



Facilities Management Building & Grounds Permit Request Form

Individual/Organization Name: Carter Blood Care

Contact Person: Susan Holt Phone #: 817-343-1374

Address: _____
City, State Zip Code

Building and/or Description of Grounds Requesting to be used: 10 to 15 parking spots located in the front parking lot of the main Collin County Courthouse close to the main ramp entrance.

Description of Activity: Blood Drive - Blood Donor Bus

Dates & Times of Preparation:	Dates & Times of Event:	Dates & Times of Clean up:
<u>03/06/2026</u> <u>8:00AM</u>	<u>03/06/2026</u> <u>9:00AM to 4:00PM</u>	<u>1 hour after each event.</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check one:

City of Mc Kinney Permit Received: Yes No N/A

City of Mc Kinney/Chamber of Commerce Film Agreement Received: Yes No N/A

Requester's Name: Nancy Jones Title: Chief Financial Officer

Signature: Nancy Jones Date: 2-5-26