

Cc:



Subject: ACTION REQUIRED: 2026 TX LESO Program Renewal – Deadline May 29, 2026
Attachments: LESO Application Packet.pdf

***** WARNING: External Email. Do not click links or open attachments that are unsafe. *****

To All Participating Agencies,

Please let this email serve as formal notice to renew your applications for continued enrollment in the Texas LESO Program. All agencies must have a current application on file to maintain enrollment and remain eligible to request or possess Department of Defense (DoD) equipment.

Important Point of Contact (POC) Update

If you are no longer the POC for this program, please forward this email to your replacement immediately to ensure your agency meets the deadline.

Submission Details & Deadline

- **Deadline:** All applications must be submitted by 5:00 PM on Friday, May 29, 2026.
- **Application Link:** [TX LESO Application Packet](#). (Please use this version only).
- **How to Submit:** Email your completed packet to txlesoprogram@dps.texas.gov or reply to this email with your attachment.

Early Submission Encouraged!

While the renewal window is 2 months, we strongly encourage you to submit your packet as early as possible. This ensures faster processing and helps our office manage the high volume of renewals more efficiently. If you encounter any issues, notify us immediately so we have sufficient time to assist your agency before the deadline.

Required Signatures

The packet consists of a two-part, 14-page document.

Please follow these signature requirements for each section:

Part 1 Application (Pages 1-2) Must be signed by the Chief Law Enforcement Officer (CLEO) or an Authorized Interim.

Part 2 State Plan of Operation (SPO) (Pages 3-14) Must be signed by both the CLEO and the Civilian Governing Body (CGB):

- **City Entities:** Chief + Mayor, City Manager, City Administrator.
- **County Entities:** Sheriff/Constable + County Judge or Authorized Commissioner.
- **K-12 Agencies:** Chief of Police + Superintendent.
- **Higher Education:** Chief/Director of Public Safety + Board of Regents or President.
- **State Agencies:** Contact our office if you are unsure who must sign as the CGB.

Critical Reminders



- **ORI Number:** Please ensure you enter your full Originating Agency Identifier, including the "TX" prefix.
- **Officer Count:** Enter the number of officers authorized under your budget, even if it exceeds your current active strength. Please ensure both the Full-Time and Part-Time fields are filled out (enter "0" if applicable) to avoid processing delays.
- **RTD Screeners:** Please list Screeners in order of contact, rather than by rank. This ensures our office knows exactly who to contact at your agency for this program.
- **Email Addresses:** LESO will reject applications that use generic email addresses (e.g., chief@citypd.org). Screeners must use unique, individual email addresses.
- **Interim Officials:** If the CLEO is an Interim, include a memorandum signed by the CGB authorizing their signature authority. If both the CLEO and AO are interim, contact us for instructions.

Follow-Up Schedule

To ensure all agencies meet the **May 29** deadline, our office will follow this schedule:

- **First 2 weeks:** Open submission period (no reminders sent).
- **Weeks 3-7:** Weekly status emails sent every Monday to outstanding LEAs.
- **Final Phase: Remaining LEAs with incomplete applications will receive direct calls to their leadership (CLEO/CGB) to ensure all documentation is finalized before the program cutoff.**

We appreciate your continued partnership and look forward to working with you this year.

Best Regards,

Texas LESO Program

Office: (512) 424-7590

txlesoprogram@dps.texas.gov