



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 20, 2025

ODP Business Solutions, LLC
PO Box 660113
Dallas, TX 75266-0113

Re: Contract Name: 2023-373, Office Supplies
Contract Start Date: 10/14/2023
Agreement Renewal Period: 10/14/2025 – 10/13/2026 (renewal 2 of 3)

Dear Mr. Elder:

The aforementioned contract between Collin County and your company will expire on 10/13/2025. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award and per the Omnia Partners Cooperative Contract, No. 19-12R, to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **8/25/2025**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

Please check one:

I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
Yes ☒
No ☐ I cannot renew the contract.

If no, please state reason: _____



Signature: Joseph Brothers
Print Name: Joseph Brothers
Title: Senior Vice President
Date: 8/25/2025

HISTORICAL INFORMATION

Awarded by Court Order No. 2023-754-08-28

Renewal No. <u>1</u>	Court Order No. <u>2024-873-09-09</u>
Renewal No. <u>2</u>	Court Order No. _____
Renewal No. _____	Court Order No. _____