hand-marked ballots due to federal law requirements for accessibility. Yoon Kim, County Administrator, confirmed this requirement citing the HAVA (Help America Vote Act) which mandates a percentage of BMDs for voters with disabilities. Commissioner Fletcher confirmed her support while emphasizing BMDs will not be completely eliminated. (Time: 3:00 p.m.)

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Judge Hill pulled item 1f2. With no additional comments, a motion was made to approve the items. (Time: 1:32 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 4-0 Passed

- a. AI-58023 Disbursements for the period ending June 3, 2025, Auditor.

COURT ORDER NO. 2025-550-06-09

b. AI-58024 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2025-551-06-09

c. AI-58081 Tax refunds totaling \$400,528.46, Tax Assessor-Collector.

COURT ORDER NO. 2025-552-06-09

d. **Advertisement(s):**

1. AI-58127 Juvenile Detention Facade Replacement (IFB No. 2025-230), Construction & Projects.

COURT ORDER NO. 2025-553-06-09

2. AI-58072 Tire Rubber Modified Asphalt and Application Services (IFB No. 2025-094), Public Works.

COURT ORDER NO. 2025-554-06-09

3. AI-58126 Removal and Sale or Disposal of Diesel Fuel (IFB No. 2025-243), Public Works.

COURT ORDER NO. 2025-555-06-09

e. **Agreement(s):**

1. AI-58004 Interlocal Agreement/License Agreement with the North Central Texas Council of Governments (Contract No. 2025-263) for the use of digital aerial photography, Information Technology.

COURT ORDER NO. 2025-556-06-09

f. **Amendment(s):**

1. AI-58037 No. 5 to Professional Services, Engineering, Southeast Collin County Mobility Study (Contract No. 2020-327) with Burns & McDonnell Engineering Company, Inc. to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Engineering.

COURT ORDER NO. 2025-557-06-09

2. AI-57755 No. 10 to Election Voting System & Services (Contract No. 2018-241) with Election Systems & Software, LLC to extend the contract for one (1) year through and including June 30, 2026, update pricing, and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

HELD

g. Change Order(s):

1. AI-58130 No. 24 to CCADF Medical Mental Health Expansion (CSP No. 2023-398) with Sedalco, Inc. to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Construction & Projects.

COURT ORDER NO. 2025-558-06-09

h. Filing of the Minute(s), County Clerk:

1. AI-58115 May 19, 2025.

COURT ORDER NO. 2025-559-06-09

i. Miscellaneous:

1. AI-58089 Acknowledgment of the issuance of a loan facilitated by the Tarrant County Cultural Education Facilities Corporation for the benefit of Texas Health Resources System Revenue Bonds Series 2025 and related matters, Administrative Services.

COURT ORDER NO. 2025-560-06-09

2. AI-58122 Authorize Purchasing Agent to finalize and execute licensing documents related to the award of Microsoft Enterprise Agreement for Elections (Coop Quote No. 2025-196), Information Technology.

COURT ORDER NO. 2025-561-06-09

3. AI-58135 Personnel Appointments, Human Resources.

COURT ORDER NO. 2025-562-06-09

4. AI-58136 Personnel Changes, Human Resources.

COURT ORDER NO. 2025-563-06-09

2. General Discussion Items:

Presentation, discussion and any action regarding:

a. AI-57897 Bond presentation and approval to authorize the sale of \$90,357,000 in Proposition A (Court & Detention Facilities), \$2,850,000 in Proposition B (Animal Shelter Facility), \$1,500,000 in Proposition C (Medical Examiner's Facility), \$4,000,000 in Proposition D (Parks & Open Space), \$113,900,000 in Proposition E (Road & Bridge), and \$8,100,000 in One-Year Tax Notes for a total bond sale of \$220,707,000, Budget.

Monika Arris, Budget Director, outlined details of the 2025 Bond Sale. She explained Propositions A through D cover funding for Courts, Detention Facilities, Animal Shelter, Medical Examiner, and Parks and Open Space for a total of \$98.7 million. Ms. Arris stated Proposition E supports road projects selected with the County Engineer totaling \$113.9 million.

Ms. Arris then introduced two tax notes; a one-year note funded from existing reserves and a two-year note funded through the standard process which would not impact the tax rate. She explained that the notes would fund needed maintenance and upgrades in aging county buildings including HVAC systems, elevators, generators, and improvements at the Jail and Courthouse. Ms. Arris explained that the total funding requested across bonds and tax notes is \$220.7 million.

Commissioner Hale asked Ms. Arris to explain the process of how tax money would be used to pay off the bond and where the funding originated. Ms. Arris explained that actual tax collections often exceed what was adopted at Budget creating a surplus. She stated the County planned to utilize \$5 million from this surplus for long-term building projects. Ms. Arris noted the same process was done in 2018 where one year notes were sold then paid off. With no additional comments, a motion was made to approve the item. (Time: 1:37 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 3-1 Passed

Nay: Judge Chris Hill

COURT ORDER NO. 2025-564-06-09

b. AI-57898 Parameters order for series 2025 bonds, Budget.

Nick Bulaich, Hilltop Securities, presented the proposed parameter overview for the 2025 Bond Issuance. Mr. Bulaich explained that \$30 million in callable bonds were available and that \$20 million of those are suitable for refinancing. He stressed that final maturities would not be extended on any of the bonds and a minimum 3% net present value savings would be required. Mr. Bulaich further explained the set caps of \$244 million for long-term bonds and \$8.1 million for tax notes. He noted that despite signs of recent market volatility there are signs of stabilization and will target bond pricing for the week of July 7, 2025. With no additional comments, a motion was made to approve the item. (Time: 1:45 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 3-1 Passed

Nay: Judge Chris Hill

COURT ORDER NO. 2025-565-06-09

c. AI-58000 Budget adjustment in the amount of \$1,417,900 for out of county inmate housing for 3rd Quarter FY2025, Sheriff.

Sheriff Skinner requested approval to release \$1,417,900 for third quarter out of county housing costs. He reminded the Court that the funds were budgeted the previous year but required quarterly approval per Commissioner Webb's request.

Sheriff Skinner explained that national standards supported by the National Institute for Corrections recommend jails operate at around 80% capacity to maintain safety and efficiency. Sheriff Skinner noted he typically aims for 85% capacity which allows for emergency situations, classification needs, and ongoing maintenance.

Johnny Jaquess, Assistant Chief Deputy of Jail Operations, explained that all jail pods are operational but some are temporarily closed for maintenance. He stated that the closures necessitated the movement of inmates to allow for preservation of beds. Commissioner Fletcher inquired about minimizing the number of out of county inmates to save costs. Sheriff Skinner explained that housing federal prisoners was financially beneficial and cutting that contract would not reduce expenses. Commissioner Fletcher expressed concern with housing out of county inmates in the VALOR (Veterans Accessing Lifelong Opportunities for Rehabilitation) program without reimbursement and suggested exploring reciprocal programs in other counties. Sheriff Skinner emphasized that out of county housing would remain necessary until the Medical Facility was completed.

Commissioner Fletcher stressed the need to continue discussions on managing the jail's growing financial burden while noting that the jail remains a primary responsibility of the County. Sheriff Skinner clarified that out of county inmate housing would continue until the new medical facility was complete. Sheriff Skinner offered to meet with officials to explain the financial complexities in detail and emphasized that the jail is operating above its safety threshold and posed a growing concern. Commissioner Fletcher reiterated her concern about rising costs as well as the potential need to divert funds from other departments to support jail operations and called for structural solutions moving forward.

Judge Hill emphasized his commitment to maintaining Collin County as a law and order county and stated that if crime continued to rise, the County would expand the jail even if it meant reprioritizing the budget. Commissioner Fletcher acknowledged the rise in crime and growing jail population and emphasized the urgency to expedite action in response to these trends. With no additional comments, a motion was made to approve the item. (Time: 2:07 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 4-0 Passed

COURT ORDER NO. 2025-566-06-09

d. **AI-58103** Update on Israel trip donated to Sheriff Jim Skinner, Administrative Services.

Russell Schaffner, Deputy County Administrator, provided an update on a trip to Israel that was donated to Sheriff Skinner and selected Sheriff's office personnel funded by a private donor. Mr. Schaffner stated the trip was arranged through a third-party organization. He explained that County staff's opinion is that the trip falls outside the scope and duties of those attending, they will be using vacation time, and participating voluntarily. Judge Hill stated that there had been questions about whether court action was required. Yoon Kim, County Administrator, confirmed that no action is required since the County is not formally accepting a gift.

Sheriff Skinner clarified that the Israel trip is a training opportunity on counterterrorism hosted by the Israeli National Police and confirmed that participating staff would use vacation time. Sheriff Skinner explained his initial intent to have the trip accepted as a County donation was to ensure eligibility for federal law enforcement death benefits in case of a tragedy. He further said since County endorsement was not possible the National Sheriff's Association agreed to sponsor the trip. Judge Hill requested clarification from Human Resources about the County's death benefit policies.

Cynthia Jacobson, Director of Human Resources, clarified that if a law enforcement officer is injured or killed in the line of duty and not on vacation they are eligible for County workers' compensation. She explained this includes full lifetime pay, family medical coverage until Medicare eligibility, and benefits for children until age 18. Judge Hill acknowledged her explanation as taxpayers' responsibility. Ms. Jacobson further stated that the federal benefit the Sheriff referenced is a separate payment that does not come from the County.

Commissioner Fletcher expressed concern about how the County determines whether a death qualifies as in the line of duty for County benefits. She asked who makes that determination and suggested the Sheriff consider obtaining separate travel insurance. Ms. Jacobson clarified that the trip does not align with the County's travel policy, is not considered work related, and is not eligible for County Workers' Compensation benefits if something were to happen. She confirmed that because the trip still falls within the law enforcement sphere participants may seek benefits through the National Sheriff's Association as previously mentioned. Ms. Jacobson added that all County employees are provided with life insurance as well as have the opportunity to opt into additional voluntary life insurance. She emphasized that while this coverage applies to any type of death, job related incidents involving law enforcement are treated differently in reference to eligibility and benefits.

Sheriff Skinner explained that by statute the Sheriff determines what qualifies as a law enforcement function. He clarified that the donor did not arbitrarily choose participants and said selections were based on the potential value each participant could bring to the department. Commissioner Fletcher expressed ongoing concern about protecting the taxpayers and emphasized that the County should not be put at financial risk should a catastrophic event occur.

Commissioner Hale expressed concern about the trip explaining that if the County had accepted it as a gift it would have required management of travel arrangements and adherence to County policies. He also emphasized the risk associated with a concentration of Sheriff's Office leadership abroad and the potential operational impact on the County if a tragic event were to happen. Commissioner Hale further highlighted unresolved issues including liability, tax implications of receiving gifts, and compensation for overseas work. Sheriff Skinner acknowledged the validity of Commissioner Hale's concerns and confirmed that he had previously discussed these same reservations with Judge Hill. Judge Hill expressed appreciation for the donor's contribution of the trip to Israel. While acknowledging that the trip is being taken in a private capacity he expressed confidence that it would still provide valuable benefits to the participants and by extension to the community. (Time: 2:29 p.m.)

NO ACTION

e. AI-58164 Equine Facility Update, Administrative Services.

Yoon Kim, County Administrator, provided an update on the Equine Facility referencing a 3-2 Court Order from July 2024 that allowed construction on County property. Mr. Kim stated the VALOR and Equine programs have been operating successfully for nearly a year at Mr. Punk Carter's ranch in Celina. He further stated that staff have been exploring Myers Park as an alternate location after determining that the Courthouse campus was not an appropriate location. Mr. Kim said he and the Sheriff have conducted site visits and support moving to the County owned property. Mr. Kim recommended that the Commissioners Court formally direct staff to identify a suitable location within Myers Park and take oversight of the project. He pointed out that because the current court order prohibits the use of County resources, an amendment to that order would be required to proceed.

Judge Hill expressed support for relocating the Equine Facility to Myers Park. He noted that placing the facility there could increase the value of commissary dollars by leveraging existing facilities. Judge Hill also pointed out that there are extra legal protections under state law for facilities located in parks and the existing infrastructure and programming align with the planned use.

Commissioner Fletcher expressed agreement with relocating the Equine Facility to Myers Park and supported allowing staff to determine the most suitable location. She acknowledged that staff involvement uses County resources and would be no cost to taxpayers. Commissioner Fletcher recommended exploring the use of existing structures and emphasized the need for separate utility accounts and secure areas for restricted equipment. Last, Commissioner Fletcher expressed interest in understanding who would manage bookings and facility use going forward.

Judge Hill asked whether there would be a future opportunity for the Court to ask detailed questions about the project. Mr. Kim stated ongoing updates will be provided including information about the proposed location, specifications, and construction plans. He noted that depending on where the facility is placed existing infrastructure could be leveraged and potentially reduce costs. Mr. Kim also mentioned that integrating new improvements with current facilities could benefit not only the VALOR and Equine Therapy programs but also enhance Myers Park overall. Commissioner Fletcher reiterated the high cost of running utilities reinforcing the need to consider existing infrastructure when choosing the site. Mr. Kim confirmed that staff would assess utility access and work collaboratively with the Sheriff's Office to meet program needs.

Commissioner Hale made a motion to direct staff to find a location at Myers Park and be able to use County resources to determine the best location for the Sheriff's Equine Therapy program.

Judge Hill explained his original opposition to the Equine Facility citing the initial location on the courthouse campus, the potential cost to taxpayers, and the distraction such a project could pose from core law enforcement responsibilities. He acknowledged that Sheriff Skinner had addressed the cost concern by committing to fund the project entirely from commissary funds as well as affirmed the revised proposal was more acceptable. Judge Hill said that while he continues to be concerned about potential distractions and long term impacts, he expressed support for the amended motion.

Commissioner Hale clarified that the motion allows for focused use of County staff resources to identify the best location for the program. He explained that this phase involves due diligence only with financial discussions to follow separately. Judge Hill reiterated that as long as the current motion defers detailed questions to a later date, he finds the proposal acceptable.

Commissioner Fletcher emphasized the need for flexibility in evaluating the location of the Equine Therapy facility. She stressed that while Myers Park seems like the best option, all possibilities should remain open. With no additional comments, a motion was made to approve the item. (Time: 2:42 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 4-0 Passed

COURT ORDER NO. 2025-567-06-09

f. **AI-58119** North Central Texas Council of Governments Executive Board Update, County Judge.

Judge Hill provided an update marking the end of his term as President of the North Central Texas Council of Governments Executive Board noting he will continue as a board member. He shared key highlights from the annual population update released in May stating that as of January 1, 2025 Collin County's estimated population surpassed 1.3 million with 1,305,000 residents. Judge Hill said this surge marks a significant jump from the County's typical annual growth which now translates to an average of 207 new residents per day as well as outpaces larger counties in this area. He also explained that the estimated unincorporated population has nearly doubled and reflects trends driven by changes in annexation laws and increased development outside city limits.

Commissioner Fletcher inquired about the impact of Collin County's new estimated population of 1.3 million on statutory brackets in legislation and questioned the logic of treating governments differently solely based on population growth. She also specifically asked whether Legislative requirements such as mandated training hours are triggered by official census figures only or if they can also be affected by interim estimates like those provided by the Council of Governments. Russell Schaffner explained that Legislative population brackets are guided by the Texas Legislative Council. Mr. Schaffner, Deputy County Administrator, clarified that for statutory purposes counties only grow into population brackets based on the decennial U.S. Census. He concluded by saying despite the current estimated population being over 1.3 million, Collin County is still legally considered to have a population of 1,054,000 which is the number recorded in the 2020 Census. Additionally, Judge Hill noted that Collin County is growing faster than all other Texas counties except Harris County but is starting to catch up.

Commissioner Williams expressed appreciation for the recognition that the Sheriff is the primary law enforcement authority responsible for the residents living in Collin County's unincorporated areas. She emphasized that these areas place growing pressure on the Sheriff's patrol division. Commissioner Fletcher also acknowledged the importance of ILA (Inter Local Agreements) with these communities and commended the Court's position that any proposed developments must include provisions for public safety.

Commissioner Hale emphasized the need to engage with the Legislature to address issues stemming from the rapid growth and increased population density in unincorporated areas. He expressed concern that many of these administratively formed MUDs are not obligated to contract for essential services leaving the rest of the County to subsidize those needs. Commissioner Hale expressed support of Senate Bill 6 but noted it had unintended consequences, specifically a surge in MUDs, and an unincorporated population increase. He highlighted the risk posed by high-density developments lacking appropriate services and called for legislative changes to require MUDs to contract for public safety services.

Commissioner Williams pointed out that the Texas Commission on Environmental Quality (TCEQ) does not consider law enforcement needs or capacity when evaluating new MUDs highlighting a significant oversight in the approval process. Judge Hill noted that TCEQ doesn't factor in law enforcement at all and acknowledged the adoption of a new policy to address TCEQ oversight and broader enforcement. He also emphasized that without proper regulation and service agreements residents in cities who already pay city taxes may end up subsidizing services for those in unincorporated areas who do not. Judge Hill stressed the importance of ensuring these rapidly developing communities contribute their fair share toward public services.

NO ACTION

3. Executive Session Items:

Executive Session, in accordance with Chapter 551 of the Government Code, to discuss the following subjects:

Security (551.076)

AI-58149 Election Voting System & Services, Administrative Services.

Judge Hill made a motion to adopt hand marked paper ballots for the upcoming November 2025 election and to direct staff to present to the court a plan for implementation by June 23rd.

Commissioner Hale addressed concerns about potential discrepancies in the contract amount due to the recent Executive Order. He asked when a revised version of the contract reflecting these changes would be available. Caleb Breaux, Elections Administrator, confirmed the Executive Order includes a carve-out allowing limited use of BMDs (Ballot Marking Devices) which cannot serve as the primary voting method. Mr. Breaux stated that to remain compliant with HAVA (Help America Vote Act) and ADA (Americans with Disabilities Act) requirements, he estimated that 300 ExpressVote machines would still be needed. He said the County could eliminate the use of ExpressTouch curbside units if hand-marked paper ballots were adopted for in person voting. Judge Hill explained that staff would need to revise the current amendment accordingly and also prepare an implementation plan with input from the elections office. He stated the plan is to be presented to the Court by June 23, which gives staff two weeks to complete the task.

Commissioner Hale asked whether the new approach would be more economical than previous proposals. Mr. Breaux said it was difficult to determine since switching to physical paper ballots introduces different costs. Commissioner Hale stated he was referring specifically to equipment costs. Mr. Breaux confirmed that the current plan was below the earlier estimates of \$4.1 million and \$3.2 million presented in October. Commissioner Hale then asked if any Federal or State grants were anticipated to support the election changes. Mr. Breaux confirmed a HAVA subgrant was available and that a portion of the project could qualify. He noted that he had contacted the Auditor's office to begin the process as well as pointed out that with a guaranteed \$52,000 from the grant the overall cost of implementation was expected to be just under \$2.4 million. Judge Hill asked Mr. Breaux whether anything would prevent successful execution under the new terms. Mr. Breaux acknowledged the tight timeline but expressed confidence that he and his staff could meet the challenge and committed to outlining needed resources by June 23rd. (Time: 4:05 p.m.)

Motion by: Judge Chris Hill

Second by: Commissioner Susan Fletcher

Vote: 4-0 Passed

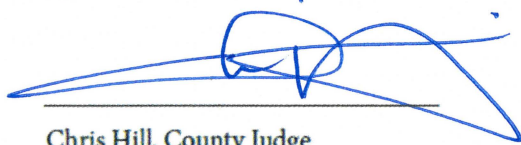
COURT ORDER NO. 2025-568-06-09

AI-58173 Deployment, or specific occasions for implementation of security personnel regarding bank deposits, Auditor.

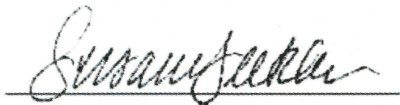
NO ACTION

Public Comments not related to an item on the Agenda.

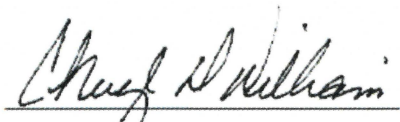
There being no further business of the Court, Judge Hill adjourned the meeting at 4:06 p.m.



Chris Hill, County Judge



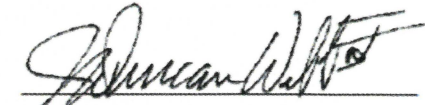
Susan Fletcher, Commissioner, Pct 1



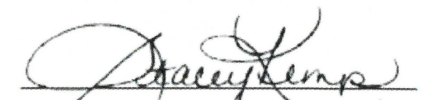
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3



Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk