



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

September 30, 2025

Vertosoft LLC
1602 Village Market Blvd SE,
Suite 320
Leesburg, VA 20175

RE: Award of 2026-002, ACFR Publishing Software through DIR-CPO 5327

Dear David Ball:

Collin County has awarded the above referenced quote to your company per Court Order No. _____. It is understood all terms, conditions and prices will be held firm as per your response to the quote. This contract is for the purchase of ACFR Publishing Software for the County. The purchase price includes software and delivery fees for the first year and to lock into the rates for all three (3) years (10/1/2025-9/30/2028). The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Robert Cone, at rcone@co.collin.tx.us and Kristine Malone at kmalone@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Cory Rogers at curogers@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4113 or curogers@co.ocllin.tx.us.

Sincerely,

Cory Rogers
Senior Buyer

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