



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 11, 2025

RL National Roofing Partners, LLC DBA K-Post Company
1841 W. Northwest Highway
Dallas, TX 75220

RE: Award of Coop Contract No. 2025-338, Emergency Services for Roofing Repairs and Maintenance

Dear Mr. Bizzoso:

Collin County has awarded your company as the supplier for the above referenced contract per Court Order No. _____. It is understood all terms, conditions and prices will be held firm per the Omnia Partners Cooperative Contract No. R230402. This contract is for emergency service for roof repairs and maintenance for the County. The contract term begins on the date of award and will continue through and including October 31, 2026. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to Collin County Facilities, kcasey@co.collin.tx.us, and the Collin County Auditor's office at accountspayable@collincountytx.gov. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Susan Hayes at shayes@co.collin.tx.us or fax to 972-548-4694.

NAME _____

DATE _____

SIGNATURE _____

TITLE _____

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4122 or shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

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