



Sandeep Kathuria
Director of Construction and Planning
4600 Community Avenue
McKinney, TX 75071

June 3, 2026

Subject: Extension of Project Management Services

Dear Sandeep,

Thank you for the opportunity to submit this no-cost time extension request through the remainder of the Public Health Building, Parking Garage, and Medical Examiner's Building project. We are honored to lead the delivery of this important project. We continue to work collaboratively with the County, the contractor, and the architect to deliver the new facilities to Collin County.

The substantial completion date for the construction project is now July 27, 2026. This proposal will continue our services until the completion of construction, and close-out of the project to the satisfaction of the County. We plan for the project to be fully completed by October 30, 2026, and will ensure that the County receives all warranty information, as-builts documents, and operations & maintenance manuals required in the contract.

Currently, our contract completion date is July 31, 2026 with a not-to-exceed amount of \$1,598,300. Based on the agreed-upon billing through July 31, 2026, remaining funds of \$38,000.00 are available. We request to utilize the remaining funds on our contract to extend our contract completion date to October 31, 2026 per paragraph 4.1 of our contract, utilizing the proposed billing schedule below:

August 2026:	\$12,667.67
September 2026:	\$12,667.67
<u>October 2026:</u>	<u>\$12,667.66</u>
Total:	\$38,000.00

We are excited to see this project come to a successful completion. Please reach out to discuss any questions or concerns you may have about this extension. All other terms and conditions of the Agreement remain unchanged.

Please let me know if you have any additional questions regarding this proposal. Thank you again for your consideration and trust in our team; we look forward to our continued service to Collin County.

Sincerely,

Gareth Montgomery, PE, CEM, PMP, DBIA
Associate Vice President

CC: Lauren Plouff, PE