



THE OFFICE OF CRIMINAL DISTRICT ATTORNEY
GREG WILLIS

MEMO

TO: Collin County Commissioners

FROM: Greg Willis *GW*

DATE: April 29, 2026

RE: Budget Amendment to Purchase Uniform Firearms for DA
Investigators from Federal Forfeiture Funds

I am requesting Commissioners Court to authorize a Budget Amendment to the District Attorney Federal Treasury Forfeiture Fund (Fund 1060) for the purpose of purchasing uniform firearms and related equipment for the DA Investigators.

Although the current approved budget for Fund 1060 has sufficient funds under the Non-Capital Office Equipment line item, I have been informed by the Auditor's Office that due to inventory and tracking requirements, this purchase needs to be made from a Capital Law Enforcement Equipment line item.

The Budget Amendment would be to add the Capital Law Enforcement Equipment line item #1060-35002-0001-52-40-0000-809013 with the budgeted amount of \$40,000 to Fund 1060's FY2026 Budget.

This purchase is authorized by the Guide to Equitable Sharing for State, Local and Tribal Law Enforcement Agencies which governs federal forfeiture fund expenditures. Specifically, this purchase would fall under "Law Enforcement Equipment" which specifically includes firearms, ammunition and related equipment.

My office has consulted with the Purchasing Department on the proper procedures to make this purchase. The firearms will be purchased pursuant to a cooperative contract and in accordance with any additional needed actions as determined by the Purchasing Department.

End of Memo