



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

September 29, 2025

KONE Inc.
One KONE Court
Molina, IL 61265

RE: Award of Coop Contract No. 2025-398, Elevator/Escalator Preventative Maintenance and Repairs

Dear Ms. Kisling:

Collin County has awarded your company as the supplier for the above referenced contract per Court Order No. _____. It is understood all terms, conditions and prices will be held firm per the Omnia Partners Cooperative Contract No. EV2516. This contract is for elevator/escalator preventative maintenance and repairs for Collin County. The contract term begins on October 1, 2025 and will continue through and including September 30, 2026, with the option to renew contract for three (3) additional one (1) year periods. The County will also have the right and option to terminate the contract upon ninety (90) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to Collin County Facilities, rthomas2@co.collin.tx.us and the Collin County Auditor's office at accountspayable@collincountytx.gov. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Susan Hayes at shayes@co.collin.tx.us or fax to 972-548-4694.

NAME _____

DATE _____

SIGNATURE _____

TITLE _____

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4122 or shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

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