



COLLIN COUNTY

Information Technology
2300 Bloomdale Rd
Suite 3198
McKinney, Texas 75071
www.collincountytx.gov

To: Judge Chris Hill
Commissioner Duncan Webb
Commissioner Darrell Hale
Commissioner Cheryl Williams
Commissioner Susan Fletcher

From: Caren Skipworth, CIO

Date: September 24, 2025

Re: FY26 Maintenance Contract Renewal Authorization

The Information Technology department is requesting award of a Cisco Enterprise Agreement for hardware maintenance. The agreement, a budgeted FY26 maintenance expense, is a three-year term processed through SHI as three annualized payments. SHI is the lowest cost offer to Collin County for Cisco Maintenance based on a cooperative quote process. The yearly cost of the maintenance contract is:

<u>Annual Payment</u>	<u>Payment Date</u>	<u>Term</u>
\$ 464,128.36	10/16/2025	10/16/2025 – 10/15/2026
\$ 397,721.22	10/16/2026	10/16/2026 – 10/15/2027
\$ 397,721.22	10/16/2027	10/16/2027 – 10/15/2028

The three-year agreement represents savings over the cost of a single year renewal plan, grants the ability to add and delete items to the maintenance agreement, and combines four existing renewals to a single agreement with a common renewal date and lower total cost.

As with any other multi-term agreement, non-appropriation clauses are in effect per state statute should the court elect not to fund our Cisco maintenance in future fiscal years.