



**Scott Grigg**  
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TO: Judge Chris Hill, County Judge  
Commissioners Court

FROM: Scott Grigg, Tax Assessor Collector

DATE: November 24, 2025

SUBJ: **Budget Amendment to Transfer Funds – Desktop PC with Accessories and Microsoft EA License**

We are requesting Commissioners Court's approval for a Budget Amendment to increase Project Code BDF3102 by \$1,765. Please transfer this amount from the Security Service account line (0001-31001-0001-48-30-0000-626408).

The heavy duty scanner and warranty that was adopted in the Tax Office's FY 2026 budget came in higher than what was budgeted. Therefore, the funding is short by \$1,765.

Sincerely,

Scott Grigg  
Tax Assessor Collector

SG:sej

budget amendment for heavy duty scanner and warranty