

State of Texas	§	Court Order
Collin County	§	2026-147-02-26
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the December 15, 2025 minutes.

On Monday, December 15, 2025, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
Commissioner Webb led the Pledge of Allegiance.
Judge Hill led the Pledge of Allegiance to the Texas Flag.

Judge Hill called the Collin County Commissioners Court meeting to order at 1:30 p.m. The meeting was recessed into Executive Session at 2:55 p.m. and reconvened at 4:11 p.m. Judge Hill adjourned the meeting at 4:13 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 4:13 p.m. and adjourned the meeting at 4:13 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-59263 Award of Sex Offender Counseling Services (RFP No. 2025-208), CSCD.
2. AI-59284 Personnel Appointments, Human Resources.
3. AI-59285 Personnel Changes, Human Resources.

FYI NOTIFICATION:

1. AI-59180 P-Card Disbursements, Auditor.
2. AI-59267 Intra-County account transfers transmitted on November 21, 2025, Auditor.
3. AI-59280 Intra-County account transfers transmitted on November 26, 2025, Auditor.
4. AI-59282 Change Order No. 2 to Construction, Emergency Generator Fueling System Replacement (Contract No. 2024-282) with PSI JF Petroleum Group, Inc. dba JF Petroleum Group to provide various changes to the contract, Public Works.
5. AI-59293 Addendum No. 1 and No. 2 to Medium & High Voltage Electrical Services & Preventive Maintenance, Purchasing.
6. Notification of budget adjustment(s)/amendment(s):
 - a. AI-59262 \$35,000 to establish the budget for the FY2026 Internal Revenue Service Task Force grant, Auditor.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the agenda.

1. **Consent Agenda Items:** Judge Hill opened the floor for comments on the consent agenda and held items 1h1 and 1i1. Commissioner Hale pulled item 1l7 for comment. With no further comments, a motion was made to approve the remainder. (Time: 1:31 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

- a. AI-59288 Disbursements for the period ending December 4, 2025, Auditor.

COURT ORDER NO. 2025-1324-12-15

- b. AI-59289 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2025-1325-12-15

c. AI-59300 CPS Disbursements, Auditor.

COURT ORDER NO. 2025-1326-12-15

d. AI-59264 Tax Refunds totaling \$132,116, Tax Assessor-Collector.

COURT ORDER NO. 2025-1327-12-15

e. **Advertisement(s):**

1. AI-59266 Construction, Electronic Security System Upgrade (IFB No. 2025-340), Construction & Projects.

COURT ORDER NO. 2025-1328-12-15

2. AI-59177 Cooling Tower No. 2 Replacement (IFB No. 2026-093), Construction & Projects.

COURT ORDER NO. 2025-1329-12-15

f. **Award(s):**

1. AI-59276 Preservation of Historical Records (Disaster Safe Binders) (Coop. Quote No. 2026-096) to Kofile Technologies, Inc. through TXMAS Coop. Contract No. TXMAS-23-92001, and further authorize the Purchasing Agent to finalize and execute associated documents, County Clerk.

COURT ORDER NO. 2025-1330-12-15

2. AI-59255 Industrial SATO Laser Printer for Collin County Elections (IFB No. 2025-404) to Printer Connection, Inc., Elections.

COURT ORDER NO. 2025-1331-12-15

3. AI-59265 OEM Toner, Ink Cartridges and Supplies for Printers (Coop. Contract No. 2026-046) to Various Vendors, Purchasing.

COURT ORDER NO. 2025-1332-12-15

4. AI-59225 Services, Detention Security Controls, Integration and Maintenance (Coop. Contract No. 2026-005) to CML Security, LLC through Tarrant County Contract No. F2025150, Purchasing.

COURT ORDER NO. 2025-1333-12-15

g. **Agreement(s):**

1. AI-59269 Interlocal Cooperative Purchasing Agreement with Travis County, Purchasing.

COURT ORDER NO. 2025-1334-12-15

h. Amendment(s):

1. **AI-59278** Amendment to Tyler Jury Services Agreement (Contract No. 01318-09) with Tyler Technologies, Inc. to implement a SaaS artificial intelligence document automation solution, and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

HELD

i. Change Order(s):

1. **AI-59261** No. 2 to Collin County Courthouse Chilled Water Lines Replacement (IFB No. 2024-419) with DMI Corp. to provide various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Facilities.

HELD

2. **AI-59268** No. 33 to CCADF Medical Mental Health Expansion (CSP No. 2023-398) with Sedalco, Inc. to provide various changes to the contract and further authorize the Purchasing Agent to finalize and execute same, Construction & Projects.

COURT ORDER NO. 2025-1335-12-15

j. Contract Renewal(s):

1. **AI-59290** On-line Marketplace for Purchases of Products and Services (Contract No. 2019-217) with Amazon.com Services, LLC, Amazon Business utilizing Omnia Partners, Public Sector Contract No. R-TC-17006 to extend the contract for two (2) years through and including January 18, 2028, Purchasing

COURT ORDER NO. 2025-1336-12-15

k. Budget adjustment(s)/amendment(s):

1. **AI-59211** \$2,500,000 for records management projects, County Clerk.

COURT ORDER NO. 2025-1337-12-15

2. **AI-59258** \$16,000 for fuel and maintenance of vehicles purchased with forfeiture funds, Sheriff.

COURT ORDER NO. 2025-1338-12-15

3. **AI-59273** \$1,765 to increase the project budget for heavy duty scanner and warranty, Tax Assessor-Collector.

COURT ORDER NO. 2025-1339-12-15

1. **Miscellaneous:**

1. **AI-59295** Final Plat for Arbor Lakes Phase 2A, Engineering.

COURT ORDER NO. 2025-1340-12-15

2. **AI-59294** Position change request from Deputy Fire Marshal (557) to Assistant Emergency Manager (57001), and budget amendment in the amount of \$87,975 for same, Fire Marshal.

COURT ORDER NO. 2025-1341-12-15

3. **AI-59236** Redesignation of County Road 92 (section with address range 8100-8639) as E. Sunset Blvd., GIS/Rural Addressing.

COURT ORDER NO. 2025-1342-12-15

4. **AI-59237** Redesignation of County Road 97 as N. Coit Road, GIS/Rural Addressing.

COURT ORDER NO. 2025-1343-12-15

5. **AI-59231** Redesignation of County Road 422 (between Sharp Street and E. Foster Crossing Road) as Leonard Ave., GIS/Rural Addressing.

COURT ORDER NO. 2025-1344-12-15

6. **AI-59286** Personnel Appointments, Human Resources.

COURT ORDER NO. 2025-1345-12-15

7. **AI-59287** Personnel Changes, Human Resources.

Commissioner Hale congratulated Holton Holland, Kevin Dunn and Shelby Rawa for receiving promotions. With no further comments, a motion was made to approve the agenda item. (Time 1:32 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

COURT ORDER NO. 2025-1346-12-15

2. General Discussion Items:

Presentation, discussion and any action regarding:

a. AI-59304 Sheriff's Office Warrants and Security personnel changes, Sheriff.

Sheriff Jim Skinner reported that he met with Judge Hill and the city managers of Plano and McKinney after issuing a letter to police chiefs advising of the Sheriff's Office's intent to return responsibility for warrant entry and confirmation to the cities due to staffing shortages resulting from recent budget cuts. Sheriff Skinner explained that the Sheriff's Office lost 22 positions, including five positions in Records, which reduced that unit by approximately 25 percent and left insufficient capacity to continue providing warrant confirmation services, particularly during overnight hours. As a result, Dispatch Supervisors were reassigned to Records, causing other statutorily required duties to fall behind and creating audit and public safety risks, including the potential loss of the Sheriff's Office ORI (Originating Agency Identifier).

Sheriff Skinner stated that the office no longer had the capacity to manage pre-indictment warrant confirmations for the cities and requested restoration of five Records positions by eliminating four unfilled Detention Officer positions. He noted that warrant confirmation and extradition are complex, time-sensitive functions essential to officer and public safety, and that staffing reductions had also impacted extradition operations and courthouse security.

The Court discussed the operational and public safety impacts of the budget reductions, options for absorbing staffing losses, and short-term solutions such as temporary staffing pools, reassignment of personnel, and use of Detention Officers, while acknowledging limitations related to overtime and training. The Court also discussed long-term options, including centralizing warrant confirmation within the Sheriff's Office with cost-sharing by the cities or transitioning the responsibility back to the cities with adequate lead time.

Judge Hill expressed support for the Sheriff's proposal as a workable mid-year solution, noting the County's limited flexibility during the current budget year. He stated that eliminating four unfilled Detention Officer positions to restore five Records positions was a reasonable approach, with the understanding that the Detention Officer positions would need to be restored in a future budget cycle. (Time 2:33 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5-0 Passed

COURT ORDER NO. 2025-1347-12-15

b. AI-58966 Tax Equivalency and Contribution Agreement with Qorvo U.S., designate a Foreign Trade Zone, and execute a Non-Opposition Letter, Administrative Services.

Russell Schaffner, Deputy County Administrator, presented Foreign Trade Zone No. 39 with Qorvo U.S., the first Foreign Trade Zone in which Collin County has participated. He explained that the Foreign Trade Zone allowed certain inventory to be exempt from specific tariffs and duties, while buildings remained fully taxable. Mr. Schaffner stated that the agreement included a payment-in-lieu-of-taxes designed to hold Collin County taxpayers harmless, particularly with respect to inventory moving in and out of the facility.

Chris Hajovsky, Webster Strahan Meeks representing Qorvo, presented the legal framework for Qorvo's Foreign Trade Zone, explaining that the pilot agreement ensures the County continues to receive payments in lieu of taxes on otherwise exempt property. Commissioner Fletcher asked whether the agreement would affect local taxpayers, and Mr. Hajovsky clarified that real property taxes are unaffected and that only tangible personal property could be impacted. He also discussed the federal benefits of the Foreign Trade Zone, Qorvo's long-term presence in the region, collaboration with other taxing entities, and noted that Foreign Trade Zone Number 39, sponsored by the DFW Airport Board, is the first such zone for Collin County. (Time 2:46 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 5-0 Passed

COURT ORDER NO. 2025-1348-12-15

c. AI-59102 FY2027 Budget Calendar, Budget.

Monica Arris, Budget Director, presented the Fiscal Year 2027 Budget timeline, noting that the budget workshop was scheduled for the week of August 17 to allow sufficient time for publication of documents in compliance with updated public notice requirements. Judge Hill confirmed the proposed schedule and asked whether the document distribution timeline would remain unchanged, which Ms. Arris affirmed. She further stated that budget adoption was planned for September 14, following Labor Day, and that the timeline complies with all statutory and voter-approved requirements. (Time 2:46 p.m.)

Motion by: Judge Chris Hill

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

COURT ORDER NO. 2025-1349-12-15

d. AI-59302 Regional Transportation Council monthly update, Commissioner, Precinct 4.

Commissioner Webb reported on the recent RTC (Regional Transportation Council) meeting, which addressed three primary topics. He stated that a consultant recommended allocating \$30 million in Transportation Development Credits over a two-year period to cities to expand transit options, an increase from the previous \$10 million allocation. This item is expected to be considered for action at the next meeting. Commissioner Webb also discussed the Milestone Policy for Metroplex projects that are behind schedule, which includes potential penalties intended to ensure timely project completion and prevent federal recapture of funds. Additionally, he noted the potential for a national pilot program for Electric Vertical Takeoff and Landing vehicles, with a submission anticipated in January or February.

Judge Hill reported that Michael Morris, Executive Director of the Regional Transportation Council and the North Central Texas Council of Governments, announced his retirement, marking a significant regional leadership change. (Time 2:49 p.m.)

NO ACTION

3. Executive Session Items:

Judge Hill recessed Commissioners Court into Executive Session at 2:55 p.m. in accordance with Chapter 551 of the Government Code, to discuss agenda items AI-59274, AI-59322, and AI-59271. Judge Hill reconvened the meeting at 4:11 p.m.

Legal (551.071)

AI-59274 Consultation with Attorney regarding potential or contemplated litigation involving the real property located at 11485 CR 670, Blue Ridge, TX 75424, Administrative Services.

NO ACTION

AI-59322 Vincent J. Venegoni, Jr. v. Collin County Commissioners Court, et al.; Cause No. 429-09499-2025, Administrative Services.

NO ACTION

Real Estate (551.072)

AI-59271 Acquisition of property at 7150 Old Valdasta Road, Blue Ridge, Texas for the future growth of the Public Works Department, Public Works.

A motion was made, as it relates to the property at 7150 Old Valdasta Road, Blue Ridge, Texas 75424, to authorize staff to move forward with the documentation of an agreement to acquire the property interests sought by the County, in an amount as recommended by staff, subject to landowner's delivery of title to the subject property free and clear of any and all liens or other encumbrances. (Time 4:12 p.m.)

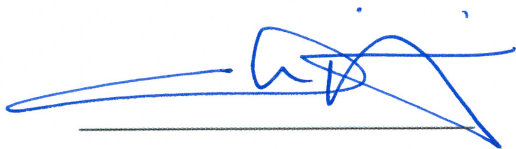
Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

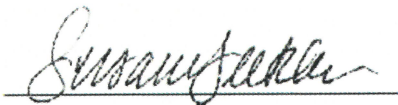
Vote: 5-0 Passed

COURT ORDER NO. 2025-1350-12-15

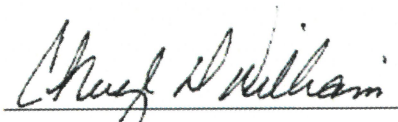
There being no further business of the Court, Judge Hill adjourned the meeting at 4:13 p.m.



Chris Hill, County Judge



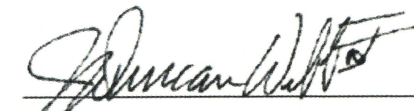
Susan Fletcher, Commissioner, Pct 1



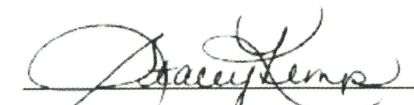
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3



Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk