



COLLIN COUNTY

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MEMO

Date: September 22, 2025

To: County Judge and Commissioners

From: Clarence Daugherty, P.E., Director of Engineering

Subject: Short-Term Contract for Professional Services, General Civil Engineering

A contract was awarded on January 24, 2022 by Court Order No. 2022-061-01-24, for a firm to perform various civil engineering services that arise from time to time. The contract was awarded to Kimley-Horn and Associates, Inc. for a term of one year, with the option to renew the contract for 3 one-year periods. Due to difficulties in processing an RFQ for the next contract to begin on October 1, 2025, and an extremely large number of firms (21) who submitted for the next contract, the Engineering staff will be unable to evaluate all of the Statements of Qualifications and recommend a selection to the Court in time for a new contract to begin by October 1.

We have enjoyed a very successful engagement with Kimley-Horn and Associates, Inc., who currently is awarded this contract. It is the recommendation of the Engineering Department that Kimley-Horn and Associates, Inc be declared the most qualified firm to enter into a contract with the County for a transitional period of three months beginning October 1 to provide any services required while the selection for the next contract is completed.