



COLLIN COUNTY

Collin County Health Care Services
825 N. McDonald St. Suite 130
McKinney, Texas 75069
www.collincountytx.gov

TO: Health Care Foundation Board of Trustees

FROM: Candy Blair, Public Health Director July

DATE: July 18, 2025

RE: WIC Stipend Pay FY 2025
Contract Number: HHS000801700001

I am requesting approval for a one-time WIC Stipend Pay for FY 2025 from the Texas Health and Human Services Commission (HHSC). This retention stipend is intended to help retain the staff who provide Women, Infants, and Children (WIC) services to our community. The HHSC will fully fund the WIC Stipend Pay/Special Pay at 100%.

The total funding amount for Collin County is \$85,000, which will provide a \$5,000 Stipend pay/special pay for each eligible staff member. Texas HHSC has confirmed that we can use our available program surplus funds to cover all associated fringe benefits, allowing us to maximize the stipend amount awarded directly to our staff members.

Before placing this request on the court agenda, we consulted with the Collin County Human Resources, Budget, and Auditors Departments. All their questions and concerns have been thoroughly addressed, and there are no objections to this request.

If approved, the stipend payout must occur before September 30, 2025. Human Resources has confirmed they can meet this deadline.

I respectfully request approval of the attached Stipend Pay/Special Pay for Contract # HHS000801700001 with the Health and Human Services Commission.

A signature via DocuSign is not required. The stipend payout must occur before 9/30/2025; HR has confirmed they can meet the payment deadline. I respectfully request approval of the attached Retention Stipend for WIC Staff for contract # HHS000801700001 with the Health and Human Services Commission.

A signature via DocuSign is not required.