

GRC Review Form

Grant Title Immunization FY 2026

Department Auditor's Office

Dept Contact Janna Caponera Extension 4638

**GRC Form Updated 2/17/2022

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Janna Caponera
GRC Chair/Designee

15 May 2025
Date

County Auditor Comments

Federal and State funds for \$354,062 with no county match required per the contract. Grant funds personnel/fringe portion at 10%, 85% and 100% depending on position so the balance of each position is to be covered by general healthcare funds, this is listed under the county match column of the summary form. Grant period is September 1, 2025 through August 31, 2026.

New Personnel/Addition to Head count: ☐ Existing Position: ☒

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Budget and Finance (BFO) Comments

FY 2026 Immunization/Locals Grant Program in the amount of \$354,062. Grant request funds seven existing healthcare positions: four (300456 12-mos, 300214 1-mo, 201475 2-mos, 201467 6-mos - no increase to headcount) estimated at 100%, two (200796 12-mos, 300285 12-mos - no increase to headcount) estimated at 10%, and one (201274 12-mos - no increase to headcount) estimated at 85% for varying periods. The \$310,749 grant budget covers \$306,029 of the estimated \$591,998 total salary and benefits. The county will contribute an estimated \$285,969 to cover the remaining costs. The grant also funds training, travel, supplies, and other program costs. However, partially funded positions (300214 1-mo, 201475 2-mos, and 201467 6-mos) will require additional funding in FY26, and their inclusion in the FY26 Healthcare Budget is requested. Grant period September 1, 2025 - August 31, 2026.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Purchasing Comments

Purchasing policies and procedures apply.

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No Purchasing Involved

Information Technology (IT) Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No IT Involved

Human Resources (HR) Comments New Personnel/Addition to Headcount

FY2026 Immunizations Grant in the amount of \$354,062 in State and federal funds. Grant

- ☐ Recommended

renewal application is for seven (7) existing position (Register Nurse RN:201274 at 85% for 12 months, Registered Nurse RN: 201475 at 100% for 2 months, Community Health Care Specialist: 300456 at 100% for 12 months, Health Care Analyst: 300214 at 100% for 1 month, Health Care Analyst: 200796 at 10% for 12 months, Epidemiologist: 300285 at 10% for 12 months, Tech I: 201467 at 100% for 6 months). Estimated expenses for salary and fringe at the percentage and length stated is \$309,421.55. Grant funding does appear to be sufficient to fund these position assigned. Grant period is September 1, 2025 to August 31, 2026.

- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No HR Involved