



Facilities Management Building & Grounds Permit Request Form

Individual/Organization Name: Carter Blood Care

Contact Person: Susan Holt Phone #: 817-343-1374

Address: _____ City, State _____ Zip Code _____

Building and/or Description of Grounds Requesting to be used: 10 to 15 parking spots located in the front parking lot of the main Collin County Courthouse close to the main ramp entrance.

Description of Activity: Blood Drive - Blood Donor Bus

Dates & Times of Preparation:
8/22/2025

Dates & Times of Event:
8/22/2025

Dates & Times of Clean up:
1 hour after each event.

8/22/2025 Arrive @ 8:30am 8/22/2025 Depart @ 4:00pm

Please check one:

City of Mc Kinney Permit Received: ☐ Yes ☐ No ☒ N/A

City of Mc Kinney/Chamber of Commerce Film Agreement Received: ☐ Yes ☐ No ☒ N/A

Requester's Name: Susan Holt Title: Carter Blood Care Consultant

Signature: Susan Holt Date: 4-2-25