

## Gina Robbins

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**From:** Irma Salera  
**Sent:** Tuesday, October 14, 2025 10:06 AM  
**To:** Holly Heldt; Gina Robbins; Kristine Malone; Amanda Garcia  
**Subject:** RE: Accounts requiring passwords / Veterans Court Fund 1998 Budget Amendment FY 2026

It was just created. It's AI 59051.

Thanks!



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Holly Heldt <hheldt@co.collin.tx.us>  
**Sent:** Tuesday, October 14, 2025 7:56 AM  
**To:** Irma Salera <isalera2@co.collin.tx.us>; Gina Robbins <grobbins@co.collin.tx.us>; Kristine Malone <kmalone@co.collin.tx.us>; Amanda Garcia <amagarcia@co.collin.tx.us>  
**Subject:** RE: Accounts requiring passwords / Veterans Court Fund 1998 Budget Amendment FY 2026

Irma,

Do you have an agenda item for me to include on the budget amendment?

Thanks,

*Holly Heldt*  
Accountant/Auditor  
Collin County Auditor's Office  
2300 Bloomdale Rd. Ste. 3100  
McKinney, TX 75071  
(972)548-4639

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Sent:** Monday, October 13, 2025 5:39 PM  
**To:** Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>; Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Cc:** Holly Heldt <[hheldt@co.collin.tx.us](mailto:hheldt@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords / Veterans Court Fund 1998 Budget Amendment FY 2026

Hi Gina,

Thanks for the agenda info. Here is the breakdown for fund 1998.

GL Description	GL Account	Amount
VET CRT-296-CONSULTANTS	1998-25296-0003-44-30-0000-626401-	8,000.00
VET CRT-296-AL/DRG MON	1998-25296-0003-44-30-0000-626597-	3,000.00
VET CRT-296-CELL PHONE	1998-25296-0003-44-30-0000-648015-	1,850.00
VET CRT-296-MISC	1998-25296-0003-44-30-0000-658701	6,327.21
	<b>Total</b>	<b>19,177.21</b>

Best,



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>  
**Sent:** Monday, October 13, 2025 3:11 PM  
**To:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>; Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Cc:** Holly Heldt <[hheldt@co.collin.tx.us](mailto:hheldt@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords / Veterans Court Fund 1998 Budget Amendment FY 2026

Hi Irma,

Would you please send Holly Heldt the breakdown when you have them ready? She will process the budget amendment as needed.

*For reference, Agenda Item AI-57175 was processed for FY 2025.*

Thank you,



*Gina Robbins*

Financial Accounting & Reporting Manager  
COLLIN COUNTY GOVERNMENT  
Auditor's Office  
2300 Bloomdale Rd Suite 3100  
McKinney TX 75071  
(972) 548-4726 Direct  
[grobbsins@collincountytx.gov](mailto:grobbsins@collincountytx.gov)

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Sent:** Friday, October 10, 2025 2:26 PM  
**To:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Yes, that's helpful.

Thank you.



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>  
**Sent:** Friday, October 10, 2025 2:19 PM  
**To:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>; Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Irma,

The Fund balance in the 1998 is currently \$19,177.21. I think that may be helpful in order to breakdown the amount(s) to spend by account(s).

Thanks,

Kristine Malone

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Sent:** Friday, October 10, 2025 12:09 PM  
**To:** Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>; Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Hi Gina,

Can you tell us what the FY26 budget is so we can determine how to allocate funds?



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>

**Sent:** Thursday, October 9, 2025 5:49 PM

**To:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>; Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>

**Subject:** RE: Accounts requiring passwords

Hi Irma 😊

Can you provide the amounts you need budgeted by account for FY2026?

This is what I received for FY2025 TOTAL \$30,157:

Amount	GL Account	GL Description
\$25,237	1998-25296-0003-44-30-0000-626401-	VET CRT-296-CONSULTANTS
\$3,000	1998-25296-0003-44-30-0000-626597-	VET CRT-296-AL/DRG MON
\$1,920	1998-25296-0003-44-30-0000-648015-	VET CRT-296-CELL PHONE

*Thank you,*



*Gina Robbins*

*Financial Accounting & Reporting Manager*

*COLLIN COUNTY GOVERNMENT*

*Auditor's Office*

*2300 Bloomdale Rd Suite 3100*

*McKinney TX 75071*

*(972) 548-4726 Direct*

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>

**Sent:** Thursday, October 9, 2025 4:53 PM

**To:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbsins@co.collin.tx.us](mailto:grobbsins@co.collin.tx.us)>

**Subject:** RE: Accounts requiring passwords

Yes, ma'am.



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 4:33 PM  
**To:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Irma,

You are having issues entering on fund 1998 also?

Thanks,

Kristine Malone

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 4:22 PM  
**To:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

It's to reconcile an FY26 charge on the p-card.



**Irma Salera**  
Veterans Court & VALOR Program Coordinator

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**From:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 4:16 PM  
**To:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Irma,

Are you trying to enter this into FY2025 or FY2026?

Thanks,

Kristine Malone

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**From:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 3:48 PM  
**To:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

For now, we'll need to use 1050-25296-0003-44-20-0000-604910 for the amount of \$28.52, but we'll need access to 1998-25296-0003-44-30-0000-658701 within the next week or so.

Thank you,



**Irma Salera**  
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**From:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 3:12 PM  
**To:** Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>; Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Cc:** Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Subject:** RE: Accounts requiring passwords

Amanda,

Could you please provide the accounts and corresponding amounts you are trying to enter into Munis?

Thanks,

Kristine Malone

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**From:** Amanda Garcia <[amagarcia@co.collin.tx.us](mailto:amagarcia@co.collin.tx.us)>  
**Sent:** Thursday, October 9, 2025 1:49 PM  
**To:** Gina Robbins <[grobbins@co.collin.tx.us](mailto:grobbins@co.collin.tx.us)>  
**Cc:** Kristine Malone <[kmalone@co.collin.tx.us](mailto:kmalone@co.collin.tx.us)>; Irma Salera <[isalera2@co.collin.tx.us](mailto:isalera2@co.collin.tx.us)>  
**Subject:** Accounts requiring passwords  
**Importance:** High

Good afternoon,

We're attempting to process payments through our 1050 & 1998 accounts but are receiving the error shown below. Could you please assist us in resolving this issue?

**General Ledger: Budget Check for P-Card Transaction 47895 Grouped by Bu**

Back | Accept | Cancel | Output | Print | Display | PDF | Save | Excel | Word | Show GL Account Amounts

Purchase Card Statements [Collin County, TX - Production] > Transactions > General Ledger: Budget Check for P-

Budget Method	Budget Key
None-Balance Acct	
Rollup	30338

User does not have GL budget override permissions.  
One or more GL accounts are over-budget. A password must be entered to proceed.

The Budget Key is what we are grouping budgets under. For example - when grouping by rollup it is the rollup co



**Amanda Garcia**  
Certified Court Manager/Program Manager  
North Texas Regional Veterans Court & VALOR  
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