



Contract Modification Document

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: Westminster
P.O. Box 691
Westminster, TX 75485
Contract No. 2021-247
Contract: Dispatch Services, Westminster
Volunteer Fire Department

YOU ARE DIRECTED TO MAKE THE FOLLOWING MODIFICATION TO THIS CONTRACT

Item #1: Renew contract for a twelve (12) month period at the same terms and conditions of the contract from October 1, 2025, through September 30, 2026.

Item #2: Update Section 5. Compensation clause of the agreement to the following:

5.01 The dispatch service charges for FY2026 are in the amount of \$0 shall be paid by the City in four (4) quarterly installments of \$0 during the term hereof. The fees will be based on the fee schedule formulas adopted by Commissioners Court on August 6, 2018 (Court Order No. 2018-628-08-06). In addition to the fee schedule, each radio registered on the system will be assessed an annual connection fee by Plano, Allen, Wylie, Murphy (PAWM) operators for access to their system. In FY2026, the fee will be \$0 per radio and may be updated annually by PAWM.

5.02 Should the Fire Department determine that it's in their best interest to stop providing service (under Contract 2014-045) to the unincorporated areas before September 30, 2026, there will be a fee incurred to continue using the Dispatch Services from Collin County. The Dispatch Service charges and PAWM fee for FY2026 will be at the prorated rate as follows, charged as the monthly rate multiplied by the number of months remaining after termination, with increments to be determined by the Collin County Treasury Department at the time of discontinuation of Contract 2014-045.

Dispatch: annual fee \$ 64,516.00 monthly fee \$ 5,376.33

PAWM: \$9.00 per month (\$108.00 /12 months)
24 radios used (as of 3/17/25)
\$216.00 total monthly fee

From:
The dispatch service charges for FY2025 are in the amount of \$0.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

**Amendment No. 4** has been accepted and authorized on \_\_\_\_\_ by authority of the Collin County Commissioners Court by Court Order No. \_\_\_\_\_, to be effective on October 1, 2025.

ACCEPTED BY:

*Rob Adams*  
SIGNATURE

Rob Adams  
(Print Name)

TITLE: Asst. Chief

DATE: 10/29/2025

\_\_\_\_\_  
SIGNATURE

Michelle Charnoski, NIGP-CPP, CPPB  
(Print Name)

TITLE: PURCHASING AGENT

DATE: \_\_\_\_\_

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HISTORICAL INFORMATION

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Awarded by Court Order No. 2021-452-05-17

Amendment	<u>No. 1</u>	Court Order No.	<u>2022-929-09-19</u>	Summary	<u>One year Renewal, no fee confirmed</u>
Amendment	<u>No. 2</u>	Court Order No.	<u>2023-951-10-02</u>	Summary	<u>One year Renewal, no fee confirmed</u>
Amendment	<u>No. 3</u>	Court Order No.	<u>2024-976-09-23</u>	Summary	<u>One year Renewal, no fee confirmed</u>
Amendment	<u>No. 4</u>	Court Order No.	<u></u>	Summary	<u>Renewal, no fee confirmed, Sec. 5 updated</u>