



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 19, 2025

VR Systems, Inc.
3773 Commonwealth Blvd.
Tallahassee, FL 32303

RE: Award of 2025-349, Election Pollbooks

Dear Brent Harris:

Collin County has awarded the above referenced quote to your company per Court Order No. (___). It is understood all terms, conditions and prices will be held firm as per your response through BuyBoard Cooperative Agreement 710-23. The contract term begins upon agreement execution and continues for three years. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@co.collin.tx.us and to the department contact, Sherri Lewis, at slewis@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Glenn Snodderly at gsnodderly@co.collintx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4451 or gsnodderly@co.collin.tx.us.

Sincerely,

Glenn Snodderly
Senior Buyer

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File