


**COLLIN COUNTY
APPLICATION FOR MASS GATHERING PERMIT**

GATHERING NAME		LOCATION OF GATHERING (including description)	
The Garden Show		Myers Park & Event Center 7117 County Road 166 McKinney, Tx 75071	
Promoter Name		Promoter Mailing Address	
Collin County Master Gardeners Association		825 N. McDonald Street, Suite 150 McKinney, Tx 75069	
Promoter Office Phone	Promoter Cell Phone	Promoter Email Address	
972-548-4232			
Myers Park & Event Center		7117 County Road, 166, McKinney, TX 75071	
Collin County Governement		972-548-4792 email: mpec@collincountytx.gov	
Date(s) of Mass Gathering		Starting time of Gathering	Ending time of Gathering
Saturday, March 14, 2026		10am	5pm
Sunday, March 15, 2026		11am	4pm
Maximum Number of Persons Allowed to Attend		Date of Application	
10,000		Nov 10, 2025	
Printed Name of Applicant	Title of Applicant	Signature of Applicant	
Mary Williams	President Collin County Master Gardners		

Along with the above information you must **attach** to this application responses to the following:

1. A financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds
2. A certified copy of the agreement between the promoter and property owner
3. A plan on how the promoter intends to limit attendance to the number of persons listed above
4. The name & address of each performer who has agreed to appear at the event and name and addresses of their agent
5. A description of each agreement between the promoter and performer
6. A description of each step the promoter has taken to ensure that minimum standards of sanitation and health will be maintained during the event
7. A description and written plan for traffic control, to control ingress and egress, to ensure the physical safety of the persons attending the event.
8. A description and written plan to provide adequate emergency medical care for those attending the event
9. A description and written plan on the supervision of minors who may attend the event.
10. In addition, full compliance with 2021 International Fire Code is required.

Return completed application to Myers Park & Event Center at 7117 County Road 166, McKinney, Texas

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1. Financial Statement - Attached
2. Agreement between promoter and property owner- Attached
3. Plan to limit attendance - Based on attendance at the ten previous Garden Shows presented by the Collin County Master Gardeners Association (CCMGA) at Myers Park and Event Center, we anticipate a maximum attendance for the 2026 event as no more than 10,000 over a two-day period, which would average 5,000 per day, noting that this estimate is on the high side. The Garden Show is a "come and go event" with anticipated attendance at any one time of less than 2,500. It should be noted that Myers Park & Event Center can accommodate 20,000 people. Vendors and public service booths will be in the Show Barn with a capacity of 2,500 people. Attendance numbers will be monitored by regular manual counts and wristband provided to attendees and vendors to ensure maximum capacity is not exceeded in each of these locations. Attendees will be turned away, if necessary, to ensure maximum attendance is not surpassed to ensure a safe and secure environment.
4. Speakers, topics, and affiliation - Attached
5. Sample contract for vendors - Attached
6. Myers Park Staff and CCMGA volunteers will monitor the facilities to ensure optimal sanitation standards are maintained at all times. Myers Park and Landing has 28 permanent restroom facilities, which should accommodate 2,800 people and provide for the comfort of all the attendees and ensure satisfactory sanitation conditions throughout the park for the two-day event. The estimated attendance at any one time to The Garden Show is 2,500.

Additional Information: • All food vendors are required to make application for food service permits and to be approved and permitted by the Collin County Development Services Department, as outlined in the Myers Park & Event Center Facility Usage Agreement.

7. Traffic Control Entrance to The Garden Show is from County Road 166 (Location 9) to the main parking lot at Myers Park and Event Center. A volunteer staff comprised of members of the CCMGA will direct traffic and parking at the entrance. The parking staff will be clearly identifiable with their uniform appearance and identification credentials. Vendor and CCMGA volunteer parking has been designated for the parking lots behind and to the west of the Show Barn with a volunteer staff comprised of CCMGA members to direct traffic and parking at that location. Visitors may reach the Research and Demonstration Gardens by crossing a footbridge between The Landing and the Research and Demonstration Gardens.

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CCMGA volunteers will be dispersed throughout the parking lot to direct any foot traffic, as necessary. It should be noted that this is a family event.

8. Emergency Medical Care Medical Care A clearly marked First Aid Center will be located near the south side entrance to the Show Barn.

Trained medical personnel (RN or EMT) will be stationed in the First Aid Center. CCMGA volunteers will monitor visitors and notify through appropriate channels any type of medical emergency. All volunteers will be aware of the location of the First Aid Center.

Communications - Communications with medical and fire responders will be coordinated through the Show Barn Office. CCMGA volunteers will be situated throughout the park with communication devices available to communicate arising situations. Show Barn Office personnel will also have direct contact with Myers Park Staff.

9. Supervision of Minors:

All minors will be required to be accompanied by an adult. Signs stating that policy will be posted throughout the Show Barn and announcements will be made periodically stating the policy. CCMGA volunteers will monitor the attendees to ensure children are accompanied by an adult. The Show Barn Office will be the location of reuniting lost children with their adult, if necessary.

10. Fire Code Compliance - Full compliance with 2021 International Fire Code