



Facilities Management Building & Grounds Permit Request Form

Individual/Organization Name: Carter Blood Care

Contact Person: Nancy Jones Phone #: 817-343-1374

Address: _____ City, State _____ Zip Code _____

Building and/or Description of Grounds Requesting to be used: 10 to 15 parking spots located in the front parking lot of the main Collin County Courthouse close to the main ramp entrance.

Description of Activity: Blood Drive - Blood Donor Bus

Dates & Times of Preparation:

08/21/2026 _____

8AM to 9AM _____

Dates & Times of

Event:

08/21/2026 _____

9AM to 4PM _____

Dates & Times of Clean up:

1 hour after each event.

Please check one:

City of Mc Kinney Permit Received: ☐ Yes ☐ No ☒ N/A

City of Mc Kinney/Chamber of Commerce Film Agreement Received: ☐ Yes ☐ No ☒ N/A

Requester's Name: Nancy Jones Title: Chief Financial Officer

Signature: Nancy Jones Date: 7-10-26