



COLLIN COUNTY

Administrative Services
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Date: August 18, 2025

To: Collin County Commissioners Court
The Honorable James Skinner, Collin County Sheriff

CC: The Honorable Stacey Kemp, Collin County Clerk
Yoon Kim, Collin County Administrator
Robert Cone, Collin County Auditor
Monika Arris, Collin County Budget Director
Cynthia Jacobson, Collin County Human Resources Director

From: Russell Schaffner, Deputy County Administrator

Re: Sheriff's Commissary Funded Positions for Fiscal Year 2026

The Sheriff proposed and the Commissioners Court agreed to the inclusion of three positions in the Fiscal Year (FY) 2026 budget that will be paid for by funds available in the Sheriff's Commissary. The Sheriff's Commissary is under the Sheriff's exclusive control (§351.0415(b)(1), Tex. Local Gov't Code).

The three positions impacted by this agreement are

- Inmate Program Coordinator, Position 200952
- Detention Officer, Position 200571
- Detention Officer, Position 00300382

The Sheriff must pay the County, no later than September 30, 2025, \$346,904.00 from his Commissary funds. If payment in full is not received by September 30, 2025, then the positions will be eliminated as of October 1, 2025, and the employees will be terminated.

The Treasury Department in the County Clerk's Office will invoice the Sheriff within five (5) business days of the passage of the FY 2026 budget.