

**Funding Agreement  
Between**

**Collin County and the Heard-Craig Center for the Arts**

That Collin County (hereinafter referred to as “County”) and the Heard-Craig Center for the Arts, a Texas non-profit organization, acting herein through its duly authorized representative (hereinafter referred to as “Organization”) enter into this Funding Agreement to set out the terms and conditions governing the award of County funds to the Organization for the purposes set out herein.

**WHEREAS**, the Collin County Commissioners Court (“Commissioners Court”) finds that the expenditure of public funds to the Organization is in the best interest of Collin County and its citizens; and

**WHEREAS**, the County has determined that historical preservation and education may be promoted most effectively by implementing this agreement; and

**WHEREAS**, the Commissioners Court finds that expending public funds for the purpose stated above is a valid public purpose; and

**WHEREAS**, Collin County has funds available through the Collin County Historical Commission’s Grant Program to enable the County to award **\$864.00** to the Organization for the purposes set forth in this Agreement; and

**WHEREAS**, the County and the Organization find that this Agreement will benefit the residents of Collin County by protecting and promoting Collin County’s rich history; and

**WHEREAS**, this agreement will support or advance the mission of the Collin County Historical Commission (“Historical Commission”); and

**WHEREAS**, the Organization, through the application process, has demonstrated that it has the ability to perform such services.

**NOW, THEREFORE**, for and in consideration of the covenants, obligations, and undertakings of each of the respective parties to the Agreement, the parties hereby agree as follows:

ARTICLE I.

This Agreement provides the terms and conditions under which the County will make available the sum of **\$864.00** to be used to support the Organization by providing funds for items described in the application. In consideration of the County providing funding specified herein, the Organization shall abide by the terms and conditions of this Agreement.

ARTICLE II.

The Organization shall use any and all funds furnished by the County under this Agreement for the purposes outlined herein and in Exhibit “A” (attached).

1. Should the Organization wish to utilize funds for any purpose other than those stated in the Application, such change in fund usage must be:
  - a. Approved by the Organization's Board, as evidenced by the official minutes of the Board authorizing the change;
  - b. Approved by the Historical Commission, as evidenced by official minutes of the Commission;
  - c. Approved by Commissioners Court.

All expenditures of Historical Commission grant funds must comply with this Agreement and its attachments.

Unexpended and unencumbered grant funds will revert to the County.

### ARTICLE III.

The Organization may not assign any interest in this Agreement, whether in whole or part, without prior approval of the Historical Commission and the Commissioners Court, as reflected by Commissioners Court Order.

### ARTICLE IV.

The County enters into this Agreement with the Organization for the purposes enumerated in Article II. The Organization asserts and agrees that the Organization is an independent contractor and not an officer, agent, servant or employee of the County. The Organization has exclusive control over the details of the activities necessary to accomplish the purposes outlined herein and in Exhibit "A", and is responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants. The doctrine of respondent superior does not apply between the County and the Organization, its officers, agents, employees, contractors, subcontractors and consultants. Further, this Agreement does not create a partnership or joint enterprise between the County and the Organization.

### ARTICLE V.

The County agrees to fund the cost of items described in Exhibit "A" in an amount not to exceed **\$864.00**. The County shall issue a check for the entire grant amount to the Organization; the Organization in return is responsible for submitting to the Historical Commission a final report (due by the end of the grant period) on the project for which the grant was awarded, including a detailed description of the expenses for what the grant award was used. This final report is a non-negotiable requirement for grant funds, non-compliance of which will necessitate the repayment of all grant award money by the Organization to the County. In addition, any balance of grant award money not spent by the end of the grant period will be returned by the Organization to the County. The Organization shall be responsible for any costs exceeding the grant award maximum.

The Organization shall display "Funded in part by the Collin County Historical Commission" on any advertising and promotional items for the project, and the Historical Commission must be mentioned as a sponsor of the project in any publicity. The Organization shall also provide final report summary at the completion of the funding period, or at the conclusion of the program, whichever comes first, to the contact identified

on Exhibit “A”. The Organization must also maintain participating membership in good standing with the Historical Commission’s County Historical Organization Coalition. All projects for which the County has provided funds through the Historical Commission’s Grant Program must be accessible and available to everyone, except where programs are age specific (e.g., children’s programs).

#### ARTICLE VI.

INDEMNIFICATION. To the extent allowed by law, each party agrees to release, defend, indemnify, and hold harmless the other (and its officers, agents, and employees) from and against all claims or causes of action for injuries (including death), property damages (including loss of use), and any other losses, demands, suits, judgments and costs, including reasonable attorneys’ fees and expenses, in any way arising out of, related to, or resulting from its performance under this Agreement, or caused by its negligent acts or omissions (or those of its respective officers, agents, employees, or any other third parties for whom it is legally responsible) in connection with performing this Agreement.

#### ARTICLE VII.

VENUE. The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement. The parties agree that this Agreement is performable in Collin County, Texas, and that exclusive venue shall lie in Collin County, Texas.

#### ARTICLE VIII.

SEVERABILITY. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation having the force and effect of the law, the remaining portions of the agreement shall be enforced as if the invalid provision had never been included.

#### ARTICLE IX.

FORCE MAJEURE. No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party’s reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a “Force Majeure Event”). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

ARTICLE X.

ENTIRE AGREEMENT. This Agreement embodies the entire Agreement between the parties and may only be modified in writing executed by both parties.

ARTICLE XI.

SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns. Neither party will assign or transfer an interest in this Agreement without the written consent of the other party.

ARTICLE XII.

IMMUNITY. It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

ARTICLE XIII.

TERM. This Agreement shall be effective upon execution by both parties and shall continue in effect until the project is completed, or until the end of the grant cycle in which this award was given, whichever comes first.

ARTICLE XIV.

The declarations, determinations and findings declared, made and found in the preamble to this Agreement are hereby adopted, restated and made part of the operative provisions hereof.

**COUNTY OF COLLIN, TEXAS**

By: \_\_\_\_\_

Name: Chris Hill

Title: County Judge

Date: \_\_\_\_\_

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the County of Collin,

Pursuant to Commissioners' Court Order No. \_\_\_\_\_.

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**Heard-Craig Center for the Arts**

By:  \_\_\_\_\_

Name: Dr. Karen Zupanic

Title: Chief Executive

Date: 2/10/26

Executed on behalf of the Heard-Craig Center for the Arts

**EXHIBIT "A"**

The County will provide the following funding assistance:

- For the Heard-Craig Center for the Arts
  - 2026 Oral History Project

Total funding           \$ 864.00

**Contact Information**

Final reports should be submitted to:

Collin County Historical Commission  
Email: [CCHC@co.collin.tx.us](mailto:CCHC@co.collin.tx.us)  
Subject: Grants Program Final Report

Questions should be directed to:

Harold Sickler  
Chair, Grants Program  
Collin County Historical Commission  
Email: [haroldsickler@sbcglobal.net](mailto:haroldsickler@sbcglobal.net)

**Heard-Craig Center for the Arts  
Project Manager Contact**

(must be able to answer specific questions regarding project)

Name: Karen Zupanic

Address: 205 W. Hunt St.

McKinney, TX 75069

Phone: 972-569-6909

Email: executivedirector@heardcraig.org