



Tegrity Contractors, Inc.
 202 N. Allen Drive, Suite E
 Allen, Texas 75013
 Phone: (972) 562-6060

Project: 25-15 - Collin County Juvenile Probation Renovation
 920 E Park Blvd
 Plano, Texas 75074

Prime Contract Change Order #4: HVAC Redesign and Ductwork changes

TO:	Collin County 4600 Community Avenue Attn: Rickee Harris, Building and Projects Coordinator Mckinney, Texas 75071	FROM:	Tegrity Contractors, Inc. 202 N. Allen Drive, Suite E Allen, Texas 75013
DATE CREATED:	12/02/2025	CREATED BY:	Jay Wilbanks (Tegrity Contractors, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
DESIGNATED REVIEWER:	Rickee Harris (Collin County)	REVIEWED BY:	
DUE DATE:	12/02/2025	REVIEW DATE:	01/29/2026
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	7 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:	03/17/2026	SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	25-15:Collin County Juvenile Center	TOTAL AMOUNT:	\$15,848.07

DESCRIPTION:
 CE #4 Redesign of HVAC for return air and ceiling demo and reinstall

ATTACHMENTS:
[Change Order #2 \(Revised\) County.pdf](#), [Change Order #3 - Insulation Repairs County.pdf](#), [Change Order DemoPros County.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
4	25-15 Collin County Juvenile- HVAC return air redesign	7 days	\$15,848.07
Total:			\$15,848.07

CHANGE ORDER LINE ITEMS:

PCO # 4: 25-15 Collin County Juvenile- HVAC return air redesign

#	Budget Code	Description	Amount
1	23-0000.O 23-05-00 HVAC Prime	HVAC Redesign in Shop to allow for smaller duct due to ceiling	\$10,323.05
2	23-0000.O 23-05-00 HVAC Prime	Profit 10%	\$1,032.31
3	00-7200.O GC Including PO	Bond Fee 2%	\$206.46
4	00-7200.O GC Including PO	GCs 1.5%	\$154.85
5	00-7200.O GC Including PO	Insulating Existing System	\$2,640.00
6	00-7200.O GC Including PO	Profit 10%	\$264.00
7	00-7200.O GC Including PO	Bond Fee 2%	\$52.80
8	00-7200.O GC Including PO	GCs 1.5%	\$39.60
9	00-7200.O GC Including PO	Demo and Reinstall Ceiling	\$1,000.00
10	00-7200.O GC Including PO	Profit	\$100.00
11	00-7200.O GC Including PO	Bond Fee 2%	\$20.00
12	00-7200.O GC Including PO	GCs 1.5%	\$15.00
Grand Total:			\$15,848.07


The original (Contract Sum)	\$1,667,777.00
Net change by previously authorized Change Orders	\$101,293.14
The contract sum prior to this Change Order was	\$1,769,070.14
The contract sum will be increased by this Change Order in the amount of	\$15,848.07
The new contract sum including this Change Order will be	\$1,784,918.21
The contract time will be increased by this Change Order by 7 days.	
The Revised Substantial Completion Date will be	3/17/2026

Collin County
 4600 Community Avenue Attn: Rickee
 Harris, Building and Projects Coordinator
 Mckinney, Texas 75071

Tegrity Contractors, inc.
 202 N. Allen Drive, Suite E
 Allen, Texas 75013

 2.18.26
 SIGNATURE DATE

Rickee Harris
Digitally signed by Rickee Harris
 DN: C=US, E=rwharris@co.collin.tx.us,
 CN=Rickee Harris
 Date: 2026.02.18 12:26:57-06'00'
 SIGNATURE DATE

 1/29/26
 SIGNATURE DATE



SCOPE OF WORK CHANGE ORDER

PROJECT NAME	Collin County Juvenile Probation		
LOCATION OF WORK	920 E. Park Blvd, Plano, TX 75074		
CONTRACT NO.	N/A	CHANGE ORDER NO.	2
REQUESTING PARTY	Whitecap Mechanical	DATE OF REQUEST	12/9/2025
PROJECT MANAGER	Chantal Lopez-Da Nova	CONTRACTOR	Tegrity Contractors, Inc.
OWNER	Collin County	ENGINEER	Root Engineering Services

ITEMIZED CHANGES –

Notes:

- N/A

WORK ORDER ITEM	ADD	DEDUCT
Return Grilles/Transfer Grille	\$4,880.00	
Return Grille Filters	\$325.00	
Drain Pan (1) – FC-9	\$221.20	
Sheetmetal Ductwork (Canvas Connectors/Transitions)	\$913.39	
Ductwork Insulation	\$537.50	
Labor	\$1,816.32	
Miscellaneous	\$507.17	
Shipping & Handling	\$184.01	
	SUBTOTAL	
	\$9,384.59	
	OH&P (10%)	
	\$938.46	
	TOTAL	
	\$10,323.05	

ADDED TO ORIGINAL SOW	<ul style="list-style-type: none"> • FC-9: Provide duct connections and drain pan installation. • FC-10: Fresh air duct to be extended, raised above beam, and routed through existing opening to connect to supply duct from OAF-1. The existing system conflicts with the original tie-in location. • FC-11: Provide transitions and canvas connectors as required to ensure proper connection to the 14" duct • FC-12: Top portion above unit in the Facilities Maintenance Storage is to be installed in accordance with the redline plans including the replacement of the 12" return duct for the XFR transfer grille. The 12" supply duct at the bottom is expected to be followed as per original plan with the addition of the 20"x14" extension as per redline plans. • Install (1) XFR transfer grille, in lieu of 12" return duct • Provide return grille filters on all fan coil unit returns, excluding restrooms (no filter on fresh air intake)
IMPACT TO SCHEDULE <i>Include revised timeline.</i>	<ul style="list-style-type: none"> • N/A

RECOMMENDED BY	Whitecap Mechanical	PROPOSED BY	Chantal Lopez-Da Nova – Whitecap Mechanical
DATE	12-9-2025	DATE	12-9-2025



WHITECAP
MECHANICAL

ACCEPTED BY GENERAL CONTRACTOR		REVIEWED BY	
DATE		DATE	12/9/2025



SCOPE OF WORK CHANGE ORDER

PROJECT NAME	Collin County Juvenile Probation		
LOCATION OF WORK	920 E. Park Blvd, Plano, TX 75074		
CONTRACT NO.	N/A	CHANGE ORDER NO.	3
REQUESTING PARTY	Whitecap Mechanical	DATE OF REQUEST	01/06/2026
PROJECT MANAGER	Chantal Lopez-Da Nova	CONTRACTOR	Tegrity Contractors, Inc.
OWNER	Collin County	ENGINEER	Root Engineering Services

ITEMIZED CHANGES –

Notes:

- N/A

WORK ORDER ITEM		ADD	DEDUCT
Insulation Repairs		\$2,400.00	
	SUBTOTAL	\$2,400.00	
	OH&P (10%)	\$240.00	
	TOTAL	\$2,640.00	

ADDED TO ORIGINAL SOW	<ul style="list-style-type: none"> Repair Existing Insulation
IMPACT TO SCHEDULE <i>Include revised timeline.</i>	<ul style="list-style-type: none"> N/A

RECOMMENDED BY	Whitecap Mechanical	PROPOSED BY	Chantal Lopez-Da Nova – Whitecap Mechanical
DATE	01-06-2026	DATE	01-06-2026
ACCEPTED BY GENERAL CONTRACTOR		REVIEWED BY	
DATE		DATE	



Plans Dated: 09/10/2024

Date: June 24, 2025

Rev 1 – Add plumbing saw cutting and removal

First Floor Remodel for Juvenile Probation

920 E. Park Blvd, Plano, TX 75074

Demolition Proposal Submitted by: Jesus Martinez

Email: J.martinez@demoprosolutions.com

Cell: 469-704-3904

Change Order- Demo Ceiling and Reinstall-

1/06/2026

Jay, Please see below pricing for demo and reinstall of ceiling grid in Shop at back of house in the Collin County Juvenile center.

Price- \$1,000

J Martinez