

Collin County, TX

## INVITATION FOR BID

2025-275

## COMPUTERS, PERIPHERALS, AND ACCESSORIES

RELEASE DATE: August 26, 2025

RESPONSE DEADLINE: September 25, 2025, 2:00 pm

Please refer to the project timeline in this document for all important deadlines.

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### Attachments:

A - LEGAL\_NOTICE

B - CIQ Form

C - W9

D - Collin County Information Technology Equipment Standards Justification

E - Standards Court Order 2025-331-03-31

F - Specifications - Collin County Standard Hardware

## 1. INTRODUCTION

### 1.1. SUMMARY

Collin County is seeking bids from manufacturers and/or resellers for the purchase of business class personal computer equipment that meets the County's specifications and requirements.

Equipment shall be defined as desktops, laptops, tablets, all-in-ones, monitors, mice, keyboards, other comparable computer hardware, and accessories. The County will require warranty coverage for 5 years, to include accidental damage on all portable devices.

### 1.2. BACKGROUND

The County currently has approximately 3,000 Microsoft Windows based personal computers. The County typically will place three (3) to four (4) orders per year, spreading the total replacement of all systems over a 5-year period. This translates to the County ordering approximately 600 personal computers per year. The County does not guarantee a minimum number of systems to be ordered through this agreement.

This procurement request supports the County's annual hardware refresh replacement cycle for end-user computers.

### 1.3. TIMELINE

Release Project Date:	August 26, 2025
Question Submission Deadline:	September 12, 2025, 2:00pm
Response Submission Deadline:	September 25, 2025, 2:00pm

## 2. SPECIFICATIONS AND REQUIREMENTS

### 2.1. Equipment

1. The County requires the Bidders to provide business class personal computer equipment.
2. Summary of Equipment is as follows with full build specifications located in Attachment F, Specifications - Collin County Standard Hardware
  - Standard Laptop - Dell Pro Max 16/16XE MC16250
  - Enhanced Laptop - Dell Pro Max 16 MC16255
  - Hack Desktop - Dell Pro Max Slim FCS1250
  - Elections Laptop with GOBI - Dell Pro 14 Plus PB14250 with Mobile AT&T GOBI
  - NDC Rugged Laptop with GOBI - Dell Pro Rugged 14 RB14250 with Mobile AT&T GOBI
  - NDC Rugged Laptop (without GOBI) - Dell Pro Rugged 14 RB14250
  - Desktop - Dell Pro Micro QCM1250
  - Detachable Laptop - Dell Latitude 7350 Detachable
  - Dell Pro Plus Multi-device Wireless Keyboard and Mouse - KM7321W, 580-AJIX
  - Latitude 7350 Detachable Collaboration Keyboard and Active Pen - US English, 580-BBQL
  - Dell Pro 24 Plus Monitor P2425H, 210-BMGH
  - Dell Pro Thunderbolt 4 Smart Dock SD25TB4, 210-BMRQK
  - Dell Wired Keyboard KB216 Black, 580-ADMT
  - Dell Optical Mouse MS116 Black, 275-BBCB
  - Dell EcoLoop Pro Backpack, 460-BDKH
  - Targus Rolling Laptop Bag, TBR003US
  - Anker 4-port USB 3.0 Hub, A7516016
  - USB C to USB A 4-port hub, USBC-HUB4A
  - Dell Pro 7-in-1 USB C Multiport Adapter, 470-AETLDesktop
3. The systems shall have a means to connect external speakers.

4. Only “new” equipment (coming down an active assembly line) shall be bid. No refurbished, rebuilt or used equipment will be accepted. All equipment must be covered under the manufacturer's warranty for 5 years from date of receipt of goods.
5. Specific warranty requirements are listed within the specification of each computer listed on Attachment F.
6. The Contractor shall provide the County a roadmap of new equipment as it becomes available.
7. The County reserves the right to change standard hardware configurations at any time.
8. The County shall have flexibility on types of equipment and extra features that may be ordered.
9. The County will provide a custom base Windows operating system image for installation on all systems before their shipment to the County.
10. Substitutions regarding configurations must be requested prior to the end of the Question Submission Deadline as specified in Section 1 - Introduction.

## 2.2. Shipping, Receiving, and Returns

1. The Contractor shall ship, via truck with liftgate, equipment as available to the County default location:
  - Collin County Computer Parts Warehouse, 2100 Bloomdale Rd., STE 00138, McKinney, TX 75071
1. The Contractor shall provide all shipment tracking information to the County as it becomes available.
2. Unavailable and/or backordered equipment may be procured by the County from other sources if necessary.
3. County personnel will be on-site to accept and sign for equipment.
4. The County reserves the right to have equipment shipped to other County locations as needed.
5. Equipment received which is defective or does not match ordered equipment shall be returned at the Contractor's expense.

## 2.3. Pricing

1. Respondent shall complete all line items on the pricing tables in Section 4 with firm and fixed pricing. Pricing for these configurations shall not exceed the bid pricing throughout the life of the Agreement. The County prefers to utilize a single major brand across lines, as much as possible.
2. The County does not guarantee a minimum amount of equipment to be purchased on this Agreement. This quantity information provided is for informational purposes only and in no way represents a guarantee of future expenditures.

3. Collin County reserves the right to increase or decrease all estimated quantities during the term of this contract or to delete any item(s) as it deems appropriate, without affecting the bid pricing or the terms and conditions of the bid.
4. The Contractor shall provide a web catalog for the County to access available equipment and parts with current pricing.

## 2.4. Respondent Requirements

1. The Respondent shall have been in continuous operation, providing computer and equipment sales/services, for the last ten (10) years as of the invitation to bid Release Project Date of this solicitation. Adequate proof may be requested by the County.
2. Contractor shall be a Dell Titanium or Platinum level partner.

### 3. SPECIAL CONDITIONS

#### 3.1. AUTHORIZATION

By order of the Commissioners Court of Collin County, Texas sealed bids will be received for Computers, Peripherals, and Accessories.

#### 3.2. PURPOSE

The intended use/purpose for this Invitation For Bid:

Collin County is seeking bids from manufacturers and/or resellers for the purchase of business class personal computer equipment that meets the County's specifications and requirements.

Equipment shall be defined as desktops, laptops, tablets, all-in-ones, monitors, mice, keyboards, other comparable computer hardware, and accessories. The County will require warranty coverage for 5 years, to include accidental damage on all portable devices.

#### 3.3. TERM

Provide firm, fixed pricing for an annual contract commencing on the date of the award and continuing for a one (1) year period.

#### 3.4. TRANSITIONAL PERIOD

Upon normal completion of this contract, not to include termination for default, and in the event that no new contract has been awarded by the original expiration date of the existing contract including any extension thereof, it shall be incumbent upon the Contractor to continue the contract under the same terms and conditions until a new contract can be completely operational. At no time shall this transition period extend more than ninety (90) days beyond the original expiration date of the existing contract and any extension thereof.

#### 3.5. FUNDING

Funds for payment for Collin County expenditures have been provided through the Collin County budget approved by the Commissioners Court for this fiscal year only. All other participating entities expenditures have been provided through their entity's governing body for this fiscal year only. State of Texas statutes prohibit any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current fiscal year shall be subject to budget approval.

#### 3.6. PRICE REDUCTION

If during the life of the contract, the vendor's net prices to its customers for the same product(s) and/or services shall be reduced below the contracted price, it is understood and agreed that Collin County shall receive such price reduction.

### 3.7. DELIVERY/COMPLETION/RESPONSE TIME

Delivery time is an important consideration in the evaluation of the lowest and best bid. Delivery will be FOB to Collin County location as specified on each purchase order. All charges for standard delivery/freight are to be included in the bid price. Collin County will not accept any fuel surcharges on invoices. Bidder shall state the number of calendar days required to place equipment at the County's designated location after receipt of order (ARO).

### 3.8. DELIVERY LOCATION

Unless otherwise indicated on the purchase order, equipment delivered to Collin County shall be delivered directly to: Collin County Computer Parts Warehouse, 2100 Bloomdale Rd., STE 00138, McKinney, TX 75071

Deliveries are accepted Monday through Friday.

Setup and Installation is NOT needed and does not need to be included.

### 3.9. DELL STANDARD

Per Court Order No. 2025-331-03-31, Dell is a current County standard for end user computing. No alternatives will be accepted on these items. Collin County approved equivalents will be accepted on line items other than Dell end user computing items.

For applicable Dell products, Vendor shall contact Dell directly and reference the Dell part numbers provided on the line item specifications prior to submitting a quote. Support and any associated warranties shall be held by Dell unless the Vendor can provide documentation of certification and authorization from Dell to provide all aspects of warranty service repairs and maintenance repairs, as may be required.

### 3.10. EQUIVALENT MODEL SUBSTITUTION

If in these specifications, Collin County requests pricing for specific models listed in the line items and should the manufacturer discontinue or add a model during the term of the contract or any renewal periods, Vendor will keep the awarded price for the replacement model.

### 3.11. APPROXIMATE VALUE/USAGE

Estimated annual value of this contract is \$700,000.00 but varies per year based on usage. Approximate usage does not constitute an order, but only implies the probable quantity the County will use. Commodities will be ordered on an as-needed basis.

### 3.12. EVALUATION AND AWARD

Award of this contract shall be made to the responsive bidder who submits the lowest and best bid meeting specifications. Collin County reserves the right to award the bid, or reject, by line item, category, or as a whole as the County deems in its best interest. Collin County further reserves the right to make a primary, secondary and tertiary award of this contract.



## 4. PRICING TABLE

### STANDARD LAPTOP

Dell Pro Max 16/16XE MC16250

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
1	Dell Pro Max 16/16XE MC16250, 210-BPVN - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	165	Each			
<b>TOTAL</b>						

### ENHANCED LAPTOP

Dell Pro Max 16 MC16255

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
2	Dell Pro Max 16 MC16255, 210-BRYZ - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	74	Each			
<b>TOTAL</b>						

### HACK DESKTOPS

Dell Pro Max Slim FCS1250

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
3	Dell Pro Max Slim FCS1250, 210-BPST - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	2	Each			
<b>TOTAL</b>						

### ELECTIONS LAPTOP

#### Dell Pro 14 Plus PB14250

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
4	Dell Pro 14 Plus PB14250, 210-BPDR - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	1	Each			
<b>TOTAL</b>						

### NDC RUGGED LAPTOPS WITH GOBI

#### Dell Pro Rugged 14 RB14250 with Mobile AT&T GOBI

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
5	Dell Pro Rugged 14 RB14250, 210-BNNG - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	5	Each			
<b>TOTAL</b>						

### NDC RUGGED LAPTOPS (WITHOUT GOBI)

#### Dell Pro Rugged 14 RB14250

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
6	Dell Pro Rugged 14 RB14250, 210-BNNG - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	1	Each			
<b>TOTAL</b>						

### STANDARD DESKTOPS

#### Dell Pro Micro QCM1250

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
7	Dell Pro Micro QCM1250 - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	99	Each			
<b>TOTAL</b>						

### DETACHABLE LAPTOP

#### Dell Latitude 7350 Detachable

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
8	Dell Latitude 7350 Detachable, 210-BLXW - reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware	1	Each			
<b>TOTAL</b>						

### ACCESSORIES

Reference complete build requirements/specifications located in Attachment F, Specifications - Collin County Standard Hardware

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
9	Dell Pro Plus Multi-device Wireless Keyboard and Mouse - KM7321W, 580-AJIX	1	Each			
10	Latitude 7350 Detachable Collaboration Keyboard and Active Pen - US English, 580-BBQL	1	Each			
11	Dell Pro 24 Plus Monitor P2425H, 210-BMGH	569	Each			
12	Dell Pro Thunderbolt 4 Smart Dock SD25TB4, 210-BMRQK	18	Each			
13	Dell Wired Keyboard KB216 Black, 580-ADMT	242	Each			
14	Dell Optical Mouse MS116 Black, 275-BBCB	242	Each			

Invitation For Bid #2025-275  
Title: Computers, Peripherals, and Accessories

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
15	Dell EcoLoop Pro Backpack, 460-BDKH	242	Each			
16	Targus Rolling Laptop Bag, TBR003US	1	Each			
17	Anker 4-port USB 3.0 Hub, A7516016	1	Each			
18	USB C to USB A 4-port hub, USBC-HUB4A	1	Each			
19	Dell Pro 7-in-1 USB C Multiport Adapter, 470-AETL	1	Each			
<b>TOTAL</b>						

## 5. INSURANCE REQUIREMENTS

1. Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.

1. **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability. Coverage must be written on occurrence form.

Each Occurrence	\$1,000,000
Personal Injury &Adv Injury	\$1,000,000
Products/Completed Operation Aggregate	\$2,000,000
General Aggregate	\$2,000,000

2. With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:
  - i. A waiver of subrogation in favor of Collin County, its officials, employees, volunteers and officers shall be provided for General Liability, Commercial Automobile Liability, and Workers' Compensation.
  - ii. The vendor's insurance coverage shall name Collin County as additional insured under the General Liability policy.
  - iii. All insurance policies shall be endorsed to require the insurer to immediately notify Collin County of any decrease in the insurance coverage limits.
  - iv. All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.
  - v. All copies of Certificates of Insurance shall reference the project/contract number.
3. All insurance shall be purchased from an insurance company that meets the following requirements:
  - i. A financial rating of A-VII or higher as assigned by the BEST Rating Company or equivalent.
4. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:
  - i. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
  - ii. Sets forth the notice of cancellation or termination to Collin County.

## 6. GENERAL INSTRUCTIONS

### 6.1. DEFINITIONS

1. Bidder: refers to submitter.
2. Vendor/Contractor/Provider: refers to a Successful Bidder/Contractor/Service Provider.
3. Submittal: refers to those documents required to be submitted to Collin County, by a Bidder.
4. IFB: refers to Invitation For Bid.

### 6.2. GENERAL INSTRUCTIONS

1. If Bidder does not wish to submit an offer at this time, please submit a No Bid.
2. Awards shall be made not more than ninety (90) days after the time set for opening of Submittals.
3. Collin County is always conscious and extremely appreciative of your time and effort in preparing your Submittal.
4. Collin County exclusively uses OpenGov eProcurement for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your bid non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.
5. A bid may not be withdrawn or canceled by the bidder prior to the ninety-first (91st) day following public opening of Submittals and only prior to award.
6. It is understood that Collin County, Texas reserves the right to accept or reject any and/or all Bids for any or all products and/or services covered in an Invitation For Bid (IFB), and to waive informalities or defects in Submittals or to accept such Submittals as it shall deem to be in the best interest of Collin County.
7. All IFBs submitted in hard copy paper form shall be submitted in a sealed envelope, plainly marked on the outside with the IFB number and name. A hard copy paper form Submittal shall be manually signed in ink by a person having the authority to bind the firm in a contract. Submittals shall be mailed or hand delivered to the Collin County Purchasing Department.
8. Submittals via email, oral, telegraphic or telephonic will not be accepted. IFBs may be submitted in electronic format via <https://procurement.opengov.com/portal/collincountytx/projects/175452>.
9. All IFBs submitted electronically via the eProcurement Portal shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB.

10. Time/date stamp clock in Collin County Purchasing Department shall be the official time of receipt for all IFBs submitted in hard copy paper form only, no flash drives, CD-ROMs or any other form of “plug and play” portable storage device will be accepted as a Submittal. IFBs received in the Collin County Purchasing Department after submission deadline shall be considered void and unacceptable. Absolutely no late Submittals will be considered. Collin County accepts no responsibility for technical difficulties related to electronic Submittals.
11. For hard copy paper form Submittals, any alterations made prior to opening date and time must be initialed by the signer of the IFB guaranteeing authenticity. Submittals cannot be altered or amended after submission deadline.
12. Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the prices submitted shall not include taxes.
13. Any interpretations, corrections and/or changes to an IFB, and related Specifications or extensions to the opening/receipt date will be made by addenda to the respective document by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than the date specified in the solicitation. Those received at a later date may not be addressed prior to the public opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners Court. Addenda may be transmitted electronically via Collin County eProcurement Portal.
14. Addenda will be transmitted to all that are known to have received a copy of the IFB/RFQ/RFP/RFI/CSP and related Specifications. However, it shall be the sole responsibility of the Bidder/Quoter/Offeror to verify issuance/non-issuance of addenda and to check all avenues of document availability (i.e. the eProcurement portal, telephoning Purchasing Department directly, etc.) prior to opening/receipt date and time to insure Bidder’s/Quoter’s/Offeror’s receipt of any addenda issued. Bidder/Quoter/Offeror shall acknowledge receipt of all addenda.
15. All materials and services shall be subject to Collin County approval.
16. Collin County reserves the right to make award in whole or in part as it deems to be in the best interest of the County.
17. Any reference to model/make and/or manufacturer used in specifications is for descriptive purposes only. Products/materials of like quality will be considered.
18. Bidders offering substitutions to the specifications shall do so at their own risk. By offering substitutions, Bidder shall state these in the section provided in the IFB or by attachment. Substitution, if accepted, must meet or exceed specifications stated therein. Collin County reserves the right to accept or reject any and/or all of the substitution(s) deemed to be in the best interest of the County.



19. Minimum Standards for Responsible Prospective Bidders: A prospective Bidder must meet the following minimum requirements:
  - i. have adequate financial resources, or the ability to obtain such resources as required;
  - ii. be able to comply with the required or proposed delivery/completion schedule;
  - iii. have a satisfactory record of performance;
  - iv. have a satisfactory record of integrity and ethics;
  - v. be otherwise qualified and eligible to receive an award.
20. Collin County may request documentation and other information sufficient to determine Bidder's ability to meet these minimum standards listed above.
21. Vendor shall bear any/all costs associated with its preparation of an IFB.
22. Public Information Act: Collin County is governed by the Texas Public Information Act, Chapter 552 of the Texas Government Code. All information submitted by prospective Bidders during the bidding process is subject to release under the Act.
23. The Bidder shall comply with Commissioners Court Order No. 2004-167-03-11, County Logo Policy.
24. Interlocal Agreement: Successful Bidder agrees to extend prices and terms to all entities that has entered into or will enter into joint purchasing interlocal cooperation agreements with Collin County. Delivery to governmental entities located within Collin County will be at no additional charge or as otherwise provided for in the award document. Delivery charges, if any, for governmental entities located outside of Collin County shall be negotiated between the Vendor and each governmental entity.
25. Bid Openings: All bids submitted will be read at the County's regularly scheduled bid opening for the designated project. However, the reading of a bid at bid opening should be not construed as a comment on the responsiveness of such bid or as any indication that the County accepts such bid as responsive.
26. The County will make a determination as to the responsiveness of bids submitted based upon compliance with all applicable laws, Collin County Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The County will notify the successful Bidder upon award of the contract and, according to state law; all bids received will be available for inspection at that time.
27. Bidder shall comply with all local, state and federal employment and discrimination laws and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin or any other class protected by law.

## 7. TERMS OF CONTRACT

### 7.1. TERMS OF CONTRACT

1. A bid, when properly accepted by Collin County, shall constitute a contract equally binding between the Vendor/Contractor/Provider and Collin County. No different or additional terms will become part of this contract with the exception of a Change Order.
2. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All Amendments and/or Change Orders to the contract will be made in writing by Collin County Purchasing Agent.
3. No public official shall have interest in the contract, in accordance with Local Government Code Title 5, Subtitle C, Chapter 171.
4. The Vendor/Contractor/Provider shall comply with Commissioners Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.
5. Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.
6. Bids must comply with all federal, state, county and local laws concerning the type(s) of product(s)/service(s)/equipment/project(s) contracted for, and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
7. All products must be new and unused, unless otherwise specified, in first-class condition and of current manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.
8. Vendor/Contractor/Provider shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.
9. Vendor/Contractor/Provider shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages (including personal injury and or property damages), or demands of any character, name and description, (including attorneys' fees, expenses and other defense costs of any nature) brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of Vendor/Contractor/Provider's breach of the contract arising from an award, and/or any negligent act, error, omission or fault of the Vendor/Contractor/Provider, or of any agent, employee, subcontractor or supplier of Vendor/Contractor/Provider in the execution of, or performance under, any contract which may result

from an award. Vendor/Contractor/Provider shall pay in full any judgment with costs, including attorneys' fees and expenses which are rendered against Collin County and/or participating entities arising out of such breach, act, error, omission and/or fault.

10. Expenses for Enforcement. In the event either Party hereto is required to employ an attorney to enforce the provisions of this Agreement or is required to commence legal proceedings to enforce the provisions hereof, the prevailing Party shall be entitled to recover from the other, reasonable attorney's fees and court costs incurred in connection with such enforcement, including collection.
11. If a contract, resulting from a Collin County IFB is for the execution of a public work, the following shall apply:
12. In accordance with Section 2253.021 of the Texas Government Code, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).
13. In accordance with Section 2253.021 of the Texas Government Code, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Performance Bond if the contract is in excess of \$100,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).
14. Purchase Order(s) shall be generated by Collin County to the vendor. Collin County will not be responsible for any orders placed/delivered without a valid purchase order number.
15. The contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance by Collin County of product(s) and/or service(s), contract expires or is terminated by either party with thirty (30) days written notice prior to cancellation and notice must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the Vendor/Contractor/Provider fails to meet delivery or completion schedules, or otherwise perform in accordance with the specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting Vendor/Contractor/Provider.
16. Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents designated by Collin County.

17. All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the bid price. All components required to render the item complete, installed and operational shall be included in the total bid price. Collin County will pay no additional freight/delivery/installation/setup fees.
18. Vendor/Contractor/Provider shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the Vendor/Contractor/Provider shall give written notice to the Purchasing Agent. The County has the right to extend delivery/completion time if reason appears valid.
19. The title and risk of loss of the product(s) shall not pass to Collin County until Collin County actually receives and takes possession of the product(s) at the point or points of delivery. Collin County shall generate a purchase order(s) to the Vendor/Contractor/Provider and the purchase order number must appear on all itemized invoices.
20. Invoices shall be mailed directly to the Collin County Auditor's Office, 2300 Bloomdale Road, Suite 3100, McKinney, Texas 75071. All invoices shall show:
  - i. Collin County Purchase Order Number;
  - ii. Vendor's/Contractor's/Provider's Name, Address and Tax Identification Number;
  - iii. Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.
  - iv. Payment will be made in accordance with Government Code, Title 10, Subtitle F, Chapter 2251.
21. All warranties shall be stated as required in the Uniform Commercial Code.
22. The Vendor/Contractor/Provider and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.
23. The Vendor/Contractor/Provider agree to protect Collin County from any claims involving infringements of patents and/or copyrights.
24. The contract will be governed by the laws of the State of Texas. Should any portion of the contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect. The contract is performable in Collin County, Texas.
25. The Vendor/Contractor/Provider shall not sell, assign, transfer or convey the contract, in whole or in part, without the prior written approval from Collin County.
26. The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best

commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.

27. Vendor/Contractor/Provider shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between Collin County and Vendor/Contractor/Provider for purposes of solicitation. As exception, Vendor/Contractor/Provider may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.
28. The Vendor/Contractor/Provider understands, acknowledges and agrees that if the Vendor/Contractor/Provider subcontracts with a third party for services and/or material, the primary Vendor/Contractor/Provider (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary Vendor/Contractor/Provider and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary Vendor/Contractor/Provider by Collin County for any payments owed to the third party.
29. Vendor/Contractor/Provider shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.
30. Criminal History Background Check: If required, ALL individuals may be subject to a criminal history background check performed by Collin County prior to access being granted to Collin County facilities. Upon request, Vendor/Contractor/Provider shall provide list of individuals to the Collin County Purchasing Department within five (5) working days.
31. Non-Disclosure Agreement: Where applicable, vendor shall be required to sign a non-disclosure agreement acknowledging that all information to be furnished is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by vendor, except as provided in the contract/agreement, may cause serious harm or damage to Collin County. Therefore, Vendor agrees that Vendor will not use the information furnished for any purpose other than that stated in contract/agreement, and agrees that Vendor will not either directly or indirectly by agent, employee, or representative disclose this information, either in whole or in part, to any third party, except on a need to know basis for the purpose of evaluating any possible transaction. This agreement shall be binding upon Collin County and Vendor, and upon the directors, officers, employees and agents of each.
32. Vendors/Contractors/Providers must be in compliance with the Immigration and Reform Act of 1986 and all employees specific to this solicitation must be legally eligible to work in the United States of America.

33. **Certification of Eligibility:** This provision applies if the anticipated Contract exceeds \$100,000.00 and as it relates to the expenditure of federal grant funds. By submitting a bid or proposal in response to this solicitation, the Bidder certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of bid/proposal submission and time of award, the Bidder will notify the Collin County Purchasing Agent. Failure to do so may result in terminating this contract for default.
34. **Notice to Vendors/Contractors/Providers delivering goods or performing services within the Collin County Detention Facility:** The Collin County Detention Facility houses persons who have been charged with and/or convicted of serious criminal offenses. When entering the Detention Facility, you could: (1) hear obscene or graphic language; (2) view partially clothed male inmates; (3) be subjected to verbal abuse or taunting; (4) risk physical altercations or physical contact, which could be minimal or possibly serious; (5) be exposed to communicable or infectious diseases; (6) be temporarily detained or prevented from immediately leaving the Detention Facility in the case of an emergency or "lockdown"; and (7) subjected to a search of your person or property. While the Collin County Sheriff's Office takes every reasonable precaution to protect the safety of visitors to the Detention Facility, because of the inherently dangerous nature of a Detention Facility and the type of the persons incarcerated therein, please be advised of the possibility of such situations exist and you should carefully consider such risks when entering the Detention Facility. By entering the Collin County Detention Facility, you acknowledge that you are aware of such potential risks and willingly and knowingly choose to enter the Collin County Detention Facility.
35. **Delays and Extensions of Time when applicable:**
- i. If the Vendor/Contractor/Provider is delayed at any time in the commence or progress of the Work by an act or neglect of the Owner or Architect/Engineer, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Vendor/Contractor/Provider's control, or by delay authorized by the Owner pending mediation and arbitration, or by other causes which the Owner or Architect/Engineer determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner/Architect may determine.
  - ii. If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that the weather conditions had an adverse effect on the scheduled construction.
36. **Disclosure of Certain Relationships:** Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or

business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County, County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071.

37. Disclosure of Interested Parties: Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016.
38. Vendors/Contractors/Providers must be in compliance with the provisions of Section 2252.152 and Section 2252.153 of the Texas Government Code which states, in part, contracts with companies engaged in business with Iran, Sudan, or Foreign Terrorist Organizations are prohibited. A governmental entity may not enter into a contract with a company that is listed on the Comptroller of the State of Texas website identified under Section 806.051, Section 807.051 or Section 2253.253 which do business with Iran, Sudan or any Foreign Terrorist Organization. This Act is effective September 1, 2017.
39. Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

NOTE: All other terms and conditions (i.e. Insurance Requirements, Bond Requirements, etc.) shall be stated in the individual IFB Solicitation documents as Special Terms, Conditions and Specifications.

## 8. VENDOR RESPONSE

The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, Subtitle F, Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by encircling the appropriate response or completing the blank provided:

### 1. Company Profile

#### 1.1. *Is your firm?\**

Choose One:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation

\*Response required

#### 1.2. *List Legal Names in Company\**

\*Response required

### 2. Bid Forms

### 3. Vendor Responses

#### 3.1. *Exceptions\**

If you take any exceptions to the specifications, bid lines, sample contracts, other attachments, or any other part of this solicitation as written, you must submit the exception/s as a Question via the public portal before the Question Cutoff Date for County consideration. The County will review and publish a response via OpenGov. If you would like to offer any substitutions, please review the General Instructions Document and submit by separate attachment. Please confirm.

☐ Please confirm

\*Response required

#### 3.2. *Notice\**

Collin County exclusively uses OpenGov eProcurement Portal for the notification and dissemination of all solicitations. The receipt of solicitations through any other means may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid/proposal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other means.

☐ Please confirm

\*Response required



### 3.3. *Contact Information\**

List the contact name, email address and phone number of the main person(s) Collin County should contact in reference to this solicitation. Contact(s) shall be duly authorized List authorized by the company, corporation, firm, partnership or individual to respond to any questions, clarification, and/or offers in response to this solicitation.

\*Response required

### 3.4. *Insurance Acknowledgement\**

I understand that the insurance requirements of this solicitation are required and are included in the submitted pricing. A certificate of insurance shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract.

☐ Please confirm

\*Response required

### 3.5. *Subcontractors\**

State the business name of all subcontractors and the type of work they will be performing under this contract. If you are fully qualified to self-perform the entire contract, please respond with "Not Applicable-Self Perform". All subcontractors are required to be Dell Titanium or Platinum level partners.

\*Response required

### 3.6. *Reference No. 1\**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

\*Response required

### 3.7. *Reference No. 2\**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

\*Response required

### 3.8. *Reference No. 3\**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

\*Response required

### 3.9. *Cooperative Contracts\**

As permitted under Texas Local Government Code Sections 271.101 and 271.102 and Texas Government Code Section 791.025, other local governmental entities may wish to also participate under the same terms and conditions contained in this contract. Each entity wishing to participate must enter into an inter- local agreement with Collin County and have prior authorization from vendor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the local governmental entity requiring supplies/services. Collin County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by these entities. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other local governmental entities to participate in this contract, if awarded, under the same terms and conditions?

☐ Yes

☐ No

\*Response required

### 3.10. *Preferential Treatment\**

The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located or a state in which the nonresident is a resident manufacturer.(Texas Government Code, Title 10, Subtitle F., Chapter 2252, Subchapter A.).

1. Is your principal place of business in the State of Texas?
2. If your principal place of business is not in Texas, in which State is your principal place of business?
3. If your principal place of business is not in Texas, does your state favor resident bidders (bidders in your state) by some dollar increment or percentage?
4. If your state favors resident bidders, state by what dollar amount or percentage.

\*Response required

**3.11. *Debarment Certifications\****

I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations.

☐ Please confirm

\*Response required

**3.12. *Immigration and Reform Act\****

I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable by Collin County.

☐ Please confirm

\*Response required

**3.13. *Anti-Collusion Statement\****

Bidder certifies that its Bid/Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid/Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud. No premiums, rebates or gratuities permitted; either with, prior to, or after any delivery of material or provision of services. Any such violation may result in Agreement cancellation, return of materials or discontinuation of services and the possible removal from bidders list.

☐ Please confirm

\*Response required

**3.14. *Disclosure of Interested Parties\****

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016.

☐ Please confirm

\*Response required

### **3.15. Notification Survey\***

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more information please call (972) 548-4165. How did you receive notice of this request?

\*Response required

### **3.16. Critical Infrastructure Affirmation\***

Pursuant to section 2274.0102 of the Texas Government Code, Respondent certifies that neither it nor its parent company, nor any affiliate of Respondent or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2274.0103, or (2) headquartered in any of those countries.

☐ Please confirm

\*Response required

### **3.17. Energy Company Boycotts\***

Pursuant to Section 2274.002 of the Texas Government Code, should the contract have a value of \$100,000 or more and the company employs 10 or more full-time employees, Respondent represents and warrants that: (1) it does not, and will not for the duration of the contract, boycott energy companies, and (2) will not boycott energy companies during the term of the contract. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Agency.

☐ Please confirm

\*Response required

### **3.18. Firearm Entities and Trade Associations Discrimination\***

Pursuant to section 2274.002 of the Texas Government Code, should the contract have a value of \$100,000 or more and the company employs 10 or more full-time employees, Respondent verifies that:

1. It does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Agency.

☐ Please confirm

\*Response required

### **3.19. W-9\***

Please download the W-9 attachment, complete, and upload.

\*Response required

### **3.20.      *Disclosure of Certain Relationships\****

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071.

☐ Please confirm

\*Response required

### **3.21.      *Information Regarding Conflict of Interest***

During the 79th Legislative Session, House Bill 914 was signed into law effective September 1, 2015, which added Chapter 176 to the Texas Local Government Code. Recent changes have been made to Chapter 176 pursuant to HB23, which passed the

84th Legislative Session. Chapter 176 mandates the public disclosure of certain information concerning persons doing business or seeking to do business with Collin County, including family, business, and financial relationships such persons may have with Collin County officers or employees involved in the planning, recommending, selecting and contracting of a vendor for this procurement.

For a copy of Form CIQ and CIS: <https://www.ethics.state.tx.us/forms/conflict/>

The vendor acknowledges by doing business or seeking to do business with Collin County that they have been notified of the requirements under Chapter 176 of the Texas Local Government Code and that they are solely responsible for complying with the terms and conditions therein. Furthermore, any individual or business entity seeking to do business with Collin County who does not comply with this practice may risk award consideration of any County contract.

For a listing of current Collin County Officers: <https://www.collincountytx.gov/Contact/county-officials>

At the time of this solicitation being released, the following are known to be involved in the planning, recommending, selecting, and/or contracting for the attached procurement:

**Department:**

**Information Technology:**

Caren Skipworth, Chief Information Officer

Steve Ganey, Deputy Chief Information Officer

David McCurdy, Operation Supervisor

**Purchasing:**

Michelle Charnoski, NIGP-CPP, CPPB – Purchasing Agent

Marci Chrismon, CPPB – Assistant Purchasing Agent

Lera Miller, Buyer II

**Commissioners Court:**

Chris Hill – County Judge

Susan Fletcher – Commissioner Precinct No. 1

Cheryl Williams – Commissioner Precinct No. 2

Darrell Hale – Commissioner Precinct No. 3

Duncan Webb – Commissioner Precinct No. 4

Download the CIQ attachment, complete, and upload if applicable.

**3.22. *Conflict of Interest Confirmation\****

I have read the conflict of interest information above and will file the CIQ form if a conflict exists.

☐ Please confirm

\*Response required

**3.23. *Bidder Acknowledgement\****

Bidder acknowledges, understands the specifications, any and all addenda, and agrees to the bid terms and conditions and can provide the minimum requirements stated herein. Bidder acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid submittal resulting from Bidder's failure to do so. Bidder acknowledges the prices submitted in this Bid have been carefully reviewed and are submitted as correct and final. If Bid is accepted, vendor further

certifies and agrees to furnish any and all products upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid.

☐ Please confirm

\*Response required

# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

**This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

## OFFICE USE ONLY

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

**2** ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

\_\_\_\_\_  
Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

**6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date



## **CONFLICT OF INTEREST QUESTIONNAIRE**

### **For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;  
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>												
				-				-				
<b>or</b>												
<b>Employer identification number</b>												
					-							

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

**Caution:** If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

**By signing the filled-out form, you:**

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What Is FATCA Reporting*, later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding.** Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441–1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(l)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.–China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.–China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under “*By signing the filled-out form*” above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

## What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note for ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

• **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or “doing business as” (DBA) name on line 2.

• **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity’s name as shown on the entity’s tax return on line 1 and any business, trade, or DBA name on line 2.

• **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner’s name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner’s name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity’s name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

### Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or • Sole proprietorship	Individual/sole proprietor.
• LLC classified as a partnership for U.S. federal tax purposes or • LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	Limited liability company and enter the appropriate tax classification: P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

### Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

**Note:** A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

### Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

#### Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys’ fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5. <sup>2</sup>
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

<sup>1</sup> See Form 1099-MISC, Miscellaneous Information, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

## Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

## Line 6

Enter your city, state, and ZIP code.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at [www.SSA.gov](http://www.SSA.gov). You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/EIN](http://www.irs.gov/EIN). Go to [www.irs.gov/Forms](http://www.irs.gov/Forms) to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to [www.irs.gov/OrderForms](http://www.irs.gov/OrderForms) to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
6. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))**	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))**	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

\* **Note:** The grantor must also provide a Form W-9 to the trustee of the trust.

\*\* For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

**Note:** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.**

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at [spam@uce.gov](mailto:spam@uce.gov) or report them at [www.ftc.gov/complaint](http://www.ftc.gov/complaint). You can contact the FTC at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see [www.IdentityTheft.gov](http://www.IdentityTheft.gov) and Pub. 5027.

Go to [www.irs.gov/IdentityTheft](http://www.irs.gov/IdentityTheft) to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.

# Collin County Information Technology Equipment Standards Justification

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The following manufacturers/vendors are the standard suppliers of technology equipment within the county for specific technology areas. Items on the standards list must be new and not refurbished devices. While this list of standards will guide procurement, it does not necessarily preclude the IT department from soliciting bids based on generic specifications where the use of a specific manufacturer is not necessary or where a specific non-standard manufacturer is required for a specific line of business. This list is to serve as a guide subject to amendment, by future court order, as technology or market conditions dictate.

Technology Area: Audio Visual		
Manufacturer	Purpose	Reseller or Sole Source
Samsung Electronics Co., Ltd	LED HDTV systems for video display. Selected as standard in county implementations for consistency and support needs and for ease of integration with Crestron control systems.	Reseller
Crestron Electronics, Inc.	Audio/Video system products include HDBaseT and AV over IP technology infrastructures that include transmitters, receivers, encoders, decoders, controllers, matrix switchers, management software, touch panels, cabling, cabinet enclosures, etc. Selected as a standard due to market position, technical direction, and no-cost training towards certification for government customers.	Reseller
Shure Incorporated	Professional audio manufacturer for Microphones and audio electronics, Wireless Microphone Systems, Earphones, Headphones, In-Ear Monitoring, etc. County Enterprise standard for quality consistency.	Reseller
Harman International Industries, Inc. (a Samsung Electronics subsidiary)	<p>A/V systems of loud speakers, mixers, controllers, software, etc. selected as standard for consistency. Subsidiary companies are comprised of:</p> <ul style="list-style-type: none"> <li>• AKG Acoustics</li> <li>• BSS Audio</li> <li>• Crown International</li> <li>• dbx Professional Products</li> <li>• Harman Kardon</li> <li>• JBL (JBL Paragon)</li> <li>• Lexicon</li> <li>• Martin Professional</li> <li>• Soundcraft</li> <li>• Studer</li> <li>• Harman Connected Services</li> </ul>	Reseller



Biamp Systems Corporation	Audio server, amplifier, input card and output cards selected as a standard for consistency, support and programming reasons.	Reseller
Williams Sound, LLC	Assisted listening system selected as a standard for consistency, support and programming reasons.	Reseller
Listen Technologies	Assisted listening system selected as a standard for consistency, support and programming reasons.	Reseller
Axis Communications, Inc.	Security and surveillance cameras used throughout the county and integrated with existing surveillance and recording software provided by Milestone Systems A/S. Axis camera standard is necessary due to passage of the National Defense Authorization Act (NDAA) banning some physical security manufacturers.	Reseller
Watchguard Video	Enterprise solution for the County, standardizing In-car video equipment and body-cams under one vendor. Enterprise Solution requested in February 2018 (Court Order 2018-142-02-19).	Reseller
Technology Area: Backup Solution		
Manufacturer	Purpose	Reseller or Sole Source
Commvault Systems, Inc.	Commvault Systems provides support for hardware and software used for backup and recovery services providing comprehensive protection in a best practice manner.	Reseller
Technology Area: Storage		
Manufacturer	Purpose	Reseller or Sole Source
Dell Technologies Inc.	<p>The Dell EMC Infrastructure Solution Group provides support for storage solutions for Enterprise SQL Server, file and image storage, data backup, and data analytics; continued use of EMC based solutions selected for consistency of support operations. Subsidiary companies are comprised of:</p> <ul style="list-style-type: none"> <li>• Dell</li> <li>• Dell Client Solutions Group</li> <li>• Dell EMC Infrastructure Solutions Group</li> <li>• Dell EMC Services</li> </ul>	Reseller
Technology Area: Servers		
Manufacturer	Purpose	Reseller or Sole Source

Dell Technologies, Inc.	<p>The Dell EMC Infrastructure Solutions Group subsidiary provides stand alone, converged, and hyper-converged server systems used within the county; selected based on industry market share and consistency of support operations and industry leader with a continued technological advantage delivered through increased use of management capabilities. Subsidiary companies are comprised of:</p> <ul style="list-style-type: none"> <li>• Dell</li> <li>• Dell Client Solutions Group</li> <li>• Dell EMC Infrastructure Solutions Group</li> <li>• Dell EMC Services</li> </ul>	Reseller
VMware	<p>VMware server virtualization software used within the county to support nearly 400 virtual servers running on existing hardware selected based on industry market share and consistency of support operations and industry leader with a continued technological advantage delivered through increased use of management capabilities.</p>	Reseller
Microsoft Corporation	<p>Server class software enrolled in Microsoft Enterprise Agreement to provide upgrade and support privileges to the county. Development standards, based upon the MS technology stack, utilize:</p> <ul style="list-style-type: none"> <li>• Server Operating Systems</li> <li>• SQL Server</li> <li>• SharePoint</li> <li>• .NET</li> <li>• Exchange</li> <li>• Internet Information Server</li> <li>• WSUS</li> </ul>	Reseller
<b>Technology Area: End User Computing</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>
Dell Technologies Inc.	<p>PC manufacturer selected to be the desktop, laptop, monitor, ruggedized systems, and Windows tablet standard based on recent review and demo of system manufacturers and familiarity of technicians to support the devices. Subsidiary companies are comprised of:</p> <ul style="list-style-type: none"> <li>• Dell</li> <li>• Dell Client Solutions Group</li> <li>• Dell EMC Infrastructure Solutions Group</li> <li>• Dell EMC Services</li> </ul>	Reseller
Microsoft Corporation	<p>End user class software enrolled in Microsoft Enterprise Agreement to provide upgrade and support privileges to the county.</p>	Reseller

BMI Systems Group	The CollectIT Inventory Bar Code Scanning system (and associated modules) provides a real-time hardware and software system to deliver inventory and asset data to Tyler Technologies Munis ERP System. BMI CollectIT is the asset management system included on the current Tyler Technologies Munis contract.	Reseller
Adobe, Inc.	Adobe enterprise term license agreement providing enterprise licenses for Adobe Acrobat Pro software.	Reseller
<b>Technology Area: Network</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>
Cisco Systems, Inc.	Existing network components selected as the standard for current and future server needs within the county based on leading market share position, familiarity of county technical staff with the platform; Existing county staff have various Cisco certifications.	Reseller
Palo Alto Networks, Inc.	Next-generation Firewall (NGFW) that monitors incoming and outgoing network traffic and decides whether to allow or block specific traffic based on a defined set of security rules.	Reseller
Panduit Corporation	Networking management, connections, patch panels, and cabling required to maintain the 25yr Panduit horizontal cabling certification and warranty within most existing, and all new, county buildings.	Reseller
F5 Networks, Inc.	Load balancing services delivered via appliance based systems.	Reseller
AT&T Corp	FirstNet is an independent authority within the U.S. Department of Commerce. Authorized by Congress in 2012, its mission is to develop, build and operate the nationwide, broadband network that equips first responders to save lives and protect U.S. communities. On September 19, 2017, Texas Governor Greg Abbott announced decision to partner with FirstNet and AT&T. FirstNet is provided under the AT&T DIR Contract for Wireless, data and voice plans.	Reseller
CradlePoint, Inc	Mobile routers used to connect a mobile data computer (MDC) housed in a first responder vehicle to the FirstNet system. CradlePoint is the State of Texas standard for connections to FirstNet and is on the State of Texas DIR contract.	Reseller
Sierra Wireless, Inc.	Mobile routers, approved by Watchguard Video, deployed in Constable vehicles to support real-time upload of in-car and body worn video direct to Watchguard cloud storage environment.	Reseller
Gigamon, Inc.	Packet broker appliance based solution to split and route network traffic	Reseller

Nagios Enterprises, LLC.	Monitoring software for mission-critical infrastructure components including applications, services, operating systems, network protocols, systems metrics, and network infrastructure. CO# 2017-491-07-10	Reseller
<b>Technology Area: Telephone</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>
Cisco Systems, Inc.	Existing phone system used within the county for desktop, wall, conference room, video calling, PC based video conference and PC based "soft" phone applications; selected based on existing phone infrastructure, market share and consistency of support operations; Existing county staff are highly trained in Cisco voice.	Reseller
Apple, Inc.	Cell phones issued to selected employees with business need to remain on call.	Reseller
Plantronics, Inc.	Headsets, wired and wireless, used with Cisco phones	Reseller
<b>Technology Area: Printer/Plotter</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>
Lexmark International, Inc.	Selected printer manufacturer based on compatibility with existing county management software and consistency of support operations; Three classes of color and black & white printers along with a departmental multi-function printer will be selected each fiscal year based on the current fleet available from the manufacturer.	Reseller
HP Inc.	Selected plotter manufacturer based on past experience with reliability and familiarity of existing staff with management and control software and select application specific printers to meet specialty needs for Public Works sign shop and PeopleSoft check printing.	Reseller
Tyler Technologies, Inc.	Court case management system integrated ticket writer device, ticket printer, and accessories, including configured hardware and installed software, for use with rugged mobile data computers.	Reseller
<b>Technology Area: Scanner</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>
Fujitsu America, Inc. (a Fujitsu Limited subsidiary)	Selected scanner manufacturer based on requirements from the county court case management vendor and for consistency of support.	Reseller
<b>Technology Area: Power Management</b>		
<b>Manufacturer</b>	<b>Purpose</b>	<b>Reseller or Sole Source</b>

Schneider Electric SE	APC - UPS systems and management software used by Facilities department for management and monitoring of the systems across the network. Subsidiary companies are comprised of: <ul style="list-style-type: none"> <li>• Square D</li> <li>• Pelco</li> <li>• APC</li> </ul>	Reseller
Technology Area: Enterprise Solutions		
Vendor	Purpose	Reseller or Sole Source
STR Software Corporation	AventX fax software used to support end-user fax requirements and facilitate blood warrant process with the Odyssey judicial software.	Reseller
Tyler Technologies, Inc.	Tyler Technologies, Inc. provides integrated technology and management services for the public sector with a focus on local governments. The company offers financial management, including modular fund accounting systems for government agencies and not-for-profit entities; and utility billing systems to support the billing and collection of metered and non-metered services. The Enterprise Software Solutions segment provides municipal and county governments and schools with software systems to meet their information technology and automation needs for mission-critical 'back-office' functions such as financial management solutions (i.e. <b>Tyler Munis</b> ) and courts and justice (i.e. <b>Tyler Odyssey</b> ) processes which include courts, jail, jury, probation, and other related services.	Sole Source CO# 2015-379-06-22
Oracle America, Inc.	Oracle provides the <b>PeopleSoft</b> software used for personnel and payroll processes.	Reseller
Mythics, Inc.	Provides the <b>Micro Focus COBOL</b> software used to support the Oracle PeopleSoft software. <i>NOTE: Micro Focus COBOL is required to operate Oracle PeopleSoft</i>	Reseller
GreyHeller, LLC dba Apsian	Oracle PeopleSoft specific web application firewall used to secure the web access portal.	Sole Source CO# 2018-1060-12-17
Destiny Software Inc.	Web based agenda software system used for Commissioner Court agenda processing, <b>AgendaQuick</b> .	Reseller
Election Systems & Software, LLC (ES&S)	Hardware and Software providing for election automation needs such as digital optical scanners, elections databases, touchscreen ballot marking devices, accessible voting, automation tools, and ballot printing.	Reseller
Environmental Systems Research Institute, Inc. (ESRI)	Geographic information software used to develop maps, data, and other location based applications within the county – <b>ArcGIS</b> and the associated technology stack.	Sole Source CO# 2023-863-09-18

SolarWinds	Database management tools that allow Collin County Database Administrators to design, develop, secure, monitor and improve databases systems management and control software hosted on the Microsoft SQL Server databases.	Reseller
InFax, Inc.	Information display system, including configured hardware and installed software, used to provide court docket, directions, general information, and targeted message broadcasts to public and to detention center populations sold and supported by the manufacturer as an all-inclusive unit.	Reseller
RT Lawrence Corporation	Payment and remittance processing software used by the Tax Office to process tax payments.	Reseller
SpindleMedia Inc.	Cloud based tax collection and disbursement automation software specifically for Texas Tax Collectors to automate virtually every task in the tax office from creating mass billing statements to a double entry general ledger accounting system; from tracking and reporting Beer, Wine and Liquor permits to a VIT package; and to filing mobile home state reports.	Sole Source CO# 2014-479-07-28
VOTEC Corporation	<b>VEMACS</b> Voter Election Management and Compliance and <b>VoteSafe</b> Electronic Poll Book software used for voter registration, election management, e-Pollbook, and voter check-in used by the Elections department for mandated and contracted elections.	Sole Source CO# 2016-423-06-20
Cisterra Networks, Inc.	Event Alerting and Notification software for simultaneous multi- modal messaging to provide internal rapid broadcast capability via the phone system.	Reseller
Kofile	County Clerk records management software providing full life cycle of the land (deeds, titles, etc.), vitals (birth, marriage or death certificates) records processes and redaction services.	Reseller
Everbridge, Inc.	Web based critical communications and enterprise safety solution which sends messages via telephone, text message and email used by District Clerk and Public emergency notification and broadcast service.	Reseller
Integrated Computer Solutions, Inc. (ICS)	Public safety software used for computer aided dispatch, records management ( <b>IBRS</b> ), and patrol management ( <b>ICS Mobile</b> ).	Sole Source CO# 2007-051-01-23
Compulink Management Center, Inc. dba LaserFiche	Records management software used to store and manage county records managed by the IT Records department. <b>MCCI</b> is sole sourced as the County's Laserfiche reseller.	Sole Source CO# 2008-1027-11-11

Milestone Systems Inc. (a Kudelski SA subsidiary)	Video surveillance and recording software used for building security within and around county buildings.	Reseller
Ontario Systems, LLC	Government focused revenue collection ( <b>RevQ</b> ) software used by the County Clerk Court Collections unit.	Reseller
Mimecast	Email archiving and Spam filtering services, filters spam, malware, and non-malware threats with accurate classification.	Reseller
Elastic.co	The Elastic Stack is a core development tool for making data usable in real time and at scale for search, logging, security and analytics use cases.	Reseller
Microsoft PowerBI	Data visualization software used within the county to graphically present, visualize, and analyze both structured and unstructured data.	Reseller
Tyler Technologies, Inc.	Integrated credit card processing system combining hardware and customized software supporting Tyler Odyssey court and judicial management payments.	Reseller
Accelerated Card Company dba Certified Payments	Integrated credit card processing system combining hardware and software supporting tax and county clerk payments.	Reseller
dormakaba Workforce Solutions, LLC	Provider of b-comm software and dormakaba time clocks used to collect employee time punches for upload to the PeopleSoft Human Resource Management and Payroll system.	Reseller
Mentalix, Inc.	Fingerprint scanning and Federal submission system.	Reseller
PaperCut Software International	Print management software to assist with waste minimization, reduced consumable usage, increased document security, and print behavior metrics.	Reseller
Cummins Allison, Corp.	Counterfeit bill scanners.	Reseller
Open Options	Building access control software.	Reseller
HID Global Corporation	Building access control hardware and identification badges.	Reseller
NEMO-Q	Line management and queuing system with in-person and SMS based line wait options.	Reseller
SWAGIT	Commissioner Court video recording and streaming solution.	Reseller
SymPro, Inc.	Debt management and investment management software.	Reseller
OpenGov	Proposal management and electronic bidding software used by Purchasing for county procurement processing.	Reseller

1Spatial, Inc.	Software providing automated data validation, cleaning, transformation and enhancement for geo-spatial data.	Reseller	
Opex Corporation	Mail management and document imaging system.	Reseller	
AutoDESK	AutoCAD design software used to for engineering	Reseller	
Docusign	Electronic signature solution.	Reseller	
Technology Area: Departmental Solutions			
Vendor	Purpose	Department	Source
Microplex	Microplex printer and burster system used to print and separate voter registration cards.	Elections	Reseller
Pure Storage, Inc.	Storage solution used for Elastic Search security log event reporting.	Information Technology	Reseller
Keyper Systems	Public works vehicle key management hardware and software solution integrated to the county ID badge and access control system.	Public Works	Reseller
Verizon Connect Network Fleet, Inc.	GPS tracking and reporting hardware and software solution used to manage county fleet vehicles.	Public Works	Reseller
Sumuri, LLC	Sumuri computer systems, designed by Certified Forensic Computer Examiners, for the purpose of investigating child exploitation cases and other digital forensic work at the sheriff's office. Compatible with county standard storage systems.	Sheriff's Office	Reseller
Guard One	Electronic rounds monitoring hardware and software solution used within adult detention centers.	Sheriff's Office	Reseller
Global Tel*Link	Video visitation hardware and software solution used within adult detention centers.	Sheriff's Office	Reseller
Survivr PBC	Virtual reality law enforcement training platform.	Sheriff's Office	Reseller
Galvanize, Inc.	Audit analytic software.	Auditor	Reseller
Ideagen	Audit software.	Auditor	Reseller
Columbia Ultimate, Inc.	Revenue collection software used for court collections.	County Clerk	Reseller
ProSystech	Key management software used for building key management.	Facilities	Reseller
VersionONE, Inc.	Agile SCRUM planning software.	Information Technology	Reseller
Biddle Consulting Group, Inc.	OPAC HR testing software used for applicant testing.	Human Resources	Reseller



Sterling Solutions	Veteran's services advocate and benefits software.	Human Resources	Reseller
IPSwitch	Secure FTP services.	Information Technology	Reseller
VanDyke Software	Switch and router configuration software.	Information Technology	Reseller
Solarwinds	Remote PC support and configuration software. (Dameware Remote Management)	Information Technology	Reseller
SystemTools Software, Inc.	Server software maintenance tool.	Information Technology	Reseller
Noble Software Group	Juvenile Assessment platform for case management action plans.	Juvenile Probation	Reseller
VertIQ Software, LLC.	Medical examiner case management software.	Medical Examiner	Reseller
PubWorks	Work order, service request, fleet maintenance, asset management, and job costing public works software solution.	Public Works	Reseller
SynTech Systems, Inc.	Fuel management hardware and software solution.	Public Works	Reseller
Sitech-Tejas	Road construction and roadway modeling software.	Public Works	Reseller
AFIX Technologies, Inc.	Fingerprint and palm-print matching and identification system.	Sheriff's Office	Reseller
CMB Archives CO, LLC.	CJIS web viewer.	Sheriff's Office	Reseller
Citizen Observer	tip411 web-based toolset allowing public to interact with law enforcement and provide information.	Sheriff's Office	Reseller
Blue Peak Logic	Law enforcement skills management tracking system.	Sheriff's Office	Reseller
Leads Online	Investigation tool for metal recycle programs and pawn shops.	Sheriff's Office	Reseller
NEC Corporation of America	Automated fingerprint identification system.	Sheriff's Office	Sole Source CO# 2017-760-09-25
Watch Systems	Offender watch annual subscription and sex offender self-registration system.	Sheriff's Office	Reseller

Faro Technologies, Inc.	3D crime scene mapping solution.	Sheriff's Office	Sole Source CO# 2017-073-01-30
RT Lawrence Corporation	Payment processing software providing software system to automate check processing.	Tax Office	Reseller
Spindlemedia, Inc.	Property tax software.	Tax Office	Sole Source CO# 2014-479-07-28
Electbooks	Cloud based solution to support Election contract billing	Elections	Sole Source CO# 2019-402-06-03
Motorola Radio Systems	Sheriff's Office radio system	Sheriff's Office	Sole Source CO# 97-815-11-24
DFW Communications	Authorized service provider for the Motorola Radio System	Sheriff's Office	Sole Source CO# 2006-947-10-10
Technology Area: Fiber Cabling Infrastructure			
Installation Vendor		Reseller or Sole Source	
CAPCO Contractors, Inc.	Fiber installation and maintenance vendor per agreement with Collin College and City of McKinney	Sole Source CO# 2015-842-11-16	

State of Texas  
Collin County  
Commissioners Court

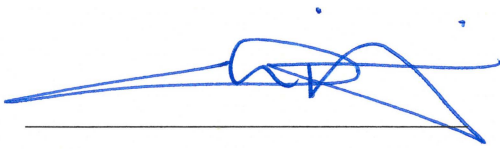
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Court Order  
2025-331-03-31

**An order of the Collin County Commissioners Court approving the amended list of equipment manufacturers.**

The Collin County Commissioners Court hereby approves the amended list of equipment manufacturers for Information Technology procurement standards, as detailed in the attached documentation.

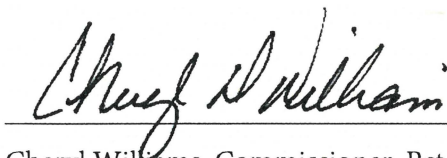
A motion was made, seconded, and carried by a majority of the court members in attendance during a regular session on Monday, March 31, 2025.



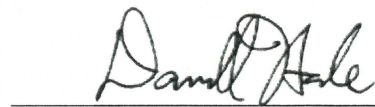
Chris Hill, County Judge

Not Present

Susan Fletcher, Commissioner, Pct 1



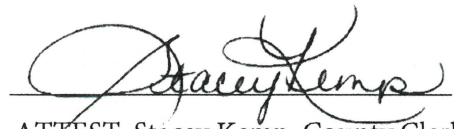
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3

Not Present

Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk

**LINE 1 - STANDARD LAPTOP**

Order Code	Category	SKU	Description
xcto_mc16250_usrfs			<b>Dell Pro Max 16/16XE MC16250</b>
	Hardware	210-BPVN	Dell Pro Max 16
	Hardware	379-BGFQ	Intel Core Ultra 7 265H, vPro Enterprise (24MB, 16 cores, 16 threads, up to 5.30 GHz Turbo, 45W)
	Unknown	619-BBQD	Windows 11 Pro
	Hardware	370-BCXZ	16GB: 2x8GB, DDR5, 5600 MT/s, SoDIMM, Dual Channel, non-ECC
	Hardware	329-BKTX	Intel Core Ultra 7 265H Processor with vPro
	Hardware	631-BCDJ	Intel vPro Enterprise Technology Enabled
	Hardware	400-BSYP	1TB Performance SSD, SED Ready
	Hardware	391-BJWV	16" FHD+ LCD with 300 nits, Touch, FHD HDR IR Camera, Microphone, WLAN and WWAN
	Hardware	319-BBLV	FHD+IR Camera, HDR
	Unknown	583-BMQF	English US backlit Copilot key keyboard with numeric keypad
	Hardware	570-AADK	No Mouse
	Hardware	555-BMBL	Intel AX211 WLAN Driver
	Hardware	555-BLYF	Intel Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth 5.3 wireless card
	Hardware	451-BDLS	4 cell, 64Whr, ExpressCharge(TM) Capable, long lifecycle battery, 3-year warranty
	Hardware	492-BDTD	100W AC adapter, USB Type C
	Hardware	346-BLSG	Palmrest, No security
	Hardware	537-BBDK	E5 Power Cord 1M for US
	Hardware	340-DTYX	Quick Setup Guide for Dell Pro Max 16
	Hardware	340-DNBV	Documentation
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	340-DVNN	Packaging for UMA graphic card + 100W adapter
	Hardware	389-FJMJ	Intel Core Ultra 7 vPro Processor Label
	Hardware	800-BBGT	BTO Standard Shipment (S)
	Hardware	389-BCGW	No UPC/EAN Label
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	Unknown	640-BBTF	Intel(R) Connectivity Performance Suite
	Hardware	379-BDZB	EPEAT 2018 Registered (Gold)
	Hardware	490-BKVZ	Intel Integrated Graphics
	Hardware	321-BLTQ	Dell Pro Max 16 Bottom Door, UMA
	Hardware	817-BBBB	Custom Configuration
	Hardware	817-BBBN	NO RAID
	Hardware	556-BBCD	No Mobile Broadband Card
	Hardware	401-AAGM	No Additional Hard Drive
	Hardware	409-BCYY	Intel(R) Rapid Storage Technology Driver
	HW Maintenance	715-3999	Dell Limited Hardware Warranty Plus Service
	HW Maintenance	715-4150	ProSupport: 7x24 Technical Support, 4 Years
	HW Maintenance	715-4172	ProSupport: Next Business Day Onsite, 4 Years
	HW Maintenance	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	Software	630-ABBT	Activate Your Microsoft 365 For A 30 Day Trial
	Software	658-BFVV	Dell Pro Max 16
	Software	650-AAAM	No Anti-Virus Software
	Software	528-DCBY	Absolute Control (Professional), 5 Years
	Software	620-AALW	OS-Windows Media Not Included
	Hardware	340-CKSZ	No AutoPilot

**LINE 2 - ENHANCED LAPTOP**

Order Code	Category	SKU	Description
xcto_mc16255_usrfs			Dell Pro Max 16 MC16255
	Hardware	210-BRYZ	Dell Pro Max 16
	Hardware	379-BGKQ	AMD Ryzen AI 7 PRO 350 45W
	Unknown	619-BBGJ	Windows 11 Pro, Copilot+ PC
	Hardware	370-BDFP	32GB: 1x32GB, LPDDR5x, 8000 MT/s, Dual Channel, non-ECC
	Hardware	329-BLPT	AMD Ryzen AI 7 PRO 350 Processor, 32GB Memory
	Hardware	400-BSYP	1TB Performance SSD, SED Ready
	Hardware	391-BKDZ	16" FHD+ LCD with 300 nits, Non-touch, FHD RGB Camera, Microphone, WLAN
	Hardware	319-BBKK	FHD HDR RGB Camera, TNR, Camera Shutter, Microphone
	Unknown	583-BMQF	English US backlit Copilot key keyboard with numeric keypad
	Hardware	570-AADK	No Mouse
	Hardware	555-BMTP	MediaTek MT7925 WLAN Driver + Bluetooth
	Hardware	555-BMSQ	MediaTek Wi-Fi 7 MT7925, Bluetooth 5.4 wireless card
	Hardware	451-BDNC	6 cell, 96Whr, long lifecycle battery
	Hardware	492-BFDP	130W AC adapter, USB Type C
	Hardware	346-BMGX	Palmrest, No Security
	Hardware	537-BBDK	E5 Power Cord 1M for US
	Hardware	340-DWVR	Quick Setup Guide for Dell Pro Max 16
	Hardware	340-DNBV	Documentation
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	340-DWZT	Packaging for Discrete/UMA graphic card + 130W adapter
	Hardware	800-BBGT	BTO Standard Shipment (S)
	Hardware	389-BCGW	No UPC/EAN Label
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	Hardware	379-BDZB	EPEAT 2018 Registered (Gold)
	Hardware	401-AAGM	No Additional Hard Drive
	Hardware	817-BBBN	NO RAID
	Hardware	490-BKZH	NVIDIA RTX 1000 Blackwell 8GB GDDR7
	Hardware	817-BBBB	Custom Configuration
	Hardware	321-BMDP	Dell Pro Max 16, Discrete Graphics
	HW Maintenance	715-3999	Dell Limited Hardware Warranty Plus Service
	HW Maintenance	715-4150	ProSupport: 7x24 Technical Support, 4 Years
	HW Maintenance	715-4172	ProSupport: Next Business Day Onsite, 4 Years
	HW Maintenance	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	HW Maintenance	720-0962	2 Years Extended Battery Service for Year 2 to 3 of System Life (LCL)
	Software	630-ABBT	Activate Your Microsoft 365 For A 30 Day Trial
	Software	658-BFXT	Dell Pro Max 14/16
	Software	650-AAAM	No Anti-Virus Software
	Software	528-DCBY	Absolute Control (Professional), 5 Years
	Software	620-AALW	OS-Windows Media Not Included
	Hardware	340-CKSZ	No AutoPilot

**LINE 3 - HACK DESKTOP**

Order Code	Category	SKU	Description
xcto_fcs1250_usrfs			<b>Dell Pro Max Slim FCS1250</b>
	Hardware	210-BPST	Dell Pro Max Slim CTO Base
	Hardware	338-CSBX	Intel Core Ultra 9 285K (36 MB cache, 24 cores, 24 threads, 3.2 GHz to 5.7 GHz, 125W)
	Unknown	619-BBPM	Windows 11 Pro
	Hardware	580-BBSB	Dell Pro Compact Silent Keyboard and Mouse - KM555 - US English
	Hardware	570-AADI	Mouse included with Keyboard
	Unknown	490-BKSK	NVIDIA RTX 2000 ADA, 16 GB GDDR6, 4 mDP to DP adapters
	Hardware	370-BCTX	64GB: 2 x 32 GB, DDR5, 5600 MT/s, non-ECC
	Hardware	400-BSWP	2TB SSD TLC with DRAM M.2 2280 PCIe Gen4 SED Ready
	Hardware	400-AKZR	No Hard Drive
	Hardware	449-BCJF	Storage Config C6, 2280 boot
	Hardware	817-BBBN	NO RAID
	Hardware	555-BLXC	Intel(R) Wi-Fi 7 BE200, 2x2, 802.11be, MU-MIMO, Bluetooth(R) 5.4 wireless card
	Unknown	555-BLXF	Internal Wi-Fi Antenna
	Hardware	631-BCCZ	Intel vPro Active Management Technology
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	450-AHCU	System Power Cord C13 (US 125V, 15A)
	Hardware	340-DNBV	Documentation
	Hardware	555-BLZL	Intel BE200 WLAN Driver
	Hardware	340-CBUU	Shipping Material (DAO)
	Hardware	340-DTSR	Shipping Material (DAO)
	Hardware	817-BBBB	Custom Configuration
	Hardware	379-BBCY	No Additional Cable
	Hardware	340-DTYN	Quick Setup Guide
	Hardware	389-FKHB	US Reese coin battery Package Warning label
	Hardware	321-BLSC	Dell Pro Max Slim with 360W (80 Plus Platinum) PSU (with system fan), DAO
	Hardware	409-BCYS	Intel Rapid Storage Technology Driver
	Hardware	389-FJVV	Intel(R) Core(TM) Ultra 9 Processor Label
	Hardware	389-BDCE	No UPC Label
	Hardware	340-ACBY	Dell Precision/Pro Max Desktops TPM
	Hardware	575-BBCH	No Stand included
	Hardware	379-BDZB	EPEAT 2018 Registered (Gold)
	Hardware	492-BCLP	No Additional Port
	Hardware	555-BBJO	No Additional Network Card Selected (Integrated NIC included)
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	Hardware	817-BBBC	Not selected in this configuration
	Unknown	412-BCBQ	125W CPU Air Cooler
	Hardware	340-ACQQ	No Option Included
	Hardware	429-BBCL	No Optical Drive
	Hardware	403-BBCE	Integrated Intel SATA Controller
	Hardware	389-FJZS	FSJ Regulatory Label, 360W Platinum
	Unknown	379-BFYR	Watch Dog SRV
	Software	658-BBTB	CMS Essentials DVD no Media
	Hardware	384-BDRV	No Fans Included
	Hardware	400-AKZR	No Hard Drive
	Hardware	400-AKZR	No Hard Drive
	Hardware	575-BBKX	No Hard Drive Bracket
	Hardware	817-BBBC	Not selected in this configuration
	Hardware	385-BBBL	No Media Card Reader
	HW Maintenance	716-2638	Dell Limited Hardware Warranty Plus Service
	HW Maintenance	717-0807	ProSupport Next Business Day Onsite 4 Years
	HW Maintenance	717-0819	ProSupport 7x24 Technical Support 4 Years
	HW Maintenance	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	Software	630-ABBT	Activate Your Microsoft 365 For A 30 Day Trial
	Software	658-BFWB	Dell Pro Max Slim FCS1250
	Software	650-AAAM	No Anti-Virus Software
	Software	528-DCBY	Absolute Control (Professional), 5 Years
	Software	620-AALW	OS-Windows Media Not Included
	Hardware	340-CKSZ	No AutoPilot

**LINE 4 - ELECTIONS LAPTOP**

Order Code	SKU	Description
xcto_pb14250_usrfs		Dell Pro 14 Plus PB14250
	210-BPDR	Dell Pro 14 Plus (PB14250) XCTO Base
	379-BFXD	Intel(R) Core(TM) Ultra 5 235U vPro(R) (12 TOPS NPU, 12 cores, up to 4.9 GHz)
	619-BBQD	Windows 11 Pro
	370-BCNF	16 GB: 2 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)
	338-CRMP	Integrated Intel graphics for Intel Core Ultra 5 235U vPro processor
	400-BSLV	256 GB TLC SSD
	619-BBPD	English, French, Spanish, Brazilian Portuguese
	391-BJQT	14", Non-Touch, FHD+, 300nit, 45%NTSC, Anti-Glare, FHD Cam NO MIC, 4G capable
	346-BLCV	No Fingerprint Reader, No Smart Card Reader, No RJ-45
	319-BBKL	FHD HDR RGB Camera, TNR, Camera Shutter, NO MICROPHONE
	583-BMLQ	English US backlit Copilot key keyboard, 79-key
	570-AADK	No Mouse
	555-BLNY	Intel(R) AX211 WLAN Driver
	555-BLLZ	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth® 5.3 card
	379-BFQH	AT&T Promo Referral
	556-BFTV	4G CAT12 - Qualcomm(R) Snapdragon(TM) X12 Global LTE-Advanced (DW5826e), eSIM capable
	451-BDKW	3-cell, 45 Wh, ExpressCharge Capable, Long Life Cycle, 3-year limited hardware warranty
	492-BDTG	65W AC adapter, USB Type-C
	470-BCXK	E4 Power Cord 1M for US
	340-DSKC	Quick Start Guide
	340-DNBV	Documentation
	387-BBLW	ENERGY STAR Qualified
	817-BBBB	Custom Configuration
	340-DTNX	ARL CPU+65W Adapter, Clamshell
	800-BBQK	BTO Standard Shipment (VS)
	389-BCGW	No UPC/EAN Label
	379-BDZB	EPEAT 2018 Registered (Gold)
	631-BBZZ	Intel(R) vPro(R) Enterprise Technology Enabled
	321-BLPG	4G WWAN Tray, No RJ-45, Clamshell
	640-BBTF	Intel(R) Connectivity Performance Suite
	409-BCYM	Intel Rapid Storage Technology Driver
	389-FJMH	Intel Core Ultra 5 vPro Processor Label
	714-0464	Dell Limited Hardware Warranty
	714-6663	ProSupport: Next Business Day Onsite, 1 Year
	714-6682	ProSupport: Next Business Day Onsite, 3 Year Extended
	714-6698	ProSupport: 7x24 Technical Support, 4 Years
	975-3461	Dell Limited Hardware Warranty Extended Year(s)
	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	630-ABBT	Activate Your Microsoft 365 For A 30 Day Trial
	658-BFVB	Dell Additional SW - Dell Pro Laptop
	650-AAAM	No Anti-Virus Software
	528-DCBY	Absolute Control (Professional), 5 Years
	620-AALW	OS-Windows Media Not Included
	340-CKSZ	No AutoPilot

**LINE 5 - NDC RUGGED LAPTOP WITH GOBI**

Order Code	Category	SKU	Description
xctorb14250usrfs			Dell Pro Rugged 14 RB14250
w/Mobile AT&T GOBI	Hardware	210-BNNG	Dell Pro Rugged, RB14250 XCTO
	Hardware	379-BFTJ	Intel(R) Core(TM) Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W)
	Unknown	619-BBQD	Windows 11 Pro
	Hardware	338-CQVH	Intel R Core TM Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W), Intel Integrated Graphics
	Hardware	370-BCGC	16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM
	Hardware	400-BSFK	1TB PCIe NVMe 2230 SSD
	Hardware	391-BJNQ	14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen
	Hardware	319-BBLD	FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna
	Hardware	556-BFRV	4G CAT12 - Qualcomm(R) Snapdragon(TM) X12 LTE (DW5826e), eSIM capable, AT&T
	Unknown	555-BLHY	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card
	Hardware	555-BLJD	Wireless Intel AX211 WLAN Driver
	Hardware	389-FJFC	vPRO Enterprise CPU label, Gen 14th
	Hardware	583-BMJG	English US Rugged RGB Single Point backlit Copilot key keyboard
	Hardware	346-BLBK	No Fingerprint reader, no Smartcard reader
	Hardware	492-BDTG	65W AC adapter, USB Type-C
	Hardware	470-BCRH	E4 C5 black Power Cord 1M, US
	Hardware	389-FJFF	Primary 3 Cell 53.5 Whr Long-lifecycle Battery, 3-year warranty
	Hardware	389-FJFD	Additional 3 Cell 53.5 Whr Long-lifecycle Battery, 3-year warranty
	Hardware	340-DSGW	Service and Support Guide MUI for DAO (English, French, Multi)
	Hardware	340-DRXV	Quick setup guide, WW
	Hardware	430-XYPF	No Resource USB Media
	Hardware	631-BBYV	vPro Enterprise Manageability
	Hardware	340-CKSZ	No AutoPilot
	Hardware	570-AADK	No Mouse
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	379-BFWZ	EPEAT 2018 Registered (Gold)
	Hardware	540-BFLV	Dedicated u-blox NEO-M9N GPS Card
	Hardware	389-BCGW	No UPC/EAN Label
	Hardware	340-DSCG	Mix Shipment, Dell Pro Rugged 14 RB14250
	Hardware	800-BBZV	Standard Shipment, VS
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	Hardware	325-BFXV	Additional TBT-4/Type-C port
	Hardware	590-TFPW	Additional rear USB 3.2 Type-A port
	Unknown	409-BCYL	Intel Responsiveness Technologies Driver
	Hardware	750-BBMM	Rigid Handle
	Software	658-BFOH	No Additional Software
	Hardware	817-BBBB	Custom Configuration
	Hardware	452-BDZG	Docking POGO connector without Antennas Passthru, WLAN+WWAN antenna
	Unknown	640-BBTF	Intel(R) Connectivity Performance Suite
	HW Maintenanc	713-0286	ProSupport: Next Business Day Onsite, 1 Year Extended
	HW Maintenanc	713-0288	ProSupport: Next Business Day Onsite, 3 Years
	HW Maintenanc	713-0305	Dell Limited Hardware Warranty Initial Year
	HW Maintenanc	713-0310	ProSupport: 7X24 Technical Support, 4 Years
	HW Maintenanc	975-3461	Dell Limited Hardware Warranty Extended Year(s)
	HW Maintenanc	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	Software	658-BCSB	Activate Your Microsoft 365 For A 30 Day Trial
	Software	634-CVYV	Dell Additional Software
	Software	650-AAAM	No Anti-Virus Software
	Software	528-DCBY	Absolute Control (Professional), 5 Years
	Software	620-AALW	OS-Windows Media Not Included



**LINE 6 - NDC RUGGED LAPTOP WITHOUT GOBI**

xctorb14250usrfs			Dell Pro Rugged 14 RB14250
WITHOUT GOBI	Hardware	210-BNNG	Dell Pro Rugged, RB14250 XCTO
	Hardware	379-BFTJ	Intel(R) Core(TM) Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W)
	Unknown	619-BBQD	Windows 11 Pro
	Hardware	338-CQVH	Intel R Core TM Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W), Intel Integrated Graphics
	Hardware	370-BCGC	16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM
	Hardware	400-BSFK	1TB PCIe NVMe 2230 SSD
	Hardware	391-BJNQ	14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen
	Hardware	319-BBLD	FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna
	Hardware	556-BFST	No Mobile Broadband Card
	Unknown	555-BLHY	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card
	Hardware	555-BLJD	Wireless Intel AX211 WLAN Driver
	Hardware	389-FJFC	vPRO Enterprise CPU label, Gen 14th
	Hardware	583-BMJG	English US Rugged RGB Single Point backlit Copilot key keyboard
	Hardware	346-BLBK	No Fingerprint reader, no Smartcard reader
	Hardware	492-BDTG	65W AC adapter, USB Type-C
	Hardware	470-BCRH	E4 C5 black Power Cord 1M, US
	Hardware	389-FJFF	Primary 3 Cell 53.5 Whr Long-lifecycle Battery, 3-year warranty
	Hardware	389-FJFD	Additional 3 Cell 53.5 Whr Long-lifecycle Battery, 3-year warranty
	Hardware	340-DSGW	Service and Support Guide MUI for DAO (English, French, Multi)
	Hardware	340-DRXV	Quick setup guide, WW
	Hardware	430-XYPF	No Resource USB Media
	Hardware	631-BBYV	vPro Enterprise Manageability
	Hardware	340-CKSZ	No AutoPilot
	Hardware	570-AADK	No Mouse
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	379-BFWZ	EPEAT 2018 Registered (Gold)
	Hardware	540-BFLV	Dedicated u-blox NEO-M9N GPS Card
	Hardware	389-BCGW	No UPC/EAN Label
	Hardware	340-DSCG	Mix Shipment, Dell Pro Rugged 14 RB14250
	Hardware	800-BBZV	Standard Shipment, VS
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	Hardware	325-BFXV	Additional TBT-4/Type-C port
	Hardware	590-TFPW	Additional rear USB 3.2 Type-A port
	Unknown	409-BCYL	Intel Responsiveness Technologies Driver
	Hardware	750-BBMM	Rigid Handle
	Software	658-BFOH	No Additional Software
	Hardware	817-BBBB	Custom Configuration
	Hardware	452-BDZG	Docking POGO connector without Antennas Passthru, WLAN+WWAN antenna
	Unknown	640-BBTF	Intel(R) Connectivity Performance Suite
	HW Maintena	713-0286	ProSupport: Next Business Day Onsite, 1 Year Extended
	HW Maintena	713-0288	ProSupport: Next Business Day Onsite, 3 Years
	HW Maintena	713-0305	Dell Limited Hardware Warranty Initial Year
	HW Maintena	713-0310	ProSupport: 7X24 Technical Support, 4 Years
	HW Maintena	975-3461	Dell Limited Hardware Warranty Extended Year(s)
	HW Maintena	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	Software	658-BCSB	Activate Your Microsoft 365 For A 30 Day Trial
	Software	634-CVYV	Dell Additional Software
	Software	650-AAAM	No Anti-Virus Software
	Software	528-DCBY	Absolute Control (Professional), 5 Years
	Software	620-AALW	OS-Windows Media Not Included

**LINE 7 - STANDARD DESKTOP**

Order Code	Category	SKU	Description
xcto_qcm1250_usrfs			Dell Pro Micro QCM1250
	Hardware	338-CRZR	Intel(R) Core(TM) Ultra 7 265T vPro(R) (13 TOPS NPU, 20 cores, up to 5.3GHz)
	Unknown	619-BBQD	Windows 11 Pro
	Hardware	370-BCVY	16 GB: 2 x 8 GB, DDR5, up to 5600 MT/s, non-ECC
	Hardware	400-BSWV	1TB SSD
	Hardware	401-AANH	No Additional Hard Drive
	Hardware	555-BLWT	Internal WiFi Antenna
	Hardware	555-BLWW	Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card
	Hardware	555-BLZP	Wireless Driver, Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card
	Hardware	329-BKRP	Dell Pro Micro with 35W Processor
	Hardware	580-BBVC	Dell Pro Wired Collaboration Keyboard - KB525C - US English
	Hardware	570-BBKQ	No Mouse Selected
	Hardware	379-BBCY	No Additional Cable
	Hardware	575-BBBI	No Stand or Mount
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	450-AAZN	US Power Cord
	Hardware	340-DNBV	Documentation
	Unknown	379-BFYR	Watch Dog SRV
	Hardware	340-DTWQ	Quick Start Guide
	Hardware	389-FKHG	US/Canada Battery Warning Label
	Hardware	389-BCGW	No UPC/EAN Label
	Hardware	329-BBJL	Trusted Platform Module (Discrete TPM Enabled)
	Hardware	340-DTXM	Shipping Material, MPP Cushion
	Hardware	389-BBUU	Shipping Label
	Hardware	389-FKNR	Regulatory Label for 90W Adapter
	Hardware	658-BFTS	Driver/APP for IRST
	Hardware	389-FGBC	Intel Core Ultra 7 Processor Label
	Hardware	800-BBIO	Desktop BTO Standard shipment
	Hardware	210-BPPW	Dell Pro Micro QCM1250
	Hardware	631-BCFK	No vPro(R) support
	Hardware	379-BDZB	EPEAT 2018 Registered (Gold)
	Hardware	817-BBBB	Custom Configuration
	Hardware	575-BCRQ	1st M.2 2230 SSD Extend Bracket & Screw
	Hardware	520-BBGY	Internal Speaker
	Hardware	492-BBFF	No PCIe add-in card
	Hardware	382-BBPW	Optional USB Type-C with DisplayPort Alt mode
	Hardware	450-ALFO	90 Watt A/C Adapter
	Hardware	575-BBBI	No Stand or Mount
	Hardware	340-ACQQ	No Option Included
	Software	619-BBPD	English, French, Spanish, Brazilian Portuguese
	HW Maintenance	716-3403	Dell Limited Hardware Warranty Plus Service
	HW Maintenance	716-4276	ProSupport: Next Business Day Onsite, 4 Years
	HW Maintenance	716-4281	ProSupport: 7x24 Technical Support, 4 Years
	HW Maintenance	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport
	Software	630-ABBT	Activate Your Microsoft 365 For A 30 Day Trial
	Software	658-BFVZ	Dell Pro Micro QCM1250
	Software	650-AAAM	No Anti-Virus Software
	Software	620-AALW	OS-Windows Media Not Included
	Hardware	340-CKSZ	No AutoPilot
	Hardware	817-BBBC	Not selected in this configuration

**LINE 8 - DETACHABLE LAPTOP**

Order Code	Category	SKU	Description
s005i7350dtblusr			<b>Dell Latitude 7350 Detachable</b>
	Hardware	210-BLXW	Latitude 7350 Detachable, BTX
	Unknown	379-BFQF	Intel Core Ultra 7 164U vPro(R) (12MB cache, 12 cores, 14 threads, up to 4.8 GHz Max Turbo)
	Software	619-ARSB	Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish
	Unknown	370-BBZS	32GB LPDDR5x 6400 MT/s dual-channel (onboard)
	Hardware	338-CPHT	Integrated Intel(R) Graphics, U7-164U vPro(R) processor with 32GB memory and Wi-Fi 7
	Unknown	631-BBSD	Intel vPRO Enterprise Management Enabled
	Unknown	400-BQYK	512 GB, M.2 2230, TLC PCIe Gen 4 NVMe, SSD
	Software	640-BBTB	Intel Connectivity Performance Suite for Evo/vPro
	Hardware	391-BJJY	13" 3K (2880x1920) IPS Touch Anti-Reflect, Anti-Smudge, CGG Victus, LBL, Active Pen Support
	Unknown	580-AIDI	Keyboard Not Included
	Hardware	570-AADK	No Mouse
	Unknown	555-BKPG	Intel(R) BE200 Wi-Fi 7 2x2, Bluetooth(R) 5.4 Technology, Wireless driver
	Unknown	555-BKRV	Intel(R) Wi-Fi 7 BE200 MU-MIMO, Bluetooth(R) 5.4 Wireless Card
	Hardware	556-BBCD	No Mobile Broadband Card
	Hardware	451-BDHX	3-cell, 46.5Wh, ExpressCharge(TM), ExpressCharge(TM) Boost
	Unknown	492-BDSX	65W Type-C Power Adapter
	Hardware	537-BBDO	E4 Power Cord 1M for US
	Unknown	340-DMNH	Quick Start Guide
	Hardware	340-AGIK	SERI Guide (ENG/FR/Multi)
	Hardware	387-BBLW	ENERGY STAR Qualified
	Hardware	998-GXYH	Fixed Hardware Configuration
	Hardware	340-DRFV	Min Config Packaging, for 65W adapter + WLAN + without Keyboard
	Unknown	389-FGJM	Intel Core Ultra EVO vPRO Label
	Hardware	800-BBQH	BTS/BTP Smart Selection Shipment (VS)
	Hardware	389-EDJB	POD Label
	Unknown	319-BBKN	8MP HDR + IR with Presence Detection, Facial Recognition, TNR, Mic + 8MP RGB Rear Camera
	Hardware	379-BDZB	EPEAT 2018 Registered (Gold)
	Unknown	320-BFQS	No Security, WLAN
	Unknown	409-BCXV	Intel Rapid Storage Technology Driver
	HW Maintenance	807-7362	Dell Limited Hardware Warranty Plus Service
	HW Maintenance	807-7429	ProSupport Plus: Accidental Damage Service, 3 Years
	HW Maintenance	807-7430	ProSupport Plus: Next Business Day Onsite, 3 Years
	HW Maintenance	807-7431	ProSupport Plus: Keep Your Hard Drive, 3 Years
	HW Maintenance	807-7432	ProSupport Plus: 7x24 Technical Support, 3 Years
	HW Maintenance	997-8367	Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115
	Software	658-BCSB	Activate Your Microsoft 365 For A 30 Day Trial
	Software	650-AAAM	No Anti-Virus Software
	Software	658-BFQB	Dell Additional Software
	Software	620-AALW	OS-Windows Media Not Included
	Hardware	340-CKSZ	No AutoPilot

## ACCESSORIES

LINE	Category	Sku	Description
9	Hardware	580-AJIX	Dell Pro Plus Keyboard and Mouse - KM7321W
10	Hardware	580-BBQL	Latitude 7350 Detachable Collaboration Keyboard and Pen - US English
11	Hardware	210-BMGH	Dell Pro 24 Plus Monitor P2425H
12	Hardware	210-BMRQK	Dell Pro Thunderbolt 4 Smart Dock SD25TB4
13	Hardware	580-ADMT	Dell Wired Keyboard KB216 Black
14	Hardware	275-BBCB	Dell Optical Mouse MS116 Black
15	Hardware	460-BDKH	Dell EcoLoop Pro Backpack
16	Hardware	TBR003US	Targus Rolling Laptop Bag
17	Hardware	A7516016	Anker 4-port USB 3.0 Hub
18	Hardware	USBC-HUB4A	USB C to USB A 4-port hub
19	Hardware	470-AETL	Dell Pro 7-in-1 USB C Multiport Adapter