

## GRC Review Form

**Grant Title** PHEP-Hazards FY 2026 Amendment

**Department** Auditor's Office

**Dept Contact** Janna Caponera **Extension** 4638

\*\*GRC Form Updated 2/17/2022

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

**Totals** 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Janna Caponera  
GRC Chair/Designee

7 April 2025  
Date

### County Auditor Comments

Amendment to original budget of Federal funds for \$562,786 with a required county match of \$56,278.60, down to new award of \$405,206 with a required county match of \$40,520. Grant funds 2 personnel at 100%, and 1 personnel at 15%. The balance is to be covered by general healthcare funds. Grant period is July 1, 2025 through June 30, 2026.

New Personnel/Addition to Head count: ☐ Existing Position: ☒

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

### Budget and Finance (BFO) Comments

FY 2026 DSHS Hazards/Public Health Emergency Preparedness (PHEP) Grant Amendment No.3 in the amount of \$405,206 with a required 10% in-kind match in the amount of \$40,521 to be covered by existing personnel. Grant funds two existing positions (300288, 300177 12-mos - no increase to headcount) estimated at 100% and one existing position (200243 12-mos - no increase to headcount) estimated at 15% (85% to be covered by CRI Grant). Grant period July 1, 2025 - June 30, 2026. (2102)-PHEP Grants Fund

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

### Purchasing Comments

No action by Purchasing (personnel only)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No Purchasing Involved

### Information Technology (IT) Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No IT Involved

### Human Resources (HR) Comments New Personnel/Addition to Headcount

FY2026 Healthcare Public Health Emergency Preparedness (PHEP) Grant in the amount of \$405,206.00 in federal funds for Personnel Costs. Grant application for three (3) existing positions (PHEP Coordinator-00300288 funded at 100% for 12 months with any necessary estimated increase, PHEP Planner-300177 funded at 100% for 12 months with any necessary estimated increase, PHEP Planner-200243 funded at 15% for 12 months with any necessary

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No HR Involved

estimated increase. Estimated salary and fringe at the percentage and length stated is \$332,159.75. Grant funding does appear to be sufficient to fund these positions as assigned. Grant period is July 1, 2025 to June 30, 2026.