

GRC Review Form

Grant Title CRI FY 2026

Department Auditor's Office

Dept Contact Janna Caponera **Extension** 4638

**GRC Form Updated 2/17/2022

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Janna Caponera
GRC Chair/Designee

7 April 2025
Date

County Auditor Comments

Federal funds for \$133,431 with a required county match of \$13,343. Grant only funds personnel portion at 85%, with 15% of position to be covered by general healthcare funds. Grant period is July 1, 2025 through June 30, 2026.

New Personnel/Addition to Head count: ☐ Existing Position: ☒

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Budget and Finance (BFO) Comments

FY 2026 DSHS Cities Readiness Initiative (CRI) Grant Award in the amount of \$133,431 in federal funds with a required in-kind match of \$13,343 to be met with existing personnel and MRC volunteer hours. The total budget, including projected in-kind match, is \$146,774. Grant funds to cover one (1) existing grant position (200243 - no increase to headcount) estimated to be funded at 85% as well as training, travel, supplies and other program costs. The grant period is July 1, 2025 - June 30, 2026.

Bioterrorism Grant Personnel are solely budgeted in the (2102)-PHEP Grants Fund and (2104)-CRI Grants Fund. Based on the allocated percentage and current salary, the estimated total salary and benefits for one (1) grant position is \$137,345. The grant award budget for personnel is \$116,744. County cash match will be required to supplement grant funding shortfall for the full cost of the one (1) position in the estimated amount of \$20,602. Health Care Department plans to cover a portion of the estimated county match from existing FY25 vacancy savings. No County funds have been budgeted in Health Care Services for grant personnel salaries including training, travel, and maintenance & operations items such as cell phone service plans, internet hotspot service plans, training, travel, office supplies, uniforms, software, equipment replacements, and other items necessary to perform job duties by grant personnel. (2104)-CRI Grants Fund.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Purchasing Comments

Purchasing policies and procedures apply

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No Purchasing Involved

Information Technology (IT) Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended

- ☐ No Response Received
- ☒ NA – No IT Involved

Human Resources (HR) Comments New Personnel/Addition to Headcount

FY 2026 DSHS Cities Readiness Initiative (CRI) Grant Application in the amount of \$133,431 in federal funds with a required in-kind match of \$13,343. Grant funds to cover one (1) existing grant position (200243 - no increase to headcount) at 85%. The estimated total salary and benefits for this one (1) grant position is \$137,345, 85% of this amount is \$116,743.25. The grant award budget for salary and fringe is \$116,744. The grant period is July 1, 2025 - June 30, 2026.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No HR Involved