

GRC Review Form

Grant Title FY26 PHEP Amendment No. 4

Department Budget & Finance Department

Dept Contact Pat Skipper Extension 4796

**GRC Form Updated 2/17/2022

The Budget and Finance Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- No Response Received** No responses given by the GRC.
- NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Pat Skipper
GRC Chair/Designee

11 November 2025
Date

County Auditor Comments

Amendment to restore funding to original award amount. Federal funds in the amount of \$562,786 with a required county match of \$56,278. Match can be in kind. Grant period is July 1, 2025 through June 30, 2026.

New Personnel/Addition to Head count: Existing Position:

- Recommended
- Not Recommended
- No Response Received

Budget and Finance (BFO) Comments

Amendment No. 4 to the FY2026 Hazards/Public Health Emergency Preparedness Grant to restore original award in the amount of \$562,786 with a required in-kind match of \$56,279. Amendment to also include 10% indirect cost requirement and the addition of three (3) new grant positions. Grant funds to cover one (1) existing grant position (#200243 12mo, no increase to headcount) funded at 15% (85% to be covered by CRI Grant), one (1) existing grant position (#300177 12mo, no increase to headcount) funded at 100%, one (1) existing grant position (#300288 12mo, no increase to headcount) funded at 100%, one (1) new Epidemiologist grant position (New *existing grant position #300579 transfer-in 7mo, increase to headcount by one-1) funded at 100%, and two (2) new Intern grant positions (6mo, increase to headcount by two-2) funded at 100%. Grade, Title and Salary of positions are subject to HR approval upon grant award. Grant term July 1, 2024, - June 30, 2026.

- Recommended
- Not Recommended
- No Response Received

Purchasing Comments

Purchasing policies and procedures apply.

- Recommended
- Not Recommended
- No Response Received
- NA – No Purchasing Involved

Information Technology (IT) Comments

[Click here to enter text.](#)

- Recommended
- Not Recommended
- No Response Received
- NA – No IT Involved

Human Resources (HR) Comments New Personnel/Addition to Headcount

- Recommended

FY 2026 Healthcare Public Health Emergency Preparedness (PHEP) Grant in the amount of \$458,808.00 in federal funds with an in-kind match amount of \$56,278.00 for a combined total of \$515,086.00 for Personnel Costs. Grant application is for four (4) existing positions (PHEP Coordinator-00300288 funded at 100% for 12 months, PHEP Planner-00300177 funded at 100% for 12 months, PHEP Planner-00200243 funded at 15% for 12 months) and two (2) new positions (Intern funded at 100% for 6 months, Intern funded at 100% for 6 months). Estimated Salary and Fringe at the percentage and length stated is \$445,709.00, funding does appear to be sufficient to fund these positions as assigned. Grant period is July 1, 2025 to June 30, 2026.

- Not Recommended
- No Response Received
- NA – No HR Involved