



COLLIN COUNTY

Health Care Services
825 N. McDonald Street
Suite 130
McKinney, Texas 75069
www.collincountytx.gov
972 548-5532/fax 972 548-5550

TO: Collin County Health Care Board of Trustees

FROM: Candy Blair, Public Health Director, Health Care Services

DATE: December 8, 2025

RE: Acceptance of Amendment No. 4 to the Texas Department of Health Services (DSHS) FY 2026 Hazards/Public Health Emergency Preparedness Grant Contract Number: HHS001439500005

Collin County originally received a Public Health Emergency Preparedness (PHEP) grant award of **\$562,786** for Fiscal Year 2026. Midway through the fiscal year, this funding was reduced by **28%**, decreasing the award to **\$405,206**. The funding has now been **fully restored** to the original amount of **\$562,786**.

Purpose of Amendment:

This amendment updates the FY2026 PHEP program budget to reflect the restored funds and incorporates the county's **10% indirect cost requirement**, all **without incurring any new costs** to Collin County.

Staffing and FTEs:

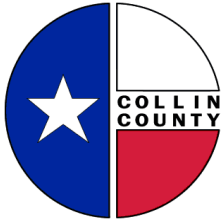
The amended budget will fund **5.15 Full-Time Equivalents (FTEs)** allocated to the following positions:

- **Position 00300288** – 100% PHEP-funded
- **Position 200043** – 15% PHEP-funded (remaining 85% funded by CRI Grant HHS001439300001)
- **Position 00300177** – 100% PHEP-funded
- **New Epidemiologist** – 100% PHEP-funded for 7 months
- **Two Interns** – 100% PHEP-funded for 6 months

All percentages reflect the portion of time the PHEP grant funds are allocated to each position.

Resources & Equipment:

No additional equipment or furniture is needed. Laptops, phones, and office equipment will be reused from prior grant-funded positions eliminated in June 2025 during the funding reduction.



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Program Impact:

The PHEP grant is vital to Collin County's capacity to prepare for and respond to public health threats. It supports key CDC-aligned capabilities such as:

- Epidemiology and disease surveillance
- Emergency preparedness and response
- Cross-agency collaboration with local fire, EMS, law enforcement, educational institutions, businesses, and faith-based organizations

PHEP funds will cover staff salaries and essential operational expenses, including training, supplies, and communication tools. As in previous years, the department's existing budget will continue to cover any minor non-allowable expenses.

I respectfully request **approval of the amended FY2026 PHEP grant contract**, including the revised budget and staffing allocations.

CB/bm