



## COLLIN COUNTY

Health Care Services  
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**TO:** Collin County Health Care Board of Trustees

**FROM:** Candy Blair, Public Health Director, Health Care Services

**DATE:** October 6, 2025

**RE:** Acceptance of Amendment No. 3 to the Texas Department of Health Services (DSHS) FY 2026 Hazards/Public Health Emergency Preparedness Grant Contract Number: HHS001439500005

Attached is the amendment to the Hazards/Public Health Emergency Preparedness (PHEP) grant contract. The award amount was reduced by DSHS from \$562,786 to \$405,206. A reduction of 28% for 2026 Fiscal Year (FY).

This amendment revises the budget for the PHEP program with reduced funding and applies the Collin County required 10% indirect cost, without incurring any new costs to the county.

The amended FY2026 PHEP budget will fund 2.15 Full-Time Equivalents (FTEs) for the following positions: 00300288 (100%), 200043 (15%), and 00300177 (100%). The percentages indicate the portion of each employee's time funded by the PHEP grant, with the remaining funding provided by the approved FY2026 City Readiness Initiative (CRI) grant, contract number: HHS001439300001, position 200043 (85%).

The PHEP grant is crucial to prepare for public health threats and aligns with the Centers for Disease Control and Prevention's (CDC) public health capabilities. This includes epidemiology, disease investigation services, and emergency preparedness and response activities in collaboration with local stakeholders such as fire departments, EMS, police departments, cities, schools, universities, private businesses, and faith-based organizations. Collin County Health Care Services will utilize PHEP grant funds to cover salaries for current staff and other essential program costs. This budget encompasses critical items such as cell phone service plans, training, and office supplies. For expenses not allowable under the grant, Health Care Services' existing budget has traditionally covered these minimal costs, and no additional funds are needed. Since these positions are permanent, related electronic devices have historically been included in the department's IT replacement plan.

I respectfully request approval for this contract amendment.

CB/bm