



COLLIN COUNTY

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TO: Judge Chris Hill
Commissioner Darrell Hale
Commissioner Cheryl Williams
Commissioner Susan Fletcher
Commissioner Duncan Webb

FROM: Kimberly Manzano, Law Librarian

DATE: August 28, 2025

RE: CONTRACT ATTORNEY TO COMPLETE FORMS REVIEW

The Law Library respectfully requests approval of the contract for the Law Office of Carolyn Skogman, PLLC, a licensed attorney, to continue to conduct forms review for the Law Library. These forms are given to self-represented litigants and must be accurate. The purpose of this review will be to verify that the forms are current per statutory changes at the end of the most recent legislative session.

This contract will be funded through the Law Library Fund. The contract period runs October 1, 2025 through September 30, 2026, with the option of three (3) one (1) annual renewals.