



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

September 15, 2025

Jamail & Smith Construction, LP  
PO Box 57808  
Webster, TX 77598

RE: Award of 2025-259, Collin County Service

Dear Mr. Bittinger:

Collin County has awarded the above referenced Cooperative JOC quote to your company per Court Order No. \_\_\_\_\_. It is understood all terms, conditions and prices will be held firm as per your response to the cooperative contract Buyboard 728-24. Pricing will be firm, fixed pricing per the quote. The contract term begins upon award and continues through completion and acceptance of the project Termination is per the Job Order Construction Contract.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at [accountspayable@collincountytx.gov](mailto:accountspayable@collincountytx.gov) and to the department contact, Sandeep Kathuria, at [skathuria@co.collin.tx.us](mailto:skathuria@co.collin.tx.us) and Brad Harris at [bjharris@co.collin.tx.us](mailto:bjharris@co.collin.tx.us). Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Cory Rogers at [curogers@co.collin.tx.us](mailto:curogers@co.collin.tx.us) or fax to 972-548-4694.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4113 or [curogers@co.collin.tx.us](mailto:curogers@co.collin.tx.us).

Sincerely,

Cory Rogers  
Senior Buyer

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