



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

April 9, 2025

Complete Supply, Inc.
1624 W Crosby Street
Suite 144
Carrollton, TX 75006

Re: Contract Name: 2024-174 Jail and Personal Inmate Supplies
Contract Start Date: July 22, 2024
Agreement Renewal Period: July 22, 2025 – July 21, 2026 (renewal 1 of 3)

Dear Mr. Elliot:

The aforementioned contract between Collin County and your company will expire on **July 21, 2025**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **April 25, 2025**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at svilca@co.collin.tx.us.

Sincerely,

Sophia Vilca Madrid
Buyer II

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
No ☐ I cannot renew the contract.

If no, please state reason: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____

PRICE BAHOALL

GENERAL MANAGER

4/22/2025

HISTORICAL INFORMATION

Awarded by Court Order No. 2024-680-07-22

Renewal No. <u>1</u>	Court Order No. _____
Renewal No. _____	Court Order No. _____
Renewal No. _____	Court Order No. _____

Change Order No. _____	Court Order No. _____	Summary _____
Change Order No. _____	Court Order No. _____	Summary _____

Amendment No. _____	Court Order No. _____	Summary _____
Amendment No. _____	Court Order No. _____	Summary _____